



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

---

### Board of Directors

- Cassondra Rosales (President)
- Michael Cunningham (Vice President)
- OPEN (Secretary)
- Rainee Morrison (Treasurer)

### Committee Members

Amanda Copeland, Cameron Svenson, Leilani Grasser, Shannon Funkhouser, Jose Contreras, Alex Contreras, Joe Chicks, Kelsey Rosales, Erickah Love, Casie Sanders, Kaelie Murray, Candice Farvour

---

### Board/Committee members in attendance (\* virtual):

Cassondra Rosales, Shannon Funkhouser\*, Jose Contreras, Kaelie Murray, Casie Sanders\*, Cameron Svenson\*, Leilani Grasser\*

### Community in attendance:

Bryce Adams

### Not in attendance:

Amanda Copeland, Candice Farvour, Kelsey Rosales, Joe Chicks, Alex Contreras, Erickah Love, Micheal Cunningham, Rainee Morrison

---

### [Roberts Rule of Order](#)

Meeting type: Monthly Meeting

Meeting Scheduled to begin: 6:00pm

**Meeting Location:** Kelso Starbucks 100 N Minor rd, Kelso [Virtual Meeting Room](#)

**Meeting Called to Order:** 6:05pm



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

---

1. Secretary
  - a. Approval of past minutes
    - i. Kaelie motioned to approve January minutes; Jose Contreras seconds; all in favor; 0 opposed; 0 abstained; motion passed.
  - b. Open Position - Need a temp assignment
    - i. Shannon motioned for Kaelie to serve as temporary secretary for KSC; Casie Sanders Seconds; all in favor; 0 opposed; 0 abstained. Motion passed
2. CYSA Meeting report
  - a. Deadea looking to host coaching training
  - b. Certified referee clinic March 22
  - c. Need to get tax information in to Tara
  - d. CYSA Annual Meeting in May
  - e. Longview to gif KSC some goal nets
3. Chair Reports/Check-ins
  - a. Treasurer Report
    - i. Savings \$12,087.90; EV Checking \$823.05; Special Savings \$5; Business Checking \$48,564.89
    - ii. Expenses analysis (what do we pay each year for annual costs/operations and fees, and what do we gain from registration). Deadline for this End of Spring, June 2025 Meeting.
  - b. Registration Report
    - i. As of EOD Feb 16, 386 players registered. 132 marked as the preferred location for CRT.
    - ii. Need to fill U14 and 15 teams for boys and girls
    - iii. Registrar team building is Feb 20th at 5:30-6:30PM
  - c. Disciplinary Chair
    - i. No report
  - d. Scholarship/ Fundraising Chair
    - i. Spring 2025 Medals for teams (need sponsors)



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

---

- ii. Flower Fundraiser Update: Forms submitted and all information for the fundraiser should be back to us by the week of February 17th to start the fundraiser. April 22nd end sales. Drop off/pickup April 30th
- iii. Annual Fundraisers
  - 1. Choose Carwash Date(s) and location(s)
    - a. Second weekend of June, Wilco and/or TRC
  - 2. September Soccer Month Fun Run
    - a. Tam O' Shanter or Riverside before season kicks off
- iv. Team Sponsorships to provide player warmup Shirts with sponsor name (price out this option and promote)
- v. Athletes Corner: move forward with pop-up shop (Mid march - mid april), do the coupon and get out before season.
- vi. EVM scholarship and KSC scholarships. Need to decide on which we are doing this year and announce ASAP.
  - 1. Kaelie Motions for 2 \$500 general scholarships from KSC (one for boys and one for girls); Jose Contreras seconds; All in favor; 0 opposed; 0 abstained. Motion passes.
    - a. Casie to take lead.
  - 2. Continue scholarship for Spring Graduation. Follow up with family about continuation.
- e. Referee Liaison
  - i. Block scheduling
  - ii. Referee Cert Ref Clinic March 22
  - iii. Micro Ref Clinic pending
- f. KSD Liaison
  - i. Open Position
- g. Coaching liaison and resource chair
  - i. Coaches meetings (Feb 28th, plan 2 more)
- h. Vice President
  - i. 501c3 proposal
  - ii. Kaelie Motions to initiate the process of obtaining 501(c)(3) nonprofit status with funds up to \$1500 to use services such as Legal Zoom; Jose Contreras Seconds; all in favor; 0 opposed; 0 abstained. Motion passes.



