

The 2 Pro Zoom licenses are “owned” by account dalexander@westminsteruu.org. Two Zoom users have been created to use these licenses: video@westminsteruu.org, video2@westminsteruu.org.

Some settings have been set for the entire account, others can be set/changed by the individual Zoom users. Some settings are found in the Zoom preferences and apply to all meetings. Other settings are set when scheduling/starting a meeting.

Two considerations.

First. We should have tighter controls set for our Services - meeting where there is a large number of attendees and the meeting link is shared publicly. Meetings for small groups are not typically shared publicly, and they might actually want to take advantage of some of these features (like “file transfer” to share a file).

Second. Most of these settings can be found on free accounts as well. It may not be as important because a) number of attendees is low b) meetings are not widely publicized.

Preventing ZoomBombing (unwanted sharing by attendees)

The problem stems from Zoom’s policy that “The host does not need to grant screen share access for another participant to share their screen.” However, hosts can disable this option in their settings or the Admin controls of a call. You can either change this in your pre-meeting Settings, or in the in-call admin settings for Share Screen -> Advanced Sharing Settings.

Screen sharing

Allow host and participants to share their screen or content during meetings



Who can share?

☒ Host Only ☐ All Participants

Who can start sharing when someone else is sharing?

☒ Host Only ☐ All Participants

Disable “Join Before Host” so people can’t cause trouble before you arrive

- this has been disabled at the account level (dalexander@westminsteruu.org)

Enabling “Co-Host” so you can assign others to help moderate

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Disable “File Transfer” so there’s no digital virus sharing

- this has been disabled at the account level (dalexander@westminsteruu.org)

File transfer



Hosts and participants can send files through the in-meeting chat. 

Disable “Allow Removed Participants to Rejoin” so booted attendees can’t slip back in

- This was already disabled.

<https://www.nytimes.com/2020/03/20/style/zoombombing-zoom-trolling.html?smid=em-share>

<https://techcrunch.com/2020/03/17/zoombombing/>