



CATASAUQUA AREA SCHOOL DISTRICT

Continuity of Education Plan

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School District	Catasauqua Area School District
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Goal of Plan

In response to Governor Wolf's proclamation issued on March 13, 2020 and updated on March 30, 2020 regarding school closures to extend indefinitely, and in alignment with pending legislation, the following information outlines Catasauqua Area School District's "Continuity of Education" plan. With the evolving circumstances related to the COVID-19 pandemic, the District is committed to providing the best education possible for all students using technology tools and remote instructional strategies.

Overview of Plan

Catasauqua Area School District will implement a combination of both planned instruction and enrichment and review activities. *Planned instruction* is formal teaching and learning. More specifically, *planned instruction* involves teacher



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introduction of new concepts and skills aligned to academic standards. Additionally, Catasauqua Area School District teachers will continue to provide opportunities for *enrichment and review* which are designed to reinforce or extend students' prior learning. The District will make every effort to deliver planned instruction and enrichment and review using methods that are reasonable, appropriate, in good faith and in the best interest of our students.

2020-21 instructional models will include: Option A: Traditional K-12 Learning Option; Option B: CASD Online Learning Option; and Option C: Home Education

The CASD Online Learning Option will include both *asynchronous and synchronous instruction/learning*. *Asynchronous learning*, which is student-centered instruction where students engage with pre-recorded video lessons, assignments, and other learning tasks on their own. Instruction is not being delivered in person or in real-time. *Synchronous learning* is online or distance learning that happens in real-time, but not in the same physical location. Additionally, special education teachers, speech therapists, and OTs will work with families to schedule synchronous intervention activities for CASD Online Learning students.

Office hours and check-ins are optional times when teachers will be available to assist small groups or individual students, answer questions, provide review, enrichment, and/or additional help.

School closures and social distancing associated with the COVID-19 pandemic have created many difficulties for our families and our school district. We understand the challenges associated with at-home remote/distance learning: connectivity issues, family work schedules, children caring for younger siblings, etc. For this reason, the Catasauqua Area School District Continuity of Education plan was designed with flexibility in mind. CASD will utilize a combination of frequent communication, face to face learning, asynchronous learning, synchronous learning, and live office hours and/or check-ins to provide standards-aligned *planned instruction, enrichment and review*, and serve the needs of our students.



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Expectations for Teaching and Learning

  www.cattysd.org 	Communication Plan In an effort to increase consistency with regard to home-school communication efforts, Catasauqua Area School District will use the Remind communication tool for all levels of communication - teacher, building, and district levels. Remind provides two way communication for instructional purposes, important announcements, and urgent messages. Additionally, important information will be posted to the school district webpage and social media pages.
	Technology All students K-12 will be provided with a district owned iPad . The iPad technology fee is \$10.
 Google Classroom  canvas	Learning Management Systems Catasauqua Area School District will employ the use of learning management systems to share instructional resources, organize assignments, boost collaboration, and establish an efficient online classroom workflow. • Students in grades K-8 will use Google Classroom as their learning management system (LMS). • Students in grades 9-12 will use Canvas as their learning management system.
	Single Sign On To streamline and simplify the login process for online tools and resources, the district will use Clever . Clever brings all K12 applications into one secure portal and provides single sign-on for everyone in the district.



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	Use of Diagnostic Assessments & Personalized Learning Pathways The district will assess students' academic needs through the use of high-quality screeners for students in grades K-4 and high-quality ELA and math diagnostics in grades K through high school. The school district will utilize technology tools to create personalized learning pathways for students.
	High Quality, Standards-Aligned Curricular Materials The district will ensure the continuous use of aligned curricular materials during periods of modified operations.
	Virtual Meetings In an effort to promote consistency, the district will utilize Google Meet as the K-12 platform for virtual meetings with students and parents/guardians.

Communication Tools and Strategies

The official source of all information related to Catasauqua Area School District's response to the COVID-19 pandemic is the District's website: www.cattysd.org.

In an effort to increase consistency with regard to home-school communication efforts, Catasauqua Area School District will use the [Remind](#) communication tool for all levels of communication - teacher, building, and district levels. Remind provides two way communication for instructional purposes, important announcements, and urgent messages.

Additionally, important information will be posted to the [school district webpage](#) and social media pages.

All Catasauqua Area School District employees (administration, teachers, support staff) have email addresses. The staff directory of email addresses is available on the District's website. All District students also have District email accounts. Teachers will communicate with students using their District email accounts or



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other learning management system platforms such as Google Classroom and Canvas. Teachers and students may also communicate via Google Meet.

