Uncharted Shores Academy

Regular Meeting of the USA Governing Board
&
Public Hearing: 2026/27 Local Control and Accountability Plan

***Tuesday, June 9, 2026*, at 5:00 PM**
330 E Street, Crescent City, CA 95531

MINUTES

This meeting will be held in person, broadcast virtually and telephonically and will be accessible from remote viewing stations at all USA school sites.

The public may attend the meeting in person at 330 E. Street, Room 2, Crescent City, CA or by visiting remote viewing stations at the following USA schoolsites; 1492 Northcrest Dr., Crescent City, CA or 785 E. Washington Boulevard, Suite 10, Crescent City, CA.

The public may also view the meeting virtually by clicking on the Join Meeting link posted on the school website: https://shoresacademy.com/the-board or by logging in directly to the Google meet: Video call link: https://meet.google.com/bax-vmkm-opa Or dial: (US) +1 605-574-1290 PIN: 766 821 543#

*The general public may address the Board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand from the in-person audience, or virtually in the Google Meet. An item that is **not** listed on the agenda, but that is a topic of concern within the Board's jurisdiction, may be addressed during the open comment time. The Board may not respond to any comments **not** listed on the agenda but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

I. **General Business:** *Jennifer Mobley, Board President* (10 minutes)
   - Call to order: 5:15pm
   - Members present: Jody Petersen(acting president), Linda Monnin, Sarah Anker
   - Members Not Present: Quorum established with 3 of 5 Board Members, Margarita Silos is not present due to resignation, Jennifer Mobley not present due to personal conflict
   - Administration present: Dan Cartwright, Anita Cumbra
   - Minutes of previous board meeting(s) for board review, discussion, possible correction and possible acceptance: *Attachments: [Board Meeting Minutes-5/12/26]* **minutes accepted

II. **Closed Session:** The board may adjourn, at its discretion, to discuss the Public Employee Performance Evaluation/Reappointment/Contract Negotiations of the USA Executive Director *(Gov. Code § 54957).* The board may, at its own discretion, ask USA administrative staff members to participate in this closed session. The board will make a public report on any decision made in closed session that is required to be announced to the public. **No action taken

III. **Open Comments from General Public:** *for items NOT on the agenda* (please state name and position for the record – staff, parent, community member, etc.) Each commenter is limited to 3 minutes. After a 30 minute comment period, open comments will be closed.

IV. **Informational Reports and Presentations:**

- Educational Director: *Anita Cumbra* (5 minutes)
    - Enrollment: 300 enrolled currently, 67 Offshore
    - Educational Events: Presentations happening across the school. ELC broke up ceremonies by grade level instead of altogether. All events have been well attended by families.
    - Curriculum update: Amira was taken on as a reading screener and benchmark testing for reading K-2. Staff has implemented assessments regularly and data is being collected. There may be a math screener that will also need to be implemented in the coming years. We are no longer using Moby Max, TCI will be renewed for Mr. Corey, Renaissance will also be renewed along with Freckle components. Super Kids will be used for reading and writing in primary grades. Some grades using SIPPS.

- Business Director: *Bree Scott* (5 minutes)
    - Financial Report:
    - Human Resources Report:

- Executive Director: *Dan Cartwright* (5 minutes)
    - Facilities: Finalizing the lease for the new site for ORCA, legal is reviewing as well. Still waiting to hear back about other properties.
    - Safety report: Monthly drills finalized and done for the year.
    - USA/DNUSD Relations: Everything is going well, further report on later agenda items.

- Leadership Team Report: *Linda Monnin* (5 minutes)
    - Wrapping up the year with report cards, attendance, etc next week.

V. **Special Education Report- 2026** (10 Minutes)**: (***Dan Cartwright, Bree Scott, Anita Cumbra)*: USA admin team will brief the board on the school's progress in joining the El Dorado County Office of Education's Charter Special Education Local Plan (EDCOE Charter SELPA) and becoming its own Local Education Agency (LEA) for the purposes of special education. ***REPORT/DISCUSSION-Non-action item***

- Hired two full time staff and will be hiring more. One full time special education teacher, one half time special education director and half time special education teacher. New staff and admin will be attending a new program training at the end of July. In addition, Dan and the special education director will be going to CSDC Leadership Intensive to learn the charter school aspect in general.

VI. **USA Charter Petition Renewal-** (10 Minutes)**:** **(***Dan Cartwright, Bree Scott, Anita Cumbra)*: USA Admin Team will brief the board on the school's progress in renewing its Charter Petition. ***REPORT/DISCUSSION-Non-action item***

- Our revised Charter was renewed for 5 years by the District School Board unanimously!

VII. **California Uniform Public Construction Cost Accounting Act (CUPCCAA) -** (10 Minutes)**:***Dan Cartwright, ATTACHMENTS:* ***CUPCCAA Info Sheet*** *and* ***CUPCCAA Resolution*** ***DISCUSSION/ACTION ITEM***

- CUPCCAA makes it to where we would not have to have a formal bidding process for projects under $75,000, informal bid over $75,001-$220,000, $220,001+ requires formal vetting and bidding procedures. This allows you to use a local work force for reasonable projects rather than going through a lengthy bidding process.
- **Motion to postpone the vote on this item to a future meeting due to our Board President not being present and time to process the information. Motion-Linda Monnin, Second-Sarah Anker, **motion carries

BREAK: *10min*

VIII. **2026/27 USA Board Meeting Calendar** (10 minutes): *Jennifer Mobley, Board President & Linda Monnin, USA Board Secretary*: Development of 2026/27 Board Calendar for regularly scheduled board meetings. *ATTACHMENTS:* ***Tentative Board Meeting Dates*** , ***USA 26/27 Academic Calendar*** ***DISCUSSION/ACTION ITEM***

