

West Campus Music & Color Guard Program

Share of Cost and Family Contribution

2024- 2025

Briana Fonseca, Band Director



Introduction

To ensure the West Campus (WC) Music and Color Guard Program is a successful program, sufficient funding has to be secured. The most direct way we can secure funding is from our program participants. Many school music programs participate in a share of cost program.

A share of cost program is a system where students and their families are expected to support the music program by providing a financial contribution for all or part of their student's expenses in the program.

Financial Sustainability

High school music programs often have limited budgets and the Share of Cost helps ensure that the program can continue to function and offer quality musical experiences to students year after year. In addition to these family contributions, the board organizes several fundraisers each year, including some opportunities for families to reduce their Share of Cost amounts.

Quality of Education

When the music program is adequately funded, it can provide a higher quality education for all. This may include hiring skilled instructors, purchasing better instruments and equipment, and investing in educational materials.

Sustainability

A Share of Cost program ensures the long-term sustainability of the music program. It can protect the program from budget cuts or changes in school funding priorities, allowing it to continue benefiting students for years to come.

Since students participate in West Campus Music in different ways, we have divided the expected Share of Cost contribution into three categories for the 2024-25 school year.

1. **Color Guard Families:** Students who actively participate in after-school Color Guard and Color Guard competitions.
2. **Competitive Band Families:** Students who actively participate in after-school music programs and music competitions, including drumline, marching band. *(We would like as many students enrolled in 6th period band as possible to participate in fall marching competitions, spring concert competitions, and the end of year competition field trip).*
3. **Music Program Only Families:** Students who play an instrument in class, participate in jazz or modern band, and play in concerts, but are unable to participate in competitions due to other activities.

Note: If your student is enrolled in multiple programs/classes, you are only asked to pay one fee, at the highest level your student is participating.

For example: A student who participates in 6th period band, Jazz Band and Competitive Band would select *Competitive Band* on the form and pay the Family Contribution associated with Competitive Band.

Requested Fees for 2024/25 School Year

	Color Guard Families	Competitive Music Families	Music Program Only Families
Share of Cost Fee	\$500	\$300	\$100
Uniform Cost (estimate)	\$300	TBD	N/A
Total Family Contribution	\$800*	\$300+	\$100*
Additional Expense that may come up through the year			
Concert Attire (black dress shirt/pants/dress and black shoes)	N/A	Varies	Varies
Boosters Membership	\$10 per person	\$10 per person	\$10 per person
Instrument Rental/Purchase	N/A	Varies	Varies
End of Year Banquet	\$10-15/per person	\$10-15/per person	\$10-15/per person
End of Year Field Trip Fee (estimate)	\$100	\$100	\$100

***Fees can be reduced in a few ways, however the attached commitment form must be submitted at the start of the year.**

Ways to Reduce Fees

We understand that families have different budgets and other financial obligations. In an effort to assist families, we offer different payment options and ways to reduce the Share of Cost contribution. We are committed to ensuring every interested student is able to participate in the West Campus Music Program.

1. **Volunteer-** You can reduce your Share of Cost (and uniform expenses) by volunteering for the fireworks booth this summer, serving on the music booster board, making food, altering uniforms, driving students to competitions, or assisting the band in other ways during the 24-25 school year. We really need volunteers throughout the school year and there are a variety of options to work with your availability.
 - a. We will reduce your Family Contribution at a rate of \$10/volunteer hour, with a maximum reduction of \$150 per student.

For example: A Color Guard Family may volunteer 15 hours throughout the school year and reduce their Family Contribution from \$800 down to \$650

2. **Family Contribution Fundraisers-** We will offer two fundraisers that allow students/families to reduce their Family Contribution (Butterbraid in the Fall and Candy in the Winter).
 - a. Each fundraiser provides the boosters with a 40% return on sales. For example, if your student/family sells \$100 in Butterbraid, we will reduce your Family Contribution by \$40. Please note, we have several other fundraisers throughout the year that contribute to the Boosters general fund. To learn more about how this money is budgeted, you can view our estimated budget below or attend Music Booster Board meetings to learn about actual budgeting decisions.
3. **Payment Plans-** We offer two payment plan options for families that need it.
 - a. **Quarterly Payments-** Based on your total Family Contribution, you can pay $\frac{1}{3}$ in September, $\frac{1}{3}$ in December and $\frac{1}{3}$ in March

Note: Payment Plans can be used in conjunction with Volunteer Hours and Family Contribution Fundraisers. We will track everything and provide families with quarterly statements.

Financial Aid

Starting in 2024/25, the Music Boosters are creating a Financial Aid fund to help families who are unable to pay their Family Contribution. We will be dedicating at least one fundraiser to this fund during the school year. If you or your family needs financial aid, please contact Briana Fonseca.

ESTIMATED ANNUAL BUDGET

This estimated budget represents the expenses estimated for the 2024/2025 school year. We are sharing this to help families understand the need for fundraising and Share of Cost. Our Share of Cost donations do not cover all of the expenses that the program incurs. We rely heavily on additional fundraising opportunities throughout the year. Your participation in these fundraisers help us keep this program funded, so please consider donating your time.

Expenses

Item	<u>Estimated</u> Expense for 2024/25
Supplemental Instructor stipends	\$16,000-\$20,000
Competition fees	\$3,000
Travel fees for competitions^	\$3,000-\$10,000
Food for concert participants	\$200-\$500
T-Shirts	\$1800
Bus transportation for end-of-year trip	\$4000-\$7000
Band equipment repairs and replacements (i.e. drumsticks, harnesses, etc)	\$2,000-\$5,000
Color Guard equipment	\$9,000
Marching band replacement clothing (pants/shirts)	\$1000
Sheet music	\$250-\$500
End of Year Trip Transportation	\$5000
End of Year Celebration and awards	\$500
Estimated Budget for 24/25	\$45,000+

^ It can be challenging to secure district buses for field trips. While we strive to do our best to organize these buses, they are often not available during weekend competitions. We encourage parents to complete the volunteer packet and help us organize carpools for competitions. Only cleared drivers can transport non-familial students on field trips.