Access (Devices & Platforms)

It is the intent of the district, where needed, to provide one district owned iPad per child to facilitate blended/online instructional delivery. The District will determine which students/families do not have Internet access. A list of Internet service providers will be shared with families who do not have Internet access. Alternate learning plans will be developed as necessary.

Sheckler Elementary School

- Students will use district owned iPads.
- Sheckler will utilize the Google Classroom platform.
- Google Meet will be used for virtual meetings.
- Clever will be used to facilitate single sign on.

Catasauqua Middle School

- Students will use district owned iPads.
- CMS will utilize the Google Classroom platform.
- Google Meet will be used for virtual meetings.
- Clever will be used to facilitate single sign on.

Catasauqua High School

- Students will use district owned iPads.
- Full day Lehigh Career & Technical Institute students will also be provided a district owned iPad.
- CHS will utilize the Canvas platform.
- Google Meet will be used for virtual meetings.
- Clever will be used to facilitate single sign on.



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Staff General Expectations

Catasauqua Area School District administrators, teachers, counselors and educational specialists will:

- Prioritize flexibility.
- Participate in summer professional development and planning and preparation activities that will develop/support:
 - preparing to establish an online classroom workflow using Google Classroom or Canvas
 - learning best instructional practices related to using Google Meet for synchronous class meetings.
 - learning the features and functionalities of the iPad.
 - understanding what is important when planning online lessons
 - learning best practices related to teaching online
 - exploring tools that can be used to engage students in an online environment
 - understanding that ongoing communication (and using different methods of communication) is especially important in an online/remote learning environment - More is better!
 - addressing the learning needs of all students (special ed, EL, gifted, etc)
 - planning high quality online lessons that engage students and clearly teach the most important concepts/skills
- Teachers will update their web pages with information related to their online learning plan.
- Provide both synchronous and asynchronous instruction and synchronous and asynchronous activities with optional office hours/classroom connections for review, periodic check ins, etc.
- Understand that communication is very important when operating in a remote/virtual learning environment and utilize Remind to promote home-school communication. Email/Remind may be used to communicate directly with students.
- If schools are closed or a student has chosen to participate/needs to participate in full online learning, work with families to schedule synchronous Special Education, Speech, and OT interventions.



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- If schools are closed or a student has chosen to participate/needs to participate in full online learning, work with families to provide ESL and Gifted Support Services.
- Collaborate with other members of your team or department to design remote/virtual learning experiences for your students.
- Use district curriculum and resources (ex. Google Classroom, Canvas, Google Meet, online textbooks and online tools etc.) to communicate and deliver content.
- Educate students and parents with regard to how to use Clever for single sign on to access curricular materials/instructional resources.
- If school is closed, online learning will take place following a modified schedule, similar to the traditional school day schedule.
- Clearly communicate daily and/or weekly learning objectives, activities, tools and resources.
- Participate in regularly scheduled faculty meetings.
- Participate in on-demand virtual PD as necessary using the supports provided by Catasauqua Area School District and Carbon Lehigh Intermediate Unit.
- Respond to student/parent inquiries in a timely fashion.
- Provide support to families and students as necessary.
- Demonstrate patience and flexibility as families and students transition to remote/virtual learning.
- Maintain grades in PowerSchool and track student attendance.

Student & Parent/Guardian Expectations

Catasauqua Area School District students will:

- Establish daily routines for engaging in the learning experiences.
- Identify a space in your home where you can participate in live online learning. Sit at a table with a wall behind you, if possible. Follow the school dress code.
- Engage in all learning with academic honesty.
- Connect online with your class/ teacher, as requested.
- Communicate proactively with your teachers if you cannot meet deadlines or require additional support.



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- Comply with School Internet Safety policies including expectations for online etiquette.
- Demonstrate regular and active participation in classes.
- Complete student independent work as assigned and by required due dates.
- Practice effective time management.

Parents and guardians will provide support for their children by:

- Establishing routines and expectations.
- Defining the physical space for your child to study.
- Monitoring communications from your child's teachers.
- Beginning and ending each day with a check-in.
- Taking an active role in helping your child process his/her learning.
- Establishing times for quiet and reflection.
- Encouraging physical activity and/or exercise.
- Remaining mindful of your child's stress or worry.
- Monitoring how much time your child is spending online.

Help/Support Guidance

For questions about...	Contact
a course, assignment, or resource	the relevant teacher
a technology related problem or issue	district tech support
a personal, academic or social-emotional concern	your assigned counselor
other issues related to distance learning	your school principal or assistant principal

[Click here for more information specific to](#)

[CASD Technology Support/Assistance.](#)



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Attendance / Accountability

Attendance

Attendance is mandatory and will be taken daily. Each day in school/online will count as a regular school day. Online program attendance will be based on participation in synchronous meetings/online attendance.

