Board Meeting Agenda Item Cover Sheet
SSD BOE Proposed Charge of Finance Committee (2025-2026)

Meeting Date: August 7 2025
Agenda Item: M.2

1. Purpose, Objective and Process of this Agenda Item

The purpose of this agenda item is to formally discuss the proposed charge for the SSD Finance Committee, which is a Board Committee as defined in GP-11 – Board Committees.

The objective of this agenda item is to:

- Finalize the proposed 2025-2026 charge for the SSD Finance Committee coordination;
- Submit the 2025-2026 charge for Finance Committee feedback; and
- Approve the fully coordinated 2025-2026 Finance Committee charge

The approved 2025-2026 charge will be provided to the SSD Finance Committee for implementation and development of recommendations for Board consideration.

2. Agenda Item Details

Submitted By: Lisa Webster, SSD BOE Vice President	**Date Submitted::** August 4 2024
Recommended Action: ☑ Information ☑ Discussion ☐ Preparing for BOE Action	**Revised Agenda Item?:** ☐ Yes ☑ No **Previous Agenda Dates/Item#:** N/A
Pertaining to Governance Policy: • EL-5 – Finance Administration • EL-6 – Financial Planning and Budgeting • EL-7 – Asset Protection • GP-6 – Agenda Planning Calendar • GP-7 – Board Business Guiding Principles, Norms, and Operations • GP-11 - Board Committees	**Alternatives:** ☐ Approve this agenda item, as written ☐ Incorporate changes from recorded agenda item discussion and documented in the End-of-Meeting debrief ☐ Update all agenda item materials for a near-future BOE meeting ☑ Not Applicable (N/A)

3. Executive Summary

This agenda item expresses the Board's specific 2025-2026 intentions of/requests of the SSD Finance Committee, a Board Committee within the roles and responsibilities cited in GP-11 and reflected in the SSD Finance Committee Roles and Responsibilities document.

4. Background

On Feb 11, 2020, the BOE approved the creation of the Finance Committee, which is made up of district and community members. The Finance Committee was codified in the GP-10 - Board Committee Principles and Board Committee Member Expectations and GP-11 – Board Committee Structure on June 27 2023 and later consolidated in revised GP-11 - Board Committees on August 22 2024. The strategic level charge approved as part of GP-11 includes:

i. "Provid[ing] recommendations in alignment with Finance Committee purpose/expectations...
ii. Provid[ing] financial advice as requested by the Board and/or Finance Committee facilitator(s)"

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To clarify tactical level requests from the Board, this proposed Finance Committee charge will be developed annually to support staff coordination with community members and Board finance-related decision making.

5. Cost Benefit/Analysis

This agenda item will help the BOE understand the proposed charge and provide more clarity of tactical level expectations for the Finance Committee in relation to upcoming General Fund budget planning and prioritization for future fiscal years.

6. Advantages (+) / Disadvantages (-)

Advantages (+)	Disadvantages (-)
+ Provide clear Board recommendation to the Finance Committee as a Board Committee + Continue to build relationships with District stakeholder groups + Model commitment to continuous improvement practices and systems work + Timely inclusion of the Finance Committee analysis and recommendation(s) prior to the monitoring of applicable policies + Allow additional opportunity for the BOE to understand the recommendation and incorporate into the Finance-related PG Policy Monitoring Reports (MRs) and Monitoring Report Evaluations (MREs) + Allow additional opportunity for Finance Committee consideration of BOE comments/questions during the 2025-2026 charge development and provide related Finance Committee recommendations in alignment with GP-6	- Continuing work is required to align Superintendent and Board policies, finance/fiscal statutory requirements, and Finance Committee action

7. List of Attachments (If applicable):

- BOE Letter - Proposed SSD Finance Committee Charge for School Year 2025-2026
- Presentation - Proposed SSD Finance Committee Charge for School Year 2025-2026

For Reference:
- Finance Committee Roles and Responsibilities
- GP-11 -- Board Committees

☐ **N/A - No Attachments**