

For all information regarding Future Scheduling
(including credit requirements for graduation, Course Description Book,
Frequently Asked Questions, PE Waiver Form, Additional Program Form, etc.)
please visit our website www.cartervillelions.org.

Choose "Carterville High School" from the Schools drop down list.
Type "scheduling" into the search bar and then select "Scheduling/Course Information."

Future Scheduling Instructions

1. Go to www.cartervillelions.org
2. Click "MENU" at the top of the page. Then click on "Skyward Qmlativ Family Access." Log into your student Skyward account. (Please note: Future Scheduling will not be available on parent Skyward accounts.)
3. Choose the "Course Requests" tile on your home screen.
4. Under "Available Courses for 2026-2027," you will find a listing of available classes. You can read a description of the class, including prerequisites in the course description book on our website (instructions at the top of this page).
5. On the right side, you will find a listing of some required senior courses that have been entered for you and cannot be removed. If you would like to request Advanced and/or AP courses, you must return the signed Student/Parent agreement before this can be changed. Once you submit the form, the CHS office will update those course requests. You will be able to enter requests for your remaining required and elective courses. You must choose enough classes to fill an eight period day. If you need a class that is not listed for your grade level (e.g. a failed class), email your counselor to have those classes added to your schedule.
6. Under "Alternates," you will add alternate classes. You may choose up to six alternate classes that may have to be substituted for one of your chosen electives if those classes are full or will not fit into your schedule. You must choose at least 4 alternate classes.
7. Double check to make sure you have entered enough selected courses to fill an 8 period day and at least four alternate courses. Please note: *You MUST click the "Save Course Requests" button in the upper right corner of your request list!*
8. Submit the Google Form on our website if you would like to be considered for one of the off-campus programs. *Complete the future scheduling course requests as if you will attend CHS for the entire eight-period day.* Your schedule will be changed if and when you are admitted into the program.
9. Submit the Google Form on our website if you would like to be considered for a PE waiver.