Organizational Meeting and Regular School Board Meeting
St. James ISD #840
St. James, MN
Watonwan, Brown, and Martin Counties
Location: Armstrong Media Center
Date/Time: January 13, 2025 / 6:00 PM

Mission: A school community committed to supporting lifelong learning and fostering respect for all

Vision: A lifetime of learning, growing, and succeeding together

Core Values: Growth, Respect, Integrity, Thrive

1. Call To Order - 2024 Board Chair - Richard Spitzner

2. Roll Call by Clerk:

_______ Eugene Hildebrandt	_______ Karen Menssen
_______ Scott Runge	_______ Richard Spitzner
_______ Michael Tonsager	_______ Nancy Trujillo Vite

3. Preview, Review, and Approve Organizational Agenda.

   Member________________ moved, seconded by Member _______________ to approve the agenda.
   The motion was / was not approved.

4. Seat New Board Members - Menssen, Karen and Hildebrandt, Eugene
   4.1. School Board Member Oath of Office

5. Organizational Procedures (see attached BoE & Committee Worksheet)
   5.1. Election of Chairperson - Called by 2024 Chairperson
   Nominations:

   Member __________________ moved, seconded by Member ____________________ to approve as the Chairperson.
   Motion was/was not approved.

   5.2. Election of Vice Chairperson
   Nominations:

   Member __________________ moved, seconded by Member ____________________ to approve as the Vice Chairperson.
   Motion was/was not approved.

   5.3. Election of Clerk
   Nominations:

   Member __________________ moved, seconded by Member ____________________ to as the Clerk.
   Motion was/was not approved.

5.4. Election of Treasurer

Nominations:

Member __________________ moved, seconded by Member ____________________ to approve as the Treasurer.

Motion was/was not approved.

5.5. Committee Assignments - see attached 2024 assignments

Member __________________ moved, seconded by Member ____________________ to approve the committee assignments as discussed.

Motion was/was not approved.

5.6. Official Publication - The Plaindealer

Member __________________ moved, seconded by Member ____________________ to approve official publication.

Motion was/was not approved.

5.7. School Attorney - Mr. Michael Kircher of Sunde, Olson, Kircher, and Zender.

Member __________________ moved, seconded by Member ____________________ to approve the local attorney.

Motion was/was not approved.

5.8. Official Depositories, below listed banks have been used for school district transactions

5.8.1. Pioneer Bank

5.8.2. MN School District Liquid Asset Fund

Member __________________ moved, seconded by Member ____________________ to approve these financial agencies.

Motion was/was not approved.

5.9. Wire Transfer Authority for the school district's operations are designated to Courtney Brey, Steven Heil, and Tracy Gronewold

Member __________________ moved, seconded by Member ____________________ to approve these designees.

Motion was/was not approved.

5.10. Authorize the use of bitmap signatures for newly elected officers.

Member __________________ moved, seconded by Member ____________________ to approve the use of bitmap signatures for newly elected officers.

Motion was/was not approved.

5.11. Regular Meeting Dates, Time, and Venue

5.11.1. Dates:

January 13, 2025	February 10, 2025
March 10, 2025	April 14, 2025
May 12, 2025	June 9, 2025
July 14, 2025	August 11, 2025
September 8, 2025	October 20, 2025 (one week later)
November 10, 2025	December 8, 2025

Time: 6:00 PM, unless otherwise posted

5.11.2. Place: Armstrong Building, 500 3rd Ave. S., St. James, MN 56081, unless otherwise posted

Member ___________________ moved, seconded by Member _____________________ to approve the dates, times, and venue.
Motion was/was not approved.

5.12. School Board member stipends - 2024 Stipends were as follows:

5.12.1. $50 for each meeting ($100 for meetings in excess of 4 hours)
5.12.2. $250 a year for Board Chair
5.12.3. $250 a year for Clerk

Member ___________________ moved, seconded by Member _____________________ to approve stipends.
Motion was/was not approved.

5.13. Mileage reimbursements for Travel - recommend to is IRS guidelines

Member ___________________ moved, seconded by Member _____________________ to approve travel reimbursements.
Motion was/was not approved.

