



New Student Group Application

For internal SMSS use

Return (via email) to Student Group Coordinator when complete (smss.sgcoord@gmail.com)

This form is to be used by new student groups seeking SMSS ratification. It is assumed that all applying group executive members have read, understood, and will operate in accordance with the SMSS Policy Package (Student Group Protocols, Funding and Oversight Committee Policy). All areas of this application are considered **mandatory**; incomplete applications will be denied without the ability to appeal.

This form is to be submitted **by Oct. 1**, so it can be reviewed at the October Funding and Oversight Committee meeting. Failing to submit on time will result in denial of application and/or funding requests.

Name of group: The Policy Alliance Group Email Address: policypros@gmail.com

Group President: Sam Smyth Group Contact Person: Jedidiah Darkbloom

Mission Statement: Our group recognizes that policies are extremely important to all organizations. We also recognize that policy can be dense and hard to read for medical students, who don't have a lot of time to begin with. Our goal is to educate our fellow students on policy, how it is made, how to read it, and how to use it to best suit their priorities.

Specific Objectives for the year: Our objectives are threefold: Hold sessions with experienced policy makers so our fellow students can understand what goes into making a policy and how to use one; hold workshops where students can make their own practice policies; and hold a conference where likeminded students can meet to discuss policy changes they want with their organizations and leaders. We will know we were successful if more people apply for things through policies, have less fear when confronted with policy, and can list a number of places where they could come across policies.

Why are you creating this group (be specific): We believe there is great power in students teaching students, as well as hearing from experts. Since the medical field is full of policies, we believe it will greatly benefit future doctors as they enter clerkship, residency, and practice to know how to work with, propose changes to, and follow policies. We also see that there is a significant lack of this type of instruction at the student group level.

What makes this group unique? We have been active in the College of Medicine and have not seen another group that focuses on the three main aspects we outlined in our mission statement. We are aware of another teaching group, who we plan on collaborating with, but our goals of learning and teaching policy, specifically, is unique.



How will your group provide equitable access to all sites and years within the College? We intend to have a clerk or resident come and speak about how they approach policy in their professional lives; the one we have in mind is in Regina and we will happily arrange for teleconferencing to Saskatoon. We also have executive members at both sites to better address equity at both sites and hold events at both sites.

Executive Members (at least 3 names required):

Name	Year (I-IV)	NSID	Position	Preferred email
Sam Smyth	II	Sas100	President	Goodatgoodbye@gmail.com
Jed Darkbloom	II	Jed101	Secretary	spiceisnice@gmail.com
Lindsey Lukwom	III	Lol102	Regina director	dropitlikeitshot@gmail.com

NOTE: Individuals are permitted to sit on the executives of no more than three SMSS Ratified Student Groups at a time.

Group Activities Planned: (Include from Nov 1 this year until Oct 31 next year)

(at least one event must take place each semester; activities must be equitable between sites; events must be unique from existing groups events)

Event Name	Event Type	Attendance	Date	Description (Include Site/sites)	Costs (Estimate)
Policy Presentation	Presentation	10	Nov 02/18	Regina (teleconference to S'toon). Resident/clerk is coming to talk to us at lunch about policy in the workforce.	\$275
Policy Development Day	Activity/Skill Night	15	Jan 10/19	Saskatoon. Participants will be given an activity or something that could be turned into a policy. They will have time to work on creating the policy in groups or individually. Snacks provided.	\$225
Policy Conference	Conference	20+	Mar 12/19	Saskatoon, will help arrange carpooling from Regina. A policy conference in collaboration with the college that will see students and faculty discussing policies used in the college, any changes that may be needed, how the policies are used. Snacks and presenters required.	\$750
Policy Presentation	Presentation	10	Oct 31/19	Saskatoon (teleconference to Regina). Presenter is coming to talk to us at lunch about policy in the workforce.	\$275

How events align with mission statement/are within the SMSS Mandate: You will see that we address our desire to teach and talk about policy. First with a broad view of policy (presentation), then giving students a change to try it (skill day) and finishing with a longer and more interactive discussion about policies that affect us (conference).



Group Finances: **Groups do not need a bank account. However, if the student group has a bank account, reporting is mandatory.

Bank Account: **Y/N** Bank Name: Gringotts Branch Location: 01 Diagon Alley, London, A1B 0D2

*Please note that the SMSS VP Finance reserves the right to audit ratified clubs **at any time** and the amount of time given to provide evidence as part of an audit is **one week**. Furthermore, please be advised that any group that fails its audit will be subject to consequences up to and including losing ratification and further disbarment. All misappropriated funds identified during an audit must be repaid to the SMSS within a month of being identified.

Outside Funds: (if applicable) **(Include from Nov 1 this year until Oct 31 next year)**

Funding Sought from	Requested funding	Funding Anticipated	Funding Received
Policy Makers of Canada	\$100	\$0	\$100
Our Revolution	\$100	\$0	\$0

Other Documents: if applicable)

Name of Document	Type of Document	Why it is being provided
Constitution of Policy Alliance	Constitution	To show we are a democratically elected, student service group

Acknowledgement of Rights and Responsibilities:

By signing below...

I do certify that I have read and understood the SMSS Student Groups Policy.

I do certify that I will abide by all SMSS policies and protocols regardless of SMSS and/or USSU group ratification.

I do certify that the above information is complete and accurate.

I understand that should the above information change, it is my responsibility to inform the Student Groups Coordinator.

I understand that supplying false information, not notifying the SMSS of changes to this information and/or not fulfilling the responsibilities of a Student Group may result in loss or reduction of SMSS funding and SMSS Student Group rights.

Signature of President

Signature of Contact Person

Aug 22/2018

Date

Submitted to Student Group Coordinator on (date): Aug 30, 2018