



Board of Directors Meeting
Saturday, May 13, 2023, via Zoom

Elected Officers:

President: Judith Carlstrand (IUPUI)

1st Vice President: Yuriko Ikeda (Marian University)

2nd Vice President: Brandon Fitzsimmons (Sycamore School)

Immediate Past President: Chunmei Guan (Logansport High School) ABSENT

Secretary: Melinda White (Purdue University)

Treasurer: Ye Sun (Lafayette Jefferson High School)

The Board of Directors for the Indiana Foreign Language Teachers Association, Inc. met on Zoom at 10am on December 3, 2022.

- I. **Call to Order** - In attendance: Judith Carlstrand, Yuriko Ikeda, Brandon Fitzsimmons, Melinda White, Ye Sun, Charlene Heinzman, Megan Worcester, Attia Youseif, Liu Li, Israel Herrera, Nicci Carney, Leslie Phillips
- II. **Secretary's Report** – Melinda White
 - a. Minutes from March 4 meeting presented, no changes proposed, Charlene Heinzman moved to accept, Liu Li seconded, no discussion, motion carried.
- III. **Treasurer's Report** – Ye Sun
 - a. Presented bank balances, 2022 Revenue and Expenses, and 2023 YTD #s (see treasurer for official numbers) Israel still needs invoices sent to potential donors, but they need to get their contact information to Ye, ***Israel will reach out to them again.**
 - b. Ye has filed our Federal and State Tax Returns
 - c. New Budget Committee has not yet met to go over potential cuts, etc.
 - d. Brandon Fitzsimmons motioned to approve treasurer's report, seconded by Yuriko Ikeda (and Leslie and Megan?), motion passed
- IV. **IFLTA Summer Webinars** – Israel F. Herrera
 - a. Israel has met with Indiana Language Roadmap and they are willing to continue to sponsor our summer webinar series, so it is free to our members.

- b. PD committee still needs to meet to pick potential dates and talk about presenters.
- c. Israel will send email to Melinda to send to Board for presenter suggestions
- d. Dates and presenter suggestions will then be sent to board via email for approval
- e. Possibilities: Training for new representatives
- f. Suggestion of 2-3 total webinars in series
- V. **IFLTA Conference 2023 updates** - Yuriko Ikeda (moving to Texas)
 - a. Replacement of the 2023 conference chair/vice president position
 - i. Discussion: Brandon Fitzsimmons move up to 1st V P
 - ii. appointing Megan Worcester as 2nd Vice President (she is so involved and knows how the Conference runs, etc., so perfect choice)
 - iii. Charlene Heinzman motioned to accept the proposal, Ye Sun seconded
 - iv. Discussion: Megan would move up to 1st VP next year and we would still need a nomination for 2nd VP
 - v. **Brandon and Yuriko will meet before next Friday**
 - a. Judi has 1st VP boxes of info.
 - vi. Motion approved unanimously
 - b. Approval of the conference schedule (same as 2022?)
 - i. Yuriko has updated the proposal page but **website needs updated**
 - ii. **Megan, Brandon, and Judi will meet to plan (change email addresses)**
 - iii. No increase in fees for this year
 - c. TOYS and Candidates for Second Vice President
 - i. 15 TOY candidates nominated but not all will meet the requirements
 - 1. GLAC, no reply & CLTA, no nomination
 - 2. Some nominated candidates would qualify for rising star award
 - 3. Waive 8-year teaching requirement for this year since it was not included in the official letter (which is also posted on the website)
 - 4. **Liu Li will need to send out an email to let nominees know that they would not be disqualified this year for less than 8 (Judi contact her)**
 - 5. **Letter needs updated for next year**
 - 6. **Liu will send nominee names to Melinda to check for 3-year IFLTA membership.**
 - 7. July 28th deadline for portfolio submission
 - ii. Elections in the Fall will include Megan for 1st VP, Ye for Treasurer re-election, and 2nd VP candidates
 - 1. **New email needs sent out asking for nominations (Judi will include that in the email she is going to send me next week)**
 - 2. **Charlene will talk with her AATG members for possible nominations**
 - d. Thursday night workshop -**Leslie Phillips** with head this
 - i. Suggestions: Topic CI, charge \$30-35?, have "heavy" snacks

