

Editing Your Audio



Option 1: Edit your Audio in Audacity/Wavacity.com

This requires you to use the desktop computers in the instrument lab OR on wavacity.com. This is the preferred method. [CLICK HERE TO SEE HOW IT'S DONE](#). Audacity can be downloaded for free if you want to add it to a personal computer, but doesn't work on Chromebooks.

In the MC, you must use the desktops in the Design Lab. Sign in using your firstlastname but without hvsrd.org and the same password you use for everything else. If you don't finish editing within the class period, save the work on the desktop. If you use the same desktop another day, that saved Audacity file will be there.

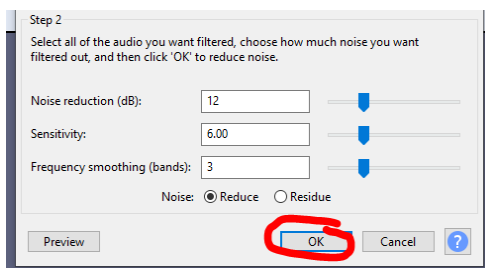
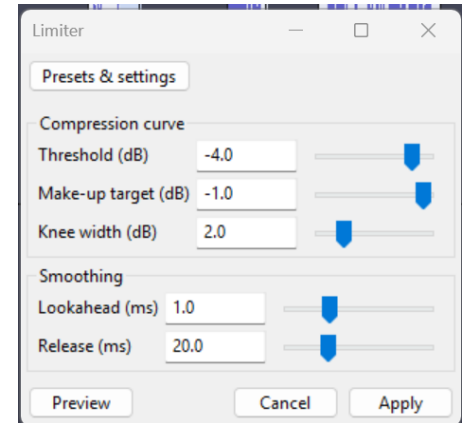
Step 0: Open a Chrome browser, click the little person icon in the top right corner and click Turn on Sync. Sign in. Then go to your Drive and download your recording audio and music audio. Open Audacity > File > Import > Audio. Find your recorded podcast audio in Downloads and click Open.

Step 1: Click and drag any audio (podcast recording, music, etc) into the dark grey area of Audacity. They will be added as separate tracks.

Step 2: Zooming. Hit Ctrl + 1 to zoom in, Ctrl + 3 to zoom out, and Ctrl + 2 to bring you to a good level of Zoom to edit.

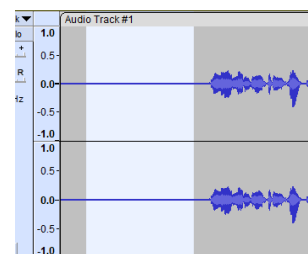
Step 3: Double click your audio track so the whole thing highlights, go to effects, and click on Compressor. You do not need to change any settings. This will even out the audio levels.

Step 4: Decrease any spikes in volume. Double click your audio, go to effects, and click on Limiter. Set Threshold to -4 dB.



Step 5: Noise Reduction. You only need to do this if you have annoying hum or whine in the background of your audio. Find a section of the track where no one is talking and the background sound can be heard. Click and highlight that section. Go to Effect > Noise Reduction > Get Noise Profile. This lets Audacity know what the sound is that it should remove. Then double click the track so the whole thing is highlighted. Go to Effect > Noise Reduction and click Okay.

Step 6: Click and drag over any pauses, mistakes, ums, or blanks. Hit delete.

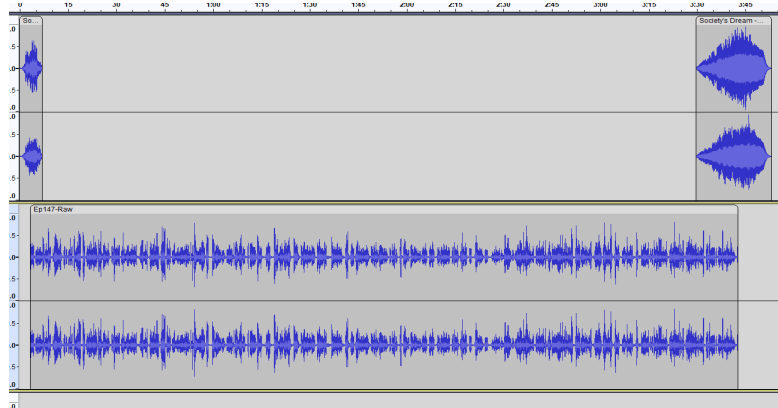


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Step 7: Split audio to separate segments by clicking on the location where the split will go. Then go to Edit > Audio Clips > Split. You can now move the two different sections of that clip and insert music, etc.

Step 8: Slide your intro music and outro music tracks around so they overlap or line up with your voice as desired. Fade your music out and in by highlighting the part you want to fade and then going to Effect > Fade In or Effect > Fade Out. For episode 0, keep it simple and consider overlapping your music with your audio as shown below.



Step 9: Edit the Metadata Tags as follows:

Artist Name: HVSPN.com

Track Title: Episode Title

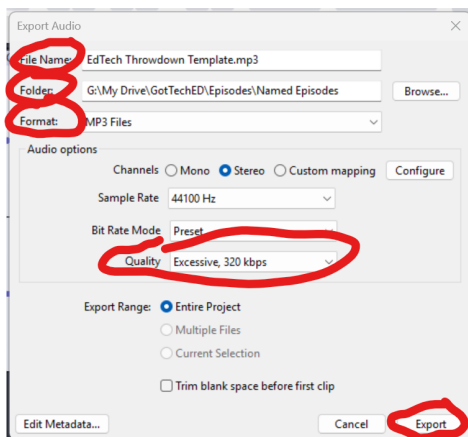
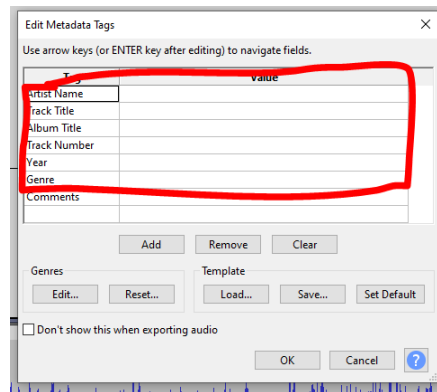
Album Title: Your podcast name

Track Number: Episode Number

Year: year

Genre: Podcast

Click Okay when done.



Step 10: Export. When done, go to File > Export Audio > Export to Computer > Export as mp3. Change the file name to ___, check the folder you're saving it to (desktop is a good idea), and make sure the Format is .mp3. Set the Quality to "Excessive".

Click Export.

Step 11: Put the exported mp3 into the correct shared folder for this class.

Option 2: Edit your audio in WeVideo

You can do this from your Chromebook! Open it via Classlink. [CLICK HERE TO SEE HOW IT'S DONE](#)