

Roommate Agreement

The purpose of this agreement is to help facilitate communication and the setting of expectations between new roommates. Making expectations clear, talking about concerns, and being willing to compromise will promote a successful roommate/suitemate relationship. When conflicts arise this document should be used as a basis for discussion to resolve problems. Students are invited to speak with program faculty or staff for any assistance or needed mediation. We have discussed all of the above aspects of living together. We all understand the importance of communication and will agree upon the details written below. Our listed names and date signify a signed agreement. Modifications may be made as necessary and must be agreed upon by all roommates.

Student Name:

Student Name:

Date:

Section 1: Guests

1. Are guests allowed in the room during study times? Sleep times? Overnight?

Study times:

Sleep times:

Overnight:

2. Are there times when guests are not allowed?

3. If we want guests to leave, how will we let each other know?

4. How much notice should be given when we would like someone to stay overnight?

5. Additional comments regarding guests:

Section 2: Personal Belongings

1. Is it okay for roommates or guests to use our belongings? (ex. The TV, stereo, computer, bed, clothes, food, etc?)

2. What things are okay for roommates or guests to use?

3. What things are NOT okay for roommates or guests to use?

4. How will we handle damage occurring to others' belongings? How quickly should this response take place?

Section 3: Livelihood

1. What will be study times in our room?

2. During study times, is phone use okay? Is the TV on or off? Music? Computer speakers?

3. What will be sleep times in our room?

4. What steps will we take to respect each other's privacy?

5. What is an appropriate temperature for the space? How will we communicate changing the temperature?

Section 4: Communication

1. How will we approach each other if we have a concern, including but not limited to violations of this agreement? How quickly should this response take place?

2. What methods of communication do we find effective? What methods of communication should be avoided?

Effective

Avoided

Section 5: Health and Safety

1. What are our expectations if one of us gets sick?

2. What will we do to make sure our room and belongings are secured?

Section 6: Cleanliness and Common Areas

1. How do we define a "clean" space?

2. How do we make sure the common areas (bathroom, etc.) are in good shape while in use or after use?

3. If one of us smokes or vapes, how do we respect those who may be sensitive to smoke or smoking? (Hotel rooms are non-smoking, and Tokyo has designated smoking rooms.)