- ii. Leslie has many suggestions on who could lead session (wants to vary language expertise of presenters so maybe 4 would be represented)
- iii. **Nicci Carney volunteered to help her**
- iv. Workshop from 6-8 (meet & greet from 8-9)
- v. Suggestion to discount fees for new/preservice teachers to come to Saturday workshop only (maybe free?)
 - 1. Discussion: Too many expenses, IFLTA can't afford it, they could volunteer to work the tables, etc. to get registration paid, maybe include "don't let \$ stop you from coming" and use grant money to fund financial need, include info for how teachers can find local funding for their registration (school, county, etc.)
- e. Start SIG groups?
 - i. Question proposed by Judi
 - 1. Suggestions: **CI SIG, Heritage/DLI SIG, Less Commonly Taught Languages SIG** (general consensus agreed that this is a good idea)
 - 2. Suggestion to have planned restaurant outings for Friday Evening Dinners as SIGs/Languages, Awards are from 5:30-6:30 and then SIGs could meet to go out
 - 3. **How would this be planned? Who would be in charge of SIGs?**

VI. IFLTA Reports (as needed/available)

- a. IDOE - Chelsea Isley not present, Megan announced that 3 different schools are working on a Language graduation pathway (DLI, Languages in general, and an ELL pathway proposal to help SIFEs)
- b. Advocacy - Megan Worcester
 - i. Helping find a speaker of Nyanga to help certify proficiency for a student from Kenya (portfolio process needs to be created so it can be used for future reference also)
 - ii. Indiana General Assembly done, new laws: Public school 5% budget increase but book fees can no longer be charged to families, Charter schools got an 87% increase and income ceiling was raised for voucher requirements, admin doesn't have to talk to local unions if they don't want to, Teachers can only call students by a parent approved name, Schools required to set up a "complaint portal" for parents to ban a book, book must be immediately removed under penalty of 2 years jail time.
 - iii. Nationally: Sen. Young promoting Title 6 and Fulbright Scholarships (both should pass), JNCL promoting (through 2 legislative offices) the reation of "World Leap" program to put World Languages back into the Department of Education (instead of DoD where it is currently housed)
 - iv. Language Advocacy days are adding a 1-day, "Fly-in" event in October for delegates to meet with legislators in person (promoting World Leap). Megan willing to cover flight and stay expenses, but would like

budget approval for \$300 fee for October event and February advocacy registrations.

- v. Discussion of IFLTA budget and importance of Megan's work in this capacity, Leslie motioned to approve the expense, Charlene seconded, motion carried. Megan will register as soon as it opens.
- vi. Fundraising suggestions:
 - 1. box to include additional donation for \$1, \$3, \$5, other, on registration to go towards advocacy
 - 2. Dwight would need to add it and keep that money separate.
 - 3. T-shirt sales (buttons, stickers, bumper stickers, totes)-
Brandon could have some of his students come man a table for selling them – Pre-Order might be preferable (but it might be nice to have some as raffle gifts or extras to sell?)
- vii. Megan working with Dwight to add Advocacy Survey participation to registration
- c. Social Media Editor - Attia Youseif
 - i. Is blocking sales and promotion posts not affiliated with IFLTA
- d. Newsletter Editor - Susan Luo absent
 - i. Suggested (again) to have a co-chair for this position
 - ii. Get suggestions for consideration in August meeting
 - iii. Spring Newsletter has still not been sent out
 - 1. Judi will contact Susan to request it be sent by next Friday.
- e. Exhibits - Candis Carey
 - i. Are AATs (constituent organizations) going to have a table in the hall, are there fees for that?, they need to plan in advance as an organization so the tables are purposeful
- f. Teacher of the Year – Liu Lin (see section V, item c)
 - i. Rising Star Teachers Portfolio
- g. Poster Contest – Yi-Chun LeFaure absent
- h. Creative Projects Contest - Kathy Darnell absent
- i. Attendance Grants - Sibel Crum
 - i. How many do we give?
 - 1. used to be 3, was 5 last year, also included hotel stay (take this off?), Judi will discuss budget with Sibel to talk # of grants (and report to board)
 - 2. With changes, website will need to be updated (says hotel stay)
- j. PD Committee – Israel Herrera (nothing at this time)
- k. Membership and Recruitment – Nicci Carney
 - i. New teachers use Instagram more than Facebook, work with Attia on daily posting
 - ii. Plan social activities, etc.
- l. Dual Language Immersion/Heritage Language – Vesna Dimitrieska absent
- m. Less Commonly Taught Languages – Sibel Crum absent