5.14. Meal Allowance - 2024 rates were as follows:

5.14.1. Breakfast $10.00
5.14.2. Lunch $15.00
5.14.3. Dinner $26.00
5.14.4. Maximum per day $50.00

Member ___________________ moved, seconded by Member _____________________ to approve meal reimbursement rates.
Motion was/was not approved.

6. Adjournment of Organizational Meeting:

Member ______________ moved, seconded by Member ______________ to approve the adjournment of the meeting.
The motion was/was not approved.

St. James Board of Education Worksheet		
Board of Education Roles	2024	2025
Chairperson	Richard Spitzner	
Vice Chairperson	Michelle Mohlenbrock	
Clerk	Michael Tonsager	
Treasurer	Scott Runge	
Director	Jason Monnens	
Director	Nancy Vite	
Committee Assignments		
Achievement & Integration (2)	Mohlenbrock, Spitzner	
Budget (6)	All Members	All Members
Buildings & Grounds (3)	Monnens, Spitzner, Tonsager	
Chemical Health/Violence Prevention/Crisis (2)	Mohlenbrock, Vite	
Community Education Advisory (2)	Runge, Tonsager	
Continuing Education (2)	Mohlenbrock, Monnens	
District 840 Foundation (2)	Runge, Vite	
District Policies (2)	Spitzner, Tonsager	
Equity Committee (3)	Monnens, Spitzner, Vite	
Finance Committee (2)	Mohlenbrock, Spitzner	
Health & Safety (2)	Monnens, Spitzner	
Insurance (2)	Monnens, Spitzner	
Legislative Liaison (2)	Monnens, Tonsager	
MN State High School League (2)	Runge, Tonsager	
Negotiations (3)	Mohlenbrock, Runge, Spitzner	
Pairing - Academic & Athletic (2)	Mohlenbrock, Runge	
Personnel (3)	Spitzner, Tonsager, Vite	
River Bend Ed. District (1)	Spitzner	
School Lunch Appeal (1 - Board Chair)	Spitzner	
Staff & Administration (3)	Runge, Spitzner, Tonsager	
~~Staff Development (2)~~	~~Runge, Tonsager~~	(combine with Cont. Ed.)
Title IX (2)	Mohlenbrock, Spitzner	
Transportation (2)	Runge, Tonsager	
VFC Collaborative (2)	Monnens, Spitzner	
Wellness (3)	Monnens, Tonsager, Vite	

1. Call To Order - January 13, 2025 Regular Board Meeting

2. Public Comment
    1.1. The School Board welcomes general statements regarding items on the agenda from our District 840 residents, tax payers, students, parents/guardians, and staff. District 840 Patrons may also address an item not on the agenda. The School Board appreciates feedback given by the District 840 Patrons in this forum, School Board Members will not comment on or discuss items brought up by speakers at this time.

3. Roll Call by Clerk:

_______ Eugene Hildebrandt	_______ Karen Menssen
_______ Scott Runge	_______ Richard Spitzner
_______ Michael Tonsager	_______ Nancy Trujillo Vite

4. Preview, Review, and Approve Agenda.

Member________________ moved, seconded by Member _______________ to approve the agenda.
Vote:
The motion was / was not approved.

5. Program Review:

6. Consent Items:
    6.1. Minutes -
    6.2. Financials:
        6.2.1. Bills & Payments:$1,242,215.72
        6.2.2. Wire Transfers:$900,000.00
        6.2.3. Payroll:$548,880.82
    6.3. Personnel Matters
        6.3.1. New Hires & Work Agreements:
            6.3.1.1. Kelsey Condon- SJCC Teacher/Assistant Dir. combo
            6.3.1.2. Edna Herrejon- SJCC Teacher
            6.3.1.3. Gach Mar- Wrestling Volunteer
            6.3.1.4. Amelia Heald- SJCC Teacher's Aide
            6.3.1.5. Daniela Olvera Botello- NS Para Professional
            6.3.1.6. Alma Rodriguez- SJCC Lead teacher
            6.3.1.7. Adriana Barbosa- SJCC Aide
            6.3.1.8. Maria Sarmiento- SJCC on-call sub as needed
        6.3.2. Resignations:
            6.3.2.1. Edna Herrejon- SJCC Asst. Director position
            6.3.2.2. Kelsey Condon- SJCC Teacher/Assistant Dir. combo
            6.3.2.3. Emily Christenson- Armstrong Para