Grading

Traditional grading practices will resume in 2020-21.

Good Faith Efforts for Access and Equity for All Students

- Parent Feedback Survey - June 2020
- Remind will be used to promote district, building, and teacher communications.
- Remind messages will be translated into home languages.
- Website/Social Media Posts with updates and information.
- SROs Visits with Families as necessary.
- iPad distribution to all students K-12.
- During school closures, alternate learning plans will be provided to students without technology/Internet access. Teachers will be in contact with these students regularly to discuss learning plan progress.

Special Education Supports

Special education professionals will coordinate with general education teachers to provide appropriate support to students with disabilities. Special education teachers will continue to differentiate instruction in the most meaningful ways possible to their students through live virtual meetings (when necessary), or other means to the best of their ability while maintaining social distancing.



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EL Supports

The ESL teacher will reach out to her students and provide instruction through Google Classroom, Canvas, Remind, live virtual meetings (when necessary), or other means in the most reasonable and appropriate manner. Additionally the ESL teacher will collaborate with general education teachers to discuss EL supports appropriate for remote/distance learning.

Gifted Education

The Gifted Support teacher will reach out to her students and provide instruction through Google Classroom, Canvas, phone conferencing, live virtual meetings (when necessary), or other means in the most reasonable and appropriate manner. Additionally the Gifted Support teacher will collaborate with general education teachers to discuss EL supports appropriate for remote/distance learning.

Building/District Contacts

BUILDING LEVEL CONTACTS

Sheckler Elementary School (Grades K-4)

Principal

Mr. Eric Dauberman, daubermane@cattysd.org

Assistant to the Principal

Mr. Ron DeMaio, demaio@cattysd.org



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Catasauqua Middle School (Grades 5-8)

Principal

Ms. Melissa Inselmann, inselmannm@cattysd.org

Assistant Principal

Mrs. Kimberly Mooney, mooneyk@cattysd.org

Catasauqua High School (Grades 9-12)

Principal

Mr. Adam Schnug, schnuga@cattysd.org

Assistant to the Principal

Mr. Christopher Gerhard, gerhardc@cattysd.org

DISTRICT CONTACTS

Coordinator of Student Services

Ms. Shelley Keffer, keffers@cattysd.org

Coordinator of Instructional Technology

Mrs. Kathleen Kotran, kotrank@cattysd.org

Network Manager

Mr. Wayne Karess, karessw@cattysd.org

Assistant Superintendent

Dr. Christina Lutz-Doemling, lutzdoemlingc@cattysd.org

Superintendent

Mr. Robert Spengler, spenglerr@cattysd.org



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Resource Links

Attention Parents/Guardians: Below are links to online resources that can be used for skill review, reinforcement and practice as well as extended learning opportunities. Teachers will communicate any additional online resources that may be utilized to deliver planned instruction.

Sheckler Elementary School

- [BrainPop](#)
- [BrainPop Jr.](#)
- [Code.org](#)
- [Discovery Ed Streaming](#)
- [enVision Math - Pearson](#)
- [Freckle Math K-2](#)
- [Imagine Learning Literacy](#)- site code: 4205160
- [Imagine Math \(Grades 3 and 4\)](#)- site code: 4205160
- [Nepris - Participate in Industry Chats](#)
- [PBS Kids](#)
- [PBS Learning Media](#)
- [Wonders Simplified Login](#)
- [Wonders ELA \(not simplified login\) - McGraw Hill](#)

CATASAUQUA MIDDLE SCHOOL

- [BrainPop](#)
- [Code.org](#)
- [Discovery Ed Streaming](#)
- [Edmentum ExactPath](#)
- [enVision Math - Pearson](#)
- [Nepris Industry Chats](#)
- [PBS Learning Media](#)

CATASAUQUA HIGH SCHOOL

- [Code.org](#)
- [Discovery Ed Streaming](#)
- [Nepris Industry Chats](#)
- [PBS Learning Media](#)
- [USA Test Prep \(Literature, Algebra I, Biology\)](#)



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ADDITIONAL ONLINE RESOURCES

- [Breakout EDU Fun @ Home](#)
- [CareerOneStop Career Videos](#)
- [Discovery Ed Virtual Field Trips](#)
- [Google Arts & Culture](#)
- [Kennedy Center Digital Stage](#)
- [Khan Academy](#)
- [Lunch Doodles with Mo Willems](#)
- [Scholastic Learn at Home](#)
- [SmartFutures](#)
- [Storyline Online](#)
- [Virtual Field Trips](#)



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