

Dear Supplier,

We hope this email finds you well. We are excited to connect with you to introduce an important initiative that we are about to launch. At Workday, we have established [science-based targets \(SBTs\)](#) that underscore our dedication to substantial reductions in carbon emissions throughout our value chain. These targets are not only ambitious but also aligned with global climate goals. As a valued supplier, your role is instrumental in shaping the collective impact we can achieve.

By the end of fiscal year 2026 (January 31, 2026), our goal is for 70% of our suppliers to establish their own SBTs. If you have already set SBTs, we congratulate you for your proactive efforts in contributing to sustainability. For those who haven't yet, we are eager to assist you in setting and achieving meaningful emissions reduction targets. To aid in this, we've included two resources – "[Guide to Greenhouse Gas Inventory and Setting SBTs](#)" and "[Reduction Strategies to Achieve SBTs](#)". (If your company falls within the category of a small or medium-sized enterprise – e.g. fewer than 500 employees – you can access further guidance from SBTi [here](#).)

In the next few weeks, we'll send a brief survey (from Workday Strategic Sourcing) to gather information about your emissions goals and greenhouse gas data. To streamline the process, we kindly request that you please provide a point of contact responsible for environmental sustainability within your organization, including their email address(es). This will help us follow up regarding the survey. If we don't hear back, we'll assume you are the appropriate contact.

If you have any questions, please refer to our [Frequently Asked Questions \(FAQ\)](#) document. If you need further assistance, you can reach out to Workday's Sustainability team at sustainability@workday.com.

Thank you for partnering with us on this important sustainability journey.

Best,