

**West Marshall Board of Education
Regular Session
July 8, 2020**

The West Marshall Board of Education met in regular session on Wednesday, July 8, 2020, at 6:05 p.m. in the library in the high school building. President Rodney Honeck called the meeting to order. Members present for roll call included April Coulter, Sue Goodman (via Zoom), Rod Honeck, Shawn Meyer (via Zoom), Bob Ranson and Hunter Wilkening. Jason Walker was absent. The Board determined that it is impossible and impractical for all members to be physically present at this meeting due to the COVID-19 pandemic, and that it is necessary to conduct the meeting by electronic means.

Agenda: Motion by Coulter, seconded by Ranson, to approve the agenda. Ayes, 6; Nays, 0. Motion carried.

Welcome and Recognition of Visitors

Consent Agenda

Recommendation by Mr. Large to approve the following consent agenda items:

- Minutes of the June 10 2020, Regular Session
- Minutes of the June 29, 2020, Special Session
- Bills and financial reports
- Personnel report: Hire of Andrea Tollefson as district Librarian; hire of LeeAnn Ball as paraeducator; hire of Buffi Honeck as co-head volleyball coach; reassign Mike Eckhardt to co-head volleyball coach.

Motion by Coulter, seconded by Ranson, to approve the consent agenda items. Ayes, 5; Nays, 0. Rod Honeck abstained from the vote. Motion carried.

Superintendent Report

- Mr. Large discussed the advantages and disadvantages of both a General Contractor and a Construction Manager for the upcoming HVAC project. The board agrees that a Construction Manager would benefit the district and preserve Mr. Large's time to focus on his other priorities. Mr. Large will bring some CM options to the board.
- Return to Learn plan: the board will schedule a meeting on July 20th or 21st to finalize our plan for upcoming school year.

New Business

- Approve Resolution Supporting the Proposed Issuance of Approximately \$8,900,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds. Motion by Ranson, seconded by Coulter, to approve the Resolution as presented in the public hearing. Roll call vote: Coulter, aye; Goodman, aye; Honeck, aye; Meyer, aye; Ranson, aye; Wilkening, aye. Motion carried.
- Preschool Combined 3 & 4 Classes with Wrap-Around Care Options: The recommendation was made to combine the 3-year-old and 4-year-old preschool classes into combo classrooms. We will continue to have am and pm classes and all classes will go 4 days/week. Wrap-around care (child care opposite of their class) will be provided for those interested but will be limited to 16 students. A lottery will be used to accept students into the wrap-around care if more than 16 are interested. Motion by Ranson, seconded by Wilkening, to approve the combined preschool classes with wrap-around care. Ayes, 6; Nays, 0. Motion carried.
- Policies: Approve first reading of board policies:
 - 409.1 All Employee Leave
 - 409.2E1 Emergency Paid Sick Leave Form
 - 409.2E2 Expanded Family and Medical Leave Request Form
 - 409.3 Family and Medical Leave
 - 409.3E1 Family and Medical Leave Notice to Employees
 - 409.3E2 Family and Medical Leave Request Form
 - 409.3R1 Family and Medical Leave Regulation
 - 409.3R2 Family and Medical Leave Definitions
 - 409.4 Rescinded – Licensed Employee Bereavement Leave
 - 409.5 Rescinded – Licensed Employee Political Leave
 - 409.6 Rescinded – Licensed Employee Jury Duty Leave
 - 409.7 Rescinded – Licensed Employee Military Service Leave
 - 409.8 Rescinded – Licensed Employee Unpaid Leave
 - 414.1 Rescinded – Classified Employee Vacations-Holidays-Personal Leave
 - 414.2 Rescinded – Non-Certified Employee Personal Illness Leave
 - 414.3 Rescinded – Classified Employee Family and Medical Leave

- 414.3E2 Rescinded – Classified Employee Family and Medical Leave Request Form
- 414.3E3 Rescinded – Classified Certificate of Health Care FMLA
- 414.3E4 Rescinded – Classified Approval/Not Approved Designation Notice
- 414.3R1 Rescinded – Classified Employee Family and Medical Leave Regulation
- 414.3R2 Rescinded – Classified Employee Family and Medical Leave Definitions
- 414.4 Rescinded – Classified Employee Bereavement Leave
- 414.5 Rescinded – Classified Employee Political Leave
- 414.6 Rescinded – Classified Employee Jury Duty Leave
- 414.7 Rescinded – Classified Employee Military Service Leave
- 414.8 Rescinded – Classified Employee Unpaid Leave
- 414.9 Rescinded – Classified Employee Professional Purposes Leave
- 501.8 Student Absences – Excused (Renumber to 501.9)
- 501.9 Student Absences – Excused
- 501.9E1 Request for Remote Learning Form
- 604.11 Appropriate Use of Online Learning Platforms
- 604.12 Professional Therapy Dogs (Renumbered)
- 604.12R1 Professional Therapy Dogs Handler Ethics (Renumbered)
- 604.12E1 Professional Therapy Dogs Checklist of Information (renumbered)
- 907 District Operation During Public Emergencies
- 907.R1 District Operation During Public Emergencies Regulation