        6.3.3. Retirements: None

6.3.4. Request for Lane Change
6.3.4.1. Becky Cronk- BA+10 to BA+ 20
6.3.4.2. Kaitlyn Blomgren- MA+10 to MA+20
6.3.4.3. Acacia Miller- BA to BA+10
6.3.4.4. Tori Heidt- BA to BA+10
6.3.4.5. Kendahl Rogers- BA+20 to BA+30
6.3.4.6. Lourdes Ramirez- SJCC Teacher Aide to Lead Teacher

Member ___________________ moved, seconded by Member _____________________ to approve the Consent Agenda.
Vote:

The motion was/was not approved.

7. Resolution of Acceptance of Gifts
Member ___________________ moved, seconded by Member _____________________ to approve the Resolution of Acceptance of Gifts.

Roll call vote:

The motion was/was not approved.

8. Old Business:

8.1. Enrollment Update
8.1.1. District
8.1.2. ELL
8.2. Approve the second read of policies 519, 614, 701, and 721 due to substantial legal and language changes.
8.2.1. 519 Interviews of Students by Outside Agencies
8.2.2. 614 School District Testing Plan and Procedure
8.2.3. 701 Establishment and Adoption of School District Budget
8.2.4. 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources

Member ______________ moved, seconded by Member ______________ to approve the second read of policies 519, 614, 701, and 721 due to substantial legal and language changes..

Vote:

The motion was/was not approved.

9. New Business

9.1. Approve and adopt policies 305, 517, 518, 801, and 801-F due to the three (3) year review cycle of policies.

9.1.1. 305 Policy Implementation
9.1.2. 517 Student Recruiting
9.1.3. 518 DNR-DNI Orders
9.1.4. 801 Equal Access to School Facilities
9.1.5. 801-F Equal Access to School Facilities Form

Member _____________ moved, seconded by Member _____________ to approve the first read of policies 305, 517, 518, 801, and 801-F due to the three (3) year review cycle of policies.

Vote:

The motion was/was not approved.

10. Reports:
10.1. Board Committees
10.2. Principal Report
10.2.1. Mr. Fugazzi - High School
10.2.2. Mr. Dawson - Northside/Armstrong
10.3. Superintendent Report
10.3.1. Dr. Heil - District
10.3.1.1. Football Coach Hiring: 1-2 board members who'd like to be on the committee
10.4. Upcoming Meetings:
10.4.1. -

11. Adjournment:

Member _____________ moved, seconded by Member _____________ to approve the adjournment of the meeting.

The motion was/was not approved.

