Tomorrow River Community Charter School
Governance Board Meeting
Wednesday, December 11, 2024 at 6:30pm
Tomorrow River School District, Board Meeting Room
357 North Main Street, Amherst, WI 54406

MEETING MINUTES

Board Member	Present		Present
Tina Giombetti: President	Yes	Sarah Snell: Vice-President	7:24pm
Tom Quinn: Treasurer	No	Laura Miller: Secretary	Yes
Camille Kadoch: Member	Yes	Brad Lobner: Member	Yes
Matthew Knuth: Member	Yes		

Other Attendees: Ryan Ruggles, Al Northouse, Laura Brown, Kelly Loken

Minutes taken by Laura Brown

Link to AGENDA
Link to PACKET

1. Call to Order: Tina Giombetti brought the meeting to order at 6:39pm.
    a. Public Participation
        i. None
    b. Oath of Office: Matthew Knuth
2. Next Meeting: January 8th at 6:30pm
3. **Approve Agenda**
4. **Approve Consent Agenda**
    a. Severe Weather Policy was amended by Operations Committee, and approval of the consent agenda includes approving this new policy language
    b. Board minutes:
        i. 5.d.v.2: Change "approval of a chair" to "appointment of a chair."
        ii. 5.d.v.2: Camille remembers that the logo would be considered along with mission/vision, not phased in after the mission/vision process. Specify clearly that the committee's responsibilities include rolling out a new logo and it will all be finished in time for marketing for next school year.
        iii. Board retreat dates are Feb 15-16.
    c. In Sarah's School Operations Minutes - update the minutes to say that the school location was what was discussed.
    d. In the PAC minutes, fix spelling of principle (principal).
    e. **Approved Consent Agenda.**
5. Agenda Topics:
    a. Reports/Information/Updates
        i. Principal Report/Enrollment
            1. Onboarding work to better support new staff. Training, curriculum, calendar, nuts and bolts, how to do main lesson book pages, etc.
            2. We have two long term sub positions posted for spring. Al will send

them to the district socials to be shared more widely.

ii. School report card
    1. Celebrating growth from last year to this year.
    2. We are accessing free assistance from CESA 5 to help identify ways to continue to improve overall.

b. Budget
   i. 2024/25 Fundraising Budget
      1. Teacher Preparation - we want the actual numbers of what was spent on teacher preparation for 2023-24. Laura Brown will pull these numbers - will check with Tina to get exactly the info they are waiting for so we can approve this in January.
   ii. Disposal of Aging Assets
      1. The truck is in the process of being posted to Wisconsin surplus for sale.
         a. Plan to sell the truck first, then find what we want to replace it, and make a funding request if necessary at that time. Ralph has agreed to use his own vehicle in the interim.
      2. Getting valuation of the woodchipper, if it is valued over $1,000 it needs to follow the policy to be sold in the same way as the truck.
   iii. Alliance Conference Attendance
      1. Wanda is the only staff member who has expressed interest in going. Sarah Snell may take the other open spot if no other staff are interested in going.
      2. **Approve up to $3,000 for 2 attendees.**

c. Policies
   i. Artificial Intelligence Use Policy - settled per Operations Committee minutes, we will follow the district policy.
      1. Laura Miller feels there should be language about preserving the creative process. Al feels this could be in a handbook or belief statement, but not necessarily in the policy language. Agreed, general consensus.

d. Governance Board
   i. Committee Formation: Mission and Vision Ad Hoc Committee of the full Governance Board.
      1. Branding will be included in the immediate scope of the committee's work, to be called "Mission, Vision, and Branding Committee"
      2. All work will be accomplished in time to launch for the 2025-26 school year.
      3. Appoint Tom Quinn to be the chair.
      4. Tom already sent an email to invite participation from board and staff. This email was sent prior to the official addition of branding to the committee's immediate work. Camille will work with Tom to draft language for an invite to school families. This invitation to be sent via a thrillshare alert sent as soon as we return from break.
      5. **Approved Mission, Vision, and Branding to launch in January.**
   ii. Dividing Public Relations and Funding Committee
      1. Governance Board Members are encouraged to provide any feedback on the proposed division of duties prior to the next meeting.
      2. Grants: There was discussion about whether grants should be under Fundraising or PR/Marketing. Bigger grants, if awarded, would be executed by the Finance Committee/full board, likely with a paid staff member to coordinate. For smaller or more local grant opportunities, they could be written by staff/parent/community volunteer and be overseen by whichever faction we decide holds responsibility for grants.
      3. The exact language has to be on 2 board agendas before it can be

approved. Any suggestions must be made prior to January. Finalized language will be shared at the January board meeting.

iii. Board Retreat
1. Talk about including Red Granite, share the cost of PD
2. Topic ideas
    a. Making sure we are serving student needs and acknowledging that we have many open enrolled students who could benefit from SPED evaluation and services, but families will not pursue because they would have to leave TRCCS and go back to their home district.
        i. Talk about additional STAFFING for Extra Lesson - Kelly is providing some of this as she can fit it between her caseload, but the demand is more than she can provide.
        ii. Make sure we also celebrate successes and not get bogged down in challenges.
    b. PD for Board members & how to be effective. Invite someone from WRCCS? Board On Track?
    c. Discuss whether it is time to expand the board to 9 members.
    d. Strategic plan review/refresh.
3. Typically the board starts with a board assessment. That convo sets the stage for talk about recruitment
    a. Google/tech stuff
    b. At some point Al joins. 1-5pm saturday.
4. Sunday morning group work on big projects - charter renewal or similar. After lunch, hold the Feb board meeting.
5. Camille will take these ideas to the board development committee, and bring the proposed agenda to the January meeting.

e. Action Items, Meeting Review, & Adjourn: Tina adjourned the meeting at 8:30pm.

Upcoming Events

- December 29th: Spiral Walk
- December 23-January 1: Winter Break
- January 17-19: Alliance for Public Waldorf Education Conference