Motion by Wilkening, seconded by Coulter, to approve the first readings of the policies as presented. Ayes, 6; Nays, 0. Motion carried.

Approve second reading of board policies:

- 406.3 Licensed Employee Continued Education Credit
- 406.4 Licensed Employee Compensation for Extra Duty
- 406.5 Licensed Employee Group Insurance Benefits
- 406.6 Licensed Employee Tax Shelter Programs
- 407.1 Licensed Employee Resignation
- 407.2 Licensed Employee Contract Release
- 407.3 Licensed Employee Retirement
- 407.4 Licensed Employee Suspension
- 407.6E1 Licensed Employee Early Retirement Acknowledgement of Receipt
- 407.6E2 Licensed Employee Early Retirement Application
- 407.7 Licensed Administrator Early Retirement
- 408.1 Licensed Employee Professional Development
- 408.2 Licensed Employee Publication or Creation of Materials
- 408.3 Licensed Employee Tutoring

Motion by Coulter, seconded by Wilkening, to approve the second reading of board policies as presented. Ayes, 6; Nays, 0. Motion carried.

Approve final reading of board policies:

- 402.1 Release of Credit Information
- 402.3 Abuse of Students by School District Employees
- 402.4 Gifts to Employees
- 402.5 Public Complaints About Employees
- 402.6 Employee Outside Employment
- 403.2 Employee Injury on the Job
- 403.3 Communicable Diseases – Employees
- 403.3R1 Universal Precautions Regulation
- 403.4 Hazardous Chemical Disclosure
- 403.5 Substance-Free Workplace
- 403.5E1 Substance-Free Workplace Notice to Employees
- 403.5R1 Substance-Free Workplace Regulation
- 403.6 Drug and Alcohol Testing Program
- 403.6E1 Drug and Alcohol Testing Program Notice to Employee
- 403.6E2 Drug and Alcohol Testing Program Acknowledgment Form
- 404.R1 Code of Professional Conduct and Ethics Regulation
- 404.R2 Code of Rights and Responsibilities Regulation
- 405.1 Licensed Employee Defined
- 405.3 Licensed Employee Individual Contracts
- 405.6 Licensed Employee Assignment
- 405.7 Licensed Employee Transfers

- 405.8 Licensed Employee Evaluation
- 405.9 Licensed Employee Probationary Status

Motion by Wilkening, seconded by Ranson, to approve the final reading of board policies. Ayes, 6; Nays, 0. Motion carried.

- Approve 2020 West Marshall Football Camp: Motion by Ranson, seconded by Coulter, to approve the football camp. Ayes, 6; Nays, 0. Motion carried.
- Approve 2020 West Marshall Cross-Country Camp: Motion by Coulter, seconded by Wilkening, to approve the cross-country camp. Ayes, 6; Nays, 0. Motion carried.

Information Only

- Covid-Corner Landing Page – a webpage has been designed to provide information to our patrons and families on the issues as they related to Covid. This includes the registration process for the new school year.
- Review of stakeholder and staff data.
- Discussion on Return to Learn. The options for returning to learn in a reduced capacity were shared and discussed. The most popular reduced capacity schedules discussed were: Week 1, Group A meets on Monday and Tuesday and ½ day on Wednesday and Group B meets on Thursday and Friday, then Week 2 Group A meets on Monday and Tuesday and Group B meets on ½ day on Wednesday, Thursday and Friday; option 2 is for Group A and B to meet every-other-day. There are many considerations including busing needs, breakfast and lunch, passing times, limiting interactions, elementary vs. secondary needs, need for PPE and masks, online learning. The board will continue to gather information on the best schedule to meet the needs of our district and will meet on July 20th or 21st to make these decisions.

Motion by Ranson, seconded by Wilkening, to adjourn. Ayes, 6; Nays, 0. Motion carried. The meeting adjourned at 8:42 p.m.

Respectfully submitted,
Stephanie Edler