



DR. J. TODD ROBERTS, CHANCELLOR

SPECIAL MEETING NOTICE (VIA EMAIL)

Date: September 7, 2017
To: NCSSM Board of Trustees Nominating Committee

From: Tom Williams
NCSSM Board Chair

Cc: NCSSM Board of Trustees
Dr. Todd Roberts, Chancellor
Andrea Poole, Secretary of the University

Subject: Meeting Notice and Agenda
Special Called Meeting for Tuesday, September 19, 2017 from 4:30 p.m. – 5:30 p.m.
Royall Center Board Room 200 or via Conference Call

Please be notified of a **Special Called Meeting for the NCSSM Board of Trustees Nominating Committee on Tuesday, September 19th, from 4:30 p.m. – 5:30 p.m.** This meeting will be held in the Royall Center Board Room 200. In the event that you cannot attend in person, you may attend by conference call.

Please respond to this notice by contacting Ms. Justine Davey at justine.davey@ncssm.edu. Please indicate in your response whether you will be attending in person or by conference call. If you wish to attend via conference call, the numbers to call will be provided via email message.

The purpose of this special meeting is to consider the item listed in the following agenda. No other business shall be transacted that does not relate to this agenda.

Agenda

Consent Agenda Action Item

- **To nominate candidates for NCSSM Board of Trustees Vice Chair, to serve from October 1, 2017 to June 30, 2018 to complete the term of current Vice Chair Marjorie Benbow who is resigning her position effective September 30, 2017.**

If you wish to attend via conference call, the numbers to call are listed in the email you received.
Thank you for your continued support of NCSSM.