

**Neighborhood Council  
Governing Board**

Name, President  
Name, Vice-President  
Name, Secretary  
Name, Treasurer

Name, Boardmember  
Name, Boardmember  
Name, Boardmember  
Name, Boardmember



200 N. Spring Street  
Los Angeles, CA 90012

Email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)  
Website: [www.empowerla.org](http://www.empowerla.org)

## NEIGHBORHOOD COUNCIL

### **Regular or Special Board Meeting**

#### **Agenda**

#### **Physical Meeting Location Street Address**

#### **City, Zip**

(Date)

(Time)

#### **Zoom Meeting Online or By Telephone**

(insert Zoom link here)

#### **Dial (XXX) XXX-XXXX to Join the Meeting**

#### **Then Enter This Webinar ID: XXX XXX XXX and Press #**

---

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte XXXX, Secretaria, al (XXX) XXX-XXXX o por correo electrónico [XXXX@NeighborhoodCouncil.org](mailto:XXXX@NeighborhoodCouncil.org) para avisar al Concejo Vecinal.

Every person wishing to address the Board must dial (XXX) XXX-XXXX, and enter XXX XXX XXX and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial \*9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER AND BOARD ROLL CALL**
- II. **Approval of the Minutes of the Regular Meeting 00/00/2021.** [Neighborhood Council Regular Meeting Minutes of 00/00/2021-DRAFT \(Link to NC website\)](#)
- III. **GOVERNMENT REPORTS**
  - a. Public Safety
  - b. City Council Representative
  - c. Government Departments/Agencies, including Department of Neighborhood Empowerment
- IV. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed \_\_\_\_minute(s).
- V. **COMMITTEE REPORTS (Suggested use only for committees that need to update. The content of the report and/or potential board action should be described)**
  - a. Budget & Finance
  - b. Outreach
  - c. Public Safety
- VI. **NEW BUSINESS**
  - a. Approval of the Monthly Expenditure Report ( MER) for Month/Year [Neighborhood Council Monthly Expenditure Report \(MER\) for Month/Year \(Link to NC website\)](#)
  - b. Discussion and possible motion to submit a Community Impact Statement (CIS) on Council File # 21-0000 which promotes the Neighborhood Council System as the largest civic engagement system in the world and empowering local communities to engage in meaningful ways with the City of Los Angeles. Draft CIS Statement
  - c. Discussion and possible motion to approve up to (\$ amount here) for a Neighborhood Purposes Grant (NPG) for [ABC Non-Profit NPG Application](#). Funds will be used to provide food for a community food pantry.
  - d. Discussion and possible action regarding the recommendation of the Planning and Land Use Committee regarding the Conditional Use Permit (CUP) for XYZ Hotel & Lounge.  
  
[Case Number: CPC 2017-712-GPA-V2C-HD-VCU5PR](#) Project Description: Demolition of existing 8,228 square foot shopping center to allow construction, use and maintenance of 6- story, 100 room with two levels of basement parking.
  - e. Discussion and possible action to develop outreach strategies to encourage stakeholders to participate in virtual meetings.
  - f. Discussion and possible action regarding the recommendation of the temporary Bylaws Advisory Committee to amend Article V, Section 5 to read: "The Vice Chair will be responsible for..."

## **ADJOURNMENT**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

#### **Public Posting of Agendas -**

Neighborhood Council agendas are posted for public review as follows:

- [\(List your physical posting location here\)](#)
- [www.NeighborhoodCouncilWebsite.com](http://www.NeighborhoodCouncilWebsite.com)
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

#### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

#### **Public Access of Records -**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at [Neighborhood Council Office Space Address \(if applicable\)](#), at our website: [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [XXXX, Secretary, at \(XXX\) XXX-XXXX](#) or email at: [XXXX@NeighborhoodCouncil.org](mailto:XXXX@NeighborhoodCouncil.org).

#### **Reconsideration and Grievance Process -**

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.NeighborhoodCouncilWebsite.org](http://www.NeighborhoodCouncilWebsite.org)