Payments

Please complete the form at the end of this document and return it to Ms. Fonseca or bring it to a West Campus Music Program meeting.

When making payments, please follow these guidelines

Please add treasurer@westcampusmusic.org as a "Safe Sender" on your email account so you can receive statements and other communications.

- Checks are preferred over cash and can be made payable to WC Music Boosters.
- Credit card payments are accepted by the Treasurer during Music Boosters meetings.
- Payments can be submitted using the [WC Music Boosters PayPal account](#). Please add a note indicating the name of the student and the payment purpose.
- When school is in session, payments can be given to Ms. Fonseca.
- To receive a statement of your family's account showing payments, fundraising credits, and any outstanding balance, please contact the Share of Cost Coordinator or the Treasurer.

FAQ

Frequently Asked Questions (FAQ) for our Share of Cost Program

What is the Share of Cost Program?

The Share of Cost Program is a system designed to financially support our high school music program. The cost is estimated by evaluating the operating costs of the music program, taking into consideration specific program costs, and dividing that cost by the number of participants expected in each program. It requires all participants and their families to contribute financially. The share of cost contribution does not cover all operating or program costs, however, it is essential to maintain a successful program.

Why is the Share of Cost Program important?

The Share of Cost Program is essential for several reasons. The most direct way we can secure funding is from our program participants. This is your opportunity to make an investment in your child and the West Campus Music Program as a whole. It helps cover the costs of instruments, repairs, sheet music, transportation, and other expenses, ensuring that our music program can provide a high-quality experience to all students. It also promotes equity, teaches valuable life skills, and fosters a sense of community among participants.

How much is the Share of Cost contribution?

The specific amount will vary from year to year and program participation. It is determined by the funding needs of each program offered, any carryover balance from the previous year, the planned budget and any additional funding or expenses. It will always depend on the needs of the program and number of participants.

What if my family can't afford the Share of Cost contribution?

We understand that financial circumstances can vary. We strive to offer at least two fundraisers each year that allow students and families to directly decrease their program expenses. If you're unable to meet the remaining Share of Cost contribution, we are working to establish a Financial Aid fund for families. **We do not request any financial information to apply for Financial Aid.** We do ask that you contribute by volunteering if you are able to do so. Volunteering hours to the program also helps to reduce your Share of Cost contribution.

What does a volunteer commitment involve?

Volunteering may include helping with fundraising events (like summer fireworks), assisting with program logistics, or offering your skills and expertise in a way that benefits the music program. Volunteering is a great way to get involved, connect with the music community, and reduce your Share of Cost.

How is Share of Cost funding used?

Share of Cost funding is used to cover various program expenses, such as instrument maintenance, purchasing new equipment, competition fees, music instruction, transportation to performances, and other program-related costs. An estimated budget is included in this document. Additionally, treasurer reports are shared at Music Booster Board meetings.

I have more questions about the program. Who can I talk to?

If you have any questions, concerns or suggestions to improve this process, please reach out to the Music Booster board. Send an email to president@westcampusmusic.org

Other schools Share of Cost Examples

- Foothill Band Boosters: Marching Band, Color Guard \$1,100 annual, Color Guard \$650 [Band Boosters](#)
- Lincoln Band: Marching Band \$150 annual  [2023 Lincoln Band Handbook.pdf](#)
- Laguna Creek: \$500 per student
https://www.thelchsband.org/_files/ugd/297c8e_1f41c2a9b143474d91e75e8ec99a4c47.pdf
- JFK Band: \$450 <https://www.jfkennedyband.com/jfk-music-sponsorship-program/>
- Oakmont: \$300 <https://www.oakmontband.com/fair-share-campaign>

Share of Cost Commitment Form 2024-2025

Name of Student:

Year in school (circle): Freshman Sophomore Junior Senior

Parent Name:

Parent Phone number:

Parent email address:

- ☐ Yes, you can share my contact information with the Music Boosters. I want to stay connected
- ☐ No, please do not share my contact info with the Music Boosters.

Program and Payment Options

Note: If your student participates in multiple programs, please select the highest Share of Cost Category.

- ☐ **Color Guard** - Please select your payment option
- __ Full Family Contribution of \$800 due Sept 30th (Includes Share of Cost and estimated uniform fee)
- __ Quarterly payments. We will send statements home each quarter. Volunteer hours (max 15) plus two fundraisers may reduce your payment. These will show up on quarterly statements. If you select this option, the first payment of \$300 is due by Sept 30th. This payment covers the cost of this years uniform.
- ☐ **Competitive Music** (Marching band/Drumline)- Please select your payment option
- __ Family Contribution of \$300 due Sept 30th (please note- additional uniform costs may be required in 24/25)
- __ Quarterly payments. We will send statements home each quarter. Volunteer hours (max 15) plus two fundraisers may reduce your payment. These will show up on quarterly statements
- ☐ **Music Program**- Please select your payment option
- __ Full Family Contribution of \$100 due Sept 30th
- __ Quarterly payments. We will send statements home each quarter. Volunteer hours (max 15) plus two fundraisers may reduce your payment. These will show up on quarterly statements
- ☐ **Additional Donation**- Please accept this additional donation for the scholarship fund. This fund is being established to support students who cannot afford the program fees.
- \$_____