Suggestion: eliminate or reduce \$\$ awards, offer design on IFLTA t-shirt, posted on webpage, newsletter, Notification to principals and chair, More discussion in Budget Committee and with contest chairs

- i. suggestion that Attia Youseif take this role as he has been a strong advocate for this program
 - 1. Judi will contact Sibel about this change
- n. Pre-Service and Mentoring – Leslie Phillips
 - i. Get Bartell Berg of University of Southern Indiana to lead session
 - ii. set up mentorship connections through registration
 - iii. MAKE SURE Leslie gets registration link as soon as possible to see data on mentors/mentees as they come in.
 - iv. Create a “Meet your Mentor” session?
 - v. Create an option on website (buttons) to register as a mentor/mentee year round
- o. Publications and Research – Julia Baumgardt absent
- p. Awards – Israel Herrera
 - i. ACTFL awards nominations coming up. **Nominate Bartell Berg @ USI** for the Anthony Papalia Award for Excellence in Teacher Education: moved by Melinda White, seconded by Leslie Phillips (and Brandon)
- q. Indiana Language Roadmap - Eli Konwest absent

VII. Old Business

- a. No old business presented for consideration

VIII. New Business

- a. Marriott Contracts for 2024 and 2025 – Vote
 - i. Discussion: event room fees, previous overall costs, etc.
 - ii. Charlene moved to accept Marriott’s contract for the 2024 and 2025 fall conferences, Melinda seconded. The motion carried.
 - iii. **Tasting party:** Judi, Megan, Leslie, Melinda (If I missed someone, please let me know)

IX. Constituent Organization Reports (as needed)

- a. AATF-- Madeline Hennessy absent
- b. AATF-NW IN – Mary VanRoosendaal absent (New to position)
- c. AATG Charlene Heinzmann
 - i. Fall Immersion Workshop will be sponsored. Receiving national attention for Teatre strategies @Hanover College program
 - ii. German teachers needed at Lawrence North and Michigan City.
- d. AATSP– Paul Coats absent
- e. AITJ – Elizabeth Bays absent
- f. CLTA-IN— Shumin Fang sent via email
 - 1, Logansport High School will host the 2023 multicultural Festival on May 13rd. Most of the local Chinese teachers will participate in the event. I will also perform folk dancing for the event.
 - More information: <https://casscountycalendar.com/events/multicultural-festival-2023/>

2, Indianapolis' sister city, Hangzhou China, sent more than 40 Hangzhou students' art works to Indianapolis. These artworks were supposed to exhibit during the Asia Olympics 2022, but the event was cancelled due to the pandemic. We displayed the artwork at the global village welcome center last year, and now are available for purchasing. All profit will be invested to develop cultural events at the global village welcome center and the exchange education programs between Indianapolis and Hangzhou, China.

3, CLTA-IN just hosted our last board meeting for the end of the school year. Our next big event is the annual PD day for local Chinese teachers. We are considering hosting the PD day in person this year, which will be the first time in person PD day after the pandemic. However, location and funding are what we are concerned about right now.

- g. ICC— Charles Campbell absent
- h. GLAC – Jill Woerner absent

- X. **Final Comments:** Discussion on whether we would be interested in hosting Central States in Indianapolis in 2027, 2028, or 2029 (letter would need sent to Central States Exec. Director with the year we are interested in hosting). General consensus was that it was not worth our time as we would cancel our Conference to accommodate theirs. No vote taken.
- XI. **Adjournment:** Charlene moved to adjourn at 1:18, seconded by all. 😊

Upcoming meetings: **Next Board Meeting August 5, 2023 @ 10:00 EDT**
General Business Meeting during Conference in November