Office of
Research Services

ORS FORM I
APPLICATION FOR INSTITUTIONAL RECOGNITION OF RESEARCH BOUND FOR PUBLICATION

To be accomplished by the primary author:

Title:			
Author/s:	Author[1]		
Rank & Affiliation(s):	[1] Asst. Prof. 1, College of		
Source of Funds/ Amount	Personal (and/or add if there are others; attach proof if any)/ Php XX (if any)		
Project Duration:	mm, yyyy – mm, yyyy	Completed:	mm, yyyy
SLSU Research Agenda:			

Attachments:

1. Cover Letter
2. Final draft of the paper to be published/ Published paper
3. Email/ letter indicating the paper has been accepted for publication
4. copyright agreement (if any)

Certified true and correct:

Primary Author
Signature over printed name
Date: _____

For ORS Secretariat:

Attachments are complete:	___ Yes ___ No
Publication is reputable:	___ Yes ___ No ___ For further review by IREC
Originality Check (ITSSO):	___ <10% (Proceed to review) ___ >10% (Return to author to revise)
Reviewed by: (Signature over printed name/ date reviewed)	

For the Institutional Research Evaluation Committee:

IREC Member 1	
The study… __ is aligned with the institutional thrust & priorities. __ will be published in a reputable publication. __ has potential impact to particular communities of practice.	Recommendation: __ Accept __ Reject __ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	
IREC Member 2	
The study… __ is aligned with the institutional thrust & priorities. __ will be published in a reputable publication. __ has potential impact to particular communities of practice.	Recommendation: __ Accept __ Reject __ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	

(042) 540-8506 | research@slsu.edu.ph | www.slsuresearch.info | 2F, REPDI Bldg., SLSU Main Campus, Brgy. Kulapi, Lucban, Quezon

IREC Member 3	
The study… __ is aligned with the institutional thrust & priorities. __ will be published in a reputable publication. __ has potential impact to particular communities of practice.	Recommendation: __ Accept __ Reject __ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	

Endorsing to the University President the recognition of the above-captioned study as an institutionally-recognized research as per recommendation by the majority of the Institutional Research Evaluation Committee:

Director, Research Services

Vice President, Research, Extension, Production, Development & Innovation

Approved as institutionally recognized research and eligible for publication assistance and/or incentive:

University President

Telefax: (042) 540-8506 | Email: research@slsu.edu.ph | 2nd Floor, REPDI Building (Old Digitel Building), SLSU, Lucban, Quezon