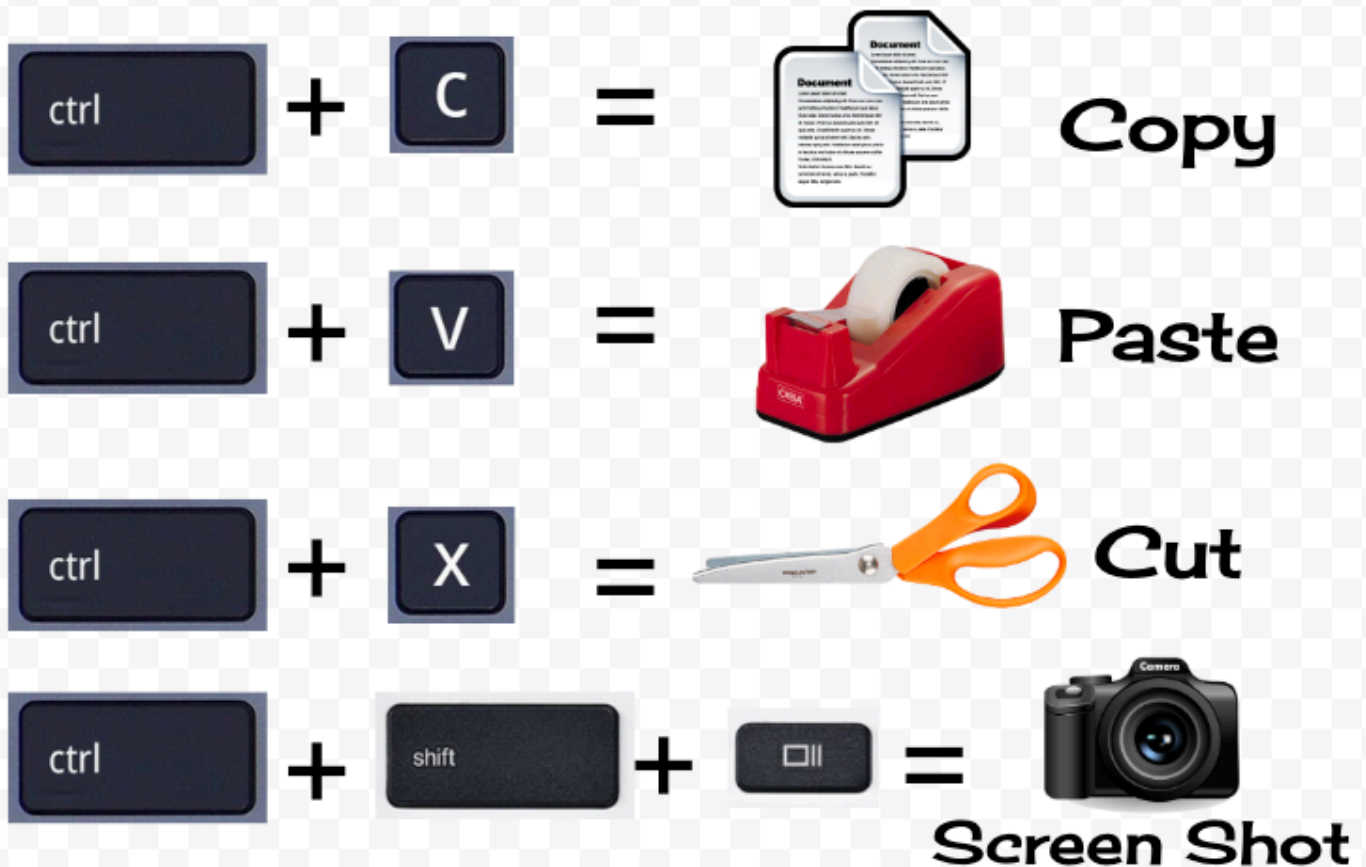


# Chromebook Keyboard Shortcuts



How to use the copy and paste shortcuts:

1. You will want to highlight the information you want to copy by holding down the trackpad and dragging the cursor over the information. Then click control-c to copy. Then go to the area you want to paste this information and click control-v to paste.

How to use the screenshot shortcut:

1. [NMS How to Take a Screenshot/ or photo and Upload to a Doc,Slide, GC, jamboard...](#)