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

---

1. Micheal Cunningham to help form committee for process.
  - i. President
    - i. No report
4. KSC and CRT partnership committee chair report
  - a. [Meeting Minutes](#)
5. Field Reports
  - a. Riverside Contract renewed
  - b. Field layout and rotations
    - i. Build New goal
    - ii. Can we hire a contractor to trim the trees? Contact Alyssa Dunn.
    - iii. Kaelie motions to move U13 field off riverside and to Coweeman Football Field for Spring 2025; Shannon seconds; all favor; 0 opposed; 0 abstained. Motion passes.
  - c. Porta Potties at Kelso Dike Training Fields
    - i. 28 day bill cycle
    - ii. \$138 per porta
    - iii. Optional chaining charge \$25(plus tax)
    - iv. Cleaned weekly
    - v. Delivery fee waived (normally \$95)
    - vi. Mid March - Mid June, two bill cycles
    - vii. Kaelie motions to spend up to \$350 for porta potties at the Dike field Coweeman parking lot (pending that we can get the damage coverage insurance); Shannon Funkhouser Second; all in favor; 0 opposed; 0 abstained. Motion passed.
  - d. Training field lining
    - i. \$200 per full-sized field
    - ii. Need to measure out and plan field layouts for N. Dike and Coweeman Church field
    - iii. Kelso to paint U13 for HS use also
    - iv. Will need to order additional paint, move painting machine to kelso field, create a schedule for coaches/volunteers for season upkeep



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

- v. Look for a training field sponsor and hang a sponsor banner at the Kelso Home fields (Riverside)
- 6. Competition committee report
  - a. OYSA application submitted
  - b. Kaelie volunteered for comp committee for SWYSA
- 7. Registration trailer check-in
  - a. Generator removed, return to Search and rescue (assign task)
  - b. Look into Lowes as a sponsor for trailer updates (floors, paint, supplies)
- 8. [2025 Budget plan](#), review for additional needed approvals
  - a. \$45 building use fee (KSD)
    - i. Kaelie motion to pay \$45 for Coweeman cafeteria for registration; Jose Contreras seconds; all in favor; 0 opposed; 0 abstained. Motion passes.

### Action Items

Check-in	Due Date	Task	Assigned
March 2025	June 2025	Confirm EVM Scholarship continuation with family	
ASAP	Feb 21	<a href="#">KSC new scholarship development</a>	Casie and Cassy
When sent	Feb 21	<a href="#">Send Scholarships to KHS</a>	Cassy
March	March	Athletes corner gear sale/discounts	Cassy
Monthly		Flower Fundraiser	Casie
Monthly	March	<a href="#">Costco Donation</a>	Cassy
Monthly	March	<a href="#">Dicks Spring Goods Sponsorships</a>	Cassy
	March	<a href="#">Big 5 donations/sponsorships</a>	Cassy
	Feb 28	<a href="#">Winco Donations</a>	Cassy



# KELSO SOCCER CLUB

## Meeting Minutes

Meeting Date: February 17, 2025

Next Meeting: March 10, 2025

---

	March	<a href="#">Tractor Supply Sponsorship</a>	Cassy
Monthly	March 1	Lowes Trailer Sponsor	Leilani
Monthly	May 2025	Boys Academy College Prep startup	Cassandra
Monthly	June 2025	Trailer floor replacement	Jose
Monthly	June 2025	Trailer Painting	
		Return Generator from Trailer	
monthly	April 1	Spring Medals Sponsorship	Casie, Cassandra
monthly	April 1	Order Spring Medals (450)	Casie, Cassandra
	March	Meet with CK Engineer	Cassandra
Monthly		501c3 proposal to CYSA	Micheal

Meeting adjourned: 7:55pm