



Baker Butler Elementary School, 2740 Proffitt Rd, Charlottesville, VA, 22911

PTO Board

Danielle Eihle, Co-President
Aileen Watchko, Co-President
Andrea Horsley, Co-Vice President
Deborah Kidd, Co-Vice President
Kiersten Teitlebaum, Treasurer
Rebecca Thomas, Secretary

Date: 02/07/24

Purpose: February General Meeting

In attendance: 11 in-person; 8 Zoom

Facilitator: Aileen Watchko

Minutes Approved: Emily Houff; Danielle Seconded

Month's Highlights

Buffalo Wild Wings was a success
Teacher nights was hugely successful

By-Laws overview

Motion: Emily Potter
Approve: All approved

We are updating the by-laws; they were last done in 2018 and are slated to be reviewed every 6-8 years.

They have already been approved by the board, teacher representatives, and principal.

Our mission is to facilitate community and secondly support teachers, community financially, and promote strong communication between students, staff, and faculty.

The biggest changes are for eligibility is that anyone is able to eligible for the board unless you are a current staff, faculty, or administrator at the school.

Duties of officers has more clearly defined roles and responsibilities, including being present at both executive board and general meetings, providing transition documents, and creating training positions with co-positions. The positions are for two years (co for the first year and head for the second).

New additions to duties include:

- President will need to take on the volunteer coordinator role if no one signs up to it.
- President and treasurer will only have access to bank cards.
- Vice President will head fundraising and will assign committees as needed
- Secretary will now be responsible for all social media presence, websites, and newsletters
- Treasurer will have access to a bank card and be the sole person responsible for reimbursement.

New change in board structure—the co-position:

- The positions will be a two-year position with the first year acting as the “co” and the second year will be the “primary”
- This should increase institutional knowledge

This means that we will need positions as “co” for vice-president, treasurer, and secretary.

Yearbook Update

Photos are still being accepted

Deadline is March 8

Cost will now be \$22. This is the first price increase since 2019.

Treasurer's Report

We are focused on setting us up for success next year. We budget \$14,000 a year for our teachers and their classrooms. Additionally, we started the year about \$15,000 short of what we felt comfortable budgeting. We are hoping to increase funds for field trips and additional expenses. Important to note that the funds raised will be for FY 24-25

Parent Council Overview

No report this time.

Upcoming Events:

Winter dance on Friday, February 9 for 3rd-5th grade families.

There will be a dj, photo booth, games in the cafeteria, and food for sale.

Valentine's Day hot cocoa bar for the teachers; donations welcome.

Clubs Report

We are in need of volunteers to sponsor or run a club.

Spring will 6 week session: April 9-May 14

If you lead a club, your child is guaranteed a spot free of charge.

Principal's Report

Literacy Night: strong turnout; cafeteria staff came in early and late for this; teachers worked really hard.

Health and Wellness, Thursday, March 14. Trying to partner a bit more with community partners.

Reading Program: school board adopted HMH curriculum. This will be implemented next year. Teachers will receive training this school year.

Mid-year reports: Parent Portal will open up online on Friday; report cards will come home on Friday. More additional reports will be sent home, which will give parents the standardized and benchmark testing that the students have taken.

Attendance reports and letters: if a child misses 10 days of school or more, a letter will be sent home.

Love the bus month: the month of February is a "love the bus" campaign.

Redistricting Report

We are in the final stages of redistricting before presenting a final recommendation to Dr. Hass. Aileen presented the multiple options.

There will be a Baker Butler/Hollymead vote. There will be a Stony Point vote. The Stony Point vote will impact Baker Butler students.

Teacher's Report

Dede Leach and Randi Welborn:
Kindness week for February 12-16
Thursday, February 15 is the 100th day of school

February Calendar

Feb 1: 4th Grade music performance
Feb 7: PTO Meeting
Feb 5-9: National School Counseling Week
Feb 9: 3-5th Grade Winter Dance
Feb 12-16: Winter Dance
Feb 28: Spirit Night Popitos

Adjournment and Next Meeting

March 6: After PTO meeting, the board will be going to Timberwood after.