



Office of
Research Services

ORS FORM I
APPLICATION FOR INSTITUTIONAL RECOGNITION OF RESEARCH BOUND FOR PUBLICATION

To be accomplished by the primary author:

Title:			
Author/s:	Author ¹		
Rank & Affiliation(s):	¹ Asst. Prof. 1, College of		
Source of Funds/ Amount	Personal (and/or add if there are others; attach proof if any)/ Php XX (if any)		
Project Duration:	mm, yyyy – mm, yyyy	Completed:	mm, yyyy
SLSU Research Agenda:			

Attachments:

- 1. Cover Letter
- 2. Final draft of the paper to be published/ Published paper
- 3. Email/ letter indicating the paper has been accepted for publication
- 4. copyright agreement (if any)

Certified true and correct:

Primary Author
Signature over printed name
Date: _____

For ORS Secretariat:

Attachments are complete:	Yes	No	
Publication is reputable:	Yes	No	For further review by IREC
Originality Check (ITSSO):	<10% (Proceed to review) >10% (Return to author to revise)		
Reviewed by: (Signature over printed name/ date reviewed)			

For the Institutional Research Evaluation Committee:

IREC Member 1	
The study... ___ is aligned with the institutional thrust & priorities. ___ will be published in a reputable publication. ___ has potential impact to particular communities of practice.	Recommendation: ___ Accept ___ Reject ___ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	
IREC Member 2	
The study... ___ is aligned with the institutional thrust & priorities. ___ will be published in a reputable publication. ___ has potential impact to particular communities of practice.	Recommendation: ___ Accept ___ Reject ___ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	



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IREC Member 3	
The study... ___ is aligned with the institutional thrust & priorities. ___ will be published in a reputable publication. ___ has potential impact to particular communities of practice.	Recommendation: ___ Accept ___ Reject ___ Defer Reviewed by: Date Reviewed:
Other comments/ recommendations:	

Endorsing to the University President the recognition of the above-captioned study as an institutionally-recognized research as per recommendation by the majority of the Institutional Research Evaluation Committee:

Director, Research Services

Vice President, Research, Extension, Production,
Development & Innovation

Approved as institutionally recognized research and eligible for publication assistance and/or incentive:

University President