- *****Motion to approve the Board Calendar with the change from August 11th to August 18th. *Motion-Sarah Anker, Second-Jody Petersen, **motion carries***

IX. **Board Approval of 2026/27 USA Administrator Work Year Calendar** (10 minutes)**:** *Dan Cartwright, Executive Director*: Request for board approval of 2026/27 USA Administrator work calendar. *ATTACHMENTS:* ***USA 2026/27 Administrator Calendar*** *26/27 Academic Calendar* ***DISCUSSION/ACTION ITEM***

- *****Motion to approve the Administrative Work Year Calendar for 26-27. Motion-Sarah Anker, Second-Jody Petersen **Motion carries***

X. **Executive Director Contract** (10 minutes)**:** *Jennifer Mobley, Board President ATTACHMENTS:* ***Executive Director Contract 2026-28*** ***DISCUSSION/ACTION ITEM***

- **Motion to approve the 2026-2028 Executive Director Contract for Daniel Cartwright. Motion-Linda Monnin, Second-Jody Petersen

XI. **Vacant Board Positions 26/27** (10 minutes)**:** ***DISCUSSION/ACTION ITEM***

- Parent position on the Board is currently available, a staff position will be open at the end of the 26/27 school year. The community member position will be available when a replacement is available. No action taken, just discussion.

XII. **New Admin Team Job Titles** (10 minutes)**:** *Dan Cartwright, USA Board***:** The USA Board will be presented with a proposal to update two administrator job titles to better reflect the current scope, responsibilities, and recognized status of these positions within the school's operational leadership structure. The proposed title changes are:

- Business Director - Chief Business Officer (CBO)
- Educational Director - Chief Academic Officer (CAO)

These changes are intended to align the titles with common organizational and educational leadership terminology while more accurately representing the roles currently performed. No changes are proposed to the duties, responsibilities, or reporting relationships associated with either position. *ATTACHMENTS:* ***CBO Description*** *and* ***CAO Description*** ***DISCUSSION/ACTION ITEM***
--Changes needed-consistent language for Executive Director, taking out CEO. Fixing the portion of the CBO description on the last bullet point to include working with the CAO.
*****Motion to approve both the CBO and CAO job titles and Board descriptions with the noted changes. Motion-Linda Monnin, Second-Jody Petersen **motion carries***

XIII. **CDE Dashboard Local Indicators Report** (10 minutes): *Dan Cartwright, Executive Director.* The California Department of Education School Performance Dashboard must be updated annually by each school, and a report given to each school's local governing board before July 1. USA's 2026/27 Dashboard Local Indicator Report is attached. ***PRESENTATION/DISCUSSION/ACTION ITEM/acceptance of report***. ***26/27 USA Local Performance Indicator Report***

- **Changes needed--Take out #10 on page 13 and re-number the questions after. Overall satisfaction rating changes from 83.77-85.06 also on page 13.**
- ****Motion to accept the Local Indicator Report for the 26-27 school year with the changes discussed. *Motion-Sarah Anker, Second-Jody Petersen **motion carries**

BREAK: *10min*

XIV. **Education Protection Act** (10 minutes)**:** Dan Cartwright, Executive Director: Request for using the revenue that is set aside by the State for specific purposes on credentialed teacher salaries. ***ACTION ITEM.*** ***EPA 2026-2027 Attachment***

- Motion to approve the 26-27 Education Protection Act expenditures. Motion-Sarah Anker, Second-Jody Petersen **Motion carries

XV. **Public Hearing: 2025/26 USA Local Control & Accountability Plan** (30 minutes)**:**
Bree Scott, Business Director, & Dan Cartwright, Executive Director. 2025/25 LCAP presented for public hearing and comment, and board comment/acceptance. ***ACTION ITEM*** ATTACHMENTS: ***2026 USA LCFF Budget Overview for Parents*** ***2026/27 USA LCAP & Annual Update***

- Changes needed-
- **Take out #10 on page 10 and re-number the questions after. Overall satisfaction rating changes from 83.77-85.06 on page 9.**
- **Change class size on page 14 from 1:35 to 1:24.**
- **Page 13-14 (1.1)- "Educational opportunities will be offered in a variety of combinations which may include frequent small collaborative groups, larger group experiences, and individual learning as necessary.**

****Motion to accept the 25-26 LCFF budget overview for parents and the LCAP with the noted changes. Motion-Sarah Anker, Second-Jody Petersen, **motion carries**

XVI. **Uncharted Shores Academy 26/27 Budget** (30 minutes)**:** Bree Scott (Business Director) & Dan Cartwright (Executive Director). ***ACTION ITEM.*** ***USA 2026-2027 Preliminary Budget - Board Meeting 6/9/2026***
   - **Motion to approve the Uncharted Shores Academy 26-27 Preliminary Budget. Motion-Jody Petersen, Second-Sarah Anker **motion carries

XVII. **Agenda Items Requested for Consideration at a Future Board Meeting:** New board member recruitment, Budget update, Unaudited Actuals, Board member training, CUPCCAA.

XVIII. **Adjournment & Confirmation of next meeting.** ADJOURNED AT 8:55pm The next regularly scheduled meeting of the Uncharted Shores Academy Board will be on August 18th at 5:00pm, *at 330 E. Street, Room 2, Crescent City, CA or virtually from the following schoolsites; 1492 Northcrest Dr., Crescent City CA or 785 E. Washington Boulevard Suite 10, Crescent City CA*. Interested parties may view the meeting simply by clicking on the link posted on the website.

Notices:

1. Appropriate issues may be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items which are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.

2. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.

3. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.

4. Minutes from previous meetings may be requested at the school office or printed from the school's website.

5. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.