

PLEASE NOTE: In order to comply with adjusted CT Open Meeting laws, this Zoom meeting will be recorded and posted on the Common Ground website

New Haven Ecology Project

December 19, 2022

[Meeting Recording](#)

Present: Bob Parker, Monica Macera Filppu, Beth Klingher, Errol Saunders, Abigail Roth, Kyeen Andersson, Gioia Connell, Terri Snell, Peter Ludwig, Patience Christopher, Alexis Smith

Staff: Elena Augusewicz, Rikki Brown, Cherry Pacquette-Emmanuel, Rebecca Holcombe, Deborah Greig

Welcome

Bob called the meeting to order at 5:34pm

Public Comment (5:34pm): N/A

Business Requiring Approval (5:34pm)

[Minutes of the November Board Meeting](#)

Kyeen moved to approve the minutes, Abby seconded the motion to approve the minutes. The November board minutes were approved unanimously.

Invoices Needing Approval

Beth moved to approve all listed invoices, Errol seconded the invoices for approval. The invoices were approved unanimously.

- Corporate Systems Consulting, \$5000.00 Microsoft 365 Migration (One Time Fee)
- [Zangari Cohn Cuthbertson Duhl & Grello P.C.](#), \$27,036.50
- Agilix, \$5,785.00, Buzz learning platform license

[Executive Director Report \(5:37pm\) \(Monica\)](#)

Monica celebrated some recent community events such as Winterfest and a student theater performance. Monica went on to present the above linked ED Report and [ED Goals Spreadsheet](#).

Audit Committee (6:13pm) (Gioia)

The audit committee met on Monday, December 12th to review the draft audit and share questions with our auditors. The final audit will be submitted to the state by December 30th. Drafts are included below for board member information.

- [Draft FY 22 NHEP Audit \(includes both CGHS and NHEP\)](#)
- [Draft FY 22 CGHS Audit](#)

Errol moved to accept the audit as received, Alexis seconded the motion to accept the audit. The results of the audit were accepted unanimously.

Development Committee Report (6:21pm) (Monica)

The Development Committee met on November 30th to discuss progress to goal, upcoming campaigns and increasing support from local businesses and corporate donors. The committee joyfully welcomed new member Alisha Crutchfield-McLean!

Finance Committee Report (6:23pm) (Beth)

The Finance Committee met on December 13th to review [Budget vs Actuals through November 30th](#), invoices to be paid and to hear an update on the audit process. The Finance Committee will meet next on Tuesday, January 24th at 5:00 pm.

Governance Committee Report (6:24pm) (Bob)

The Governance Committee met on December 6th. The discussion included new board member recruitment, Executive Director Goal-setting, and the strategic planning process. The committee will next meet on January 17, 2023 at 1:30.

School Committee Report (6:25pm) (Monica)

The School Committee did not meet in December as there were no agenda items.

New Business (6:26pm)

No new business

Executive Session (6:26pm)

Peter made a motion to enter into Executive Session, Beth seconded the motion to enter into Executive Session. The board entered into executive session at 6:27pm.

The board returned from Executive session at 6:39pm

Adjourn (6:39)

Errol moved to adjourn the meeting, Peter seconded the movement. The motion passed unanimously to Adjourn the meeting.

Next Meeting: Monday, January 30th, 2022 at 5:30 pm via Zoom

Public Comment:

In order to comply with adjusted Connecticut Open Meeting laws, any member of the public wishing to participate in the meeting must sign up on the Public Participation Sign-up Document. Sign-ups for Public Participation will open at 5 pm on the last business day before the meeting (Friday, December 16th) and will close at 5:00 pm on the day of the meeting (Monday, December 19th) Public Participation is limited to 2 minutes per person up to 30 total minutes. Anyone wishing to make a statement to the board can also submit testimony in writing to Bob.Parker@nhep.com by 5:00 pm on the day of the meeting. All submitted documents will be included in the publicly shared meeting minutes.