District # 0840

St James Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
ATH		82929	7307	Check	1	7348		REGION 2A		Yes	No	Yes	12/18/2024	(125.00)
ATH		83030	7343	Check	1	13014		JENNA LAHLUM		Yes	No	No	12/03/2024	145.00
ATH		83031	7344	Check	1	11779		BOB DUFFEY		Yes	No	No	12/03/2024	120.00
ATH		83032	7345	Check	1	14052		SARAH LONGTIN		Yes	No	No	12/03/2024	120.00
ATH		83033	7346	Check	1	6926		DAREN DODD		Yes	No	No	12/03/2024	130.00
ATH		83034	7347	Check	1	6931		STEVE DOLL		Yes	No	No	12/03/2024	130.00
ATH		83035	7348	Check	1	12281		MIKE LETENDRE		Yes	No	No	12/03/2024	140.00
ATH		83036	7349	Check	1	11788		STEVE ELZENGA		Yes	No	No	12/03/2024	140.00
ATH		83079	7350	Check	1	14474		PARKER FREEBURG		Yes	No	No	12/03/2024	140.00
ATH		83038	7351	Check	1	12833		MIKE SHUPE		Yes	No	No	12/03/2024	80.00
ATH		83039	7352	Check	1	13646		SAWYER EVANS		Yes	No	No	12/03/2024	75.00
ATH		83040	7353	Check	1	8242		DANA PATENAUDE		Yes	No	No	12/07/2024	280.00
ATH		83041	7354	Check	1	11780		LEONARD WOELFEL		Yes	No	No	12/07/2024	280.00
ATH		83042	7355	Check	1	13425		TROY BREKKE		Yes	No	No	12/07/2024	280.00
ATH		83043	7356	Check	1	12350		JEFF ADAMS		Yes	No	No	12/07/2024	280.00
ATH		83044	7357	Check	1	14475		DAN BLANKENSHIP		Yes	No	No	12/07/2024	280.00
ATH		83045	7358	Check	1	13396		LISA VAN VICKLE		Yes	No	No	12/07/2024	475.00
ATH		83046	7359	Check	1	13397		TROY MEYER		Yes	No	No	12/07/2024	150.00
ATH		83047	7360	Check	1	12621		DARRICK MIEST		Yes	No	No	12/07/2024	150.00
ATH		83048	7361	Check	1	11784		DUSTIN ANDERSON		Yes	No	No	12/07/2024	150.00
ATH		83049	7362	Check	1	14033		JEFF BARRETT		Yes	No	No	12/07/2024	150.00
ATH		83050	7363	Check	1	14245		ETHAN PIERSON		Yes	No	No	12/07/2024	250.00
ATH		83051	7364	Check	1	13810		DAVID BREY		Yes	No	No	12/07/2024	150.00
ATH		83052	7365	Check	1	01341		DWIGHT BURMAN		Yes	No	No	12/07/2024	150.00
ATH		83054	7367	Check	1	14206		PAUL JACOBY		Yes	No	No	12/07/2024	60.00
ATH		83055	7368	Check	1	14263		ZACH ROMSDAHL		Yes	No	No	12/09/2024	65.00
ATH		83056	7369	Check	1	13809		TALLIN JOHNSON		Yes	No	No	12/09/2024	65.00
ATH		83057	7370	Check	1	13200		JORDAN VOSS		Yes	No	No	12/10/2024	140.00
ATH		83058	7371	Check	1	14205		MATT YORK		Yes	No	No	12/10/2024	140.00
ATH		83059	7372	Check	1	11732		DOUG STORBECK		Yes	No	No	12/10/2024	140.00
ATH		83060	7373	Check	1	13646		SAWYER EVANS		Yes	No	No	12/10/2024	75.00
ATH		83061	7374	Check	1	12833		MIKE SHUPE		Yes	No	No	12/10/2024	60.00
ATH		83062	7375	Check	1	6926		DAREN DODD		Yes	No	No	12/10/2024	130.00
ATH		83063	7376	Check	1	6931		STEVE DOLL		Yes	No	No	12/10/2024	130.00
ATH		83064	7377	Check	1	6926		DAREN DODD		Yes	No	No	12/12/2024	130.00
ATH		83065	7378	Check	1	6931		STEVE DOLL		Yes	No	No	12/12/2024	130.00
ATH		83066	7379	Check	1	12547		GREG KUEBLER		Yes	No	No	12/17/2024	145.00
ATH		83067	7380	Check	1	04550		DEAN RENGSTORF		Yes	No	No	12/17/2024	145.00

St James Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
ATH		83068	7381	Check	1	14476		ISAIAH LUNDBERG		Yes	No	No	12/17/2024	145.00
ATH		83069	7382	Check	1	13646		SAWYER EVANS		Yes	No	No	12/17/2024	75.00
ATH		83070	7383	Check	1	12833		MIKE SHUPE		Yes	No	No	12/17/2024	60.00
ATH		83071	7384	Check	1	6926		DAREN DODD		Yes	No	No	12/17/2024	130.00
ATH		83072	7385	Check	1	6931		STEVE DOLL		Yes	No	No	12/17/2024	130.00
ATH		83073	7386	Check	1	12547		GREG KUEBLER		Yes	No	No	12/20/2024	170.00
ATH		83074	7387	Check	1	14476		ISAIAH LUNDBERG		Yes	No	No	12/20/2024	170.00
ATH		83075	7388	Check	1	6930		SHAWN ERICKSEN		Yes	No	No	12/20/2024	170.00
ATH		83076	7389	Check	1	6926		DAREN DODD		Yes	No	No	12/20/2024	150.00
ATH		83077	7390	Check	1	6931		STEVE DOLL		Yes	No	No	12/20/2024	150.00
ATH		83078	7391	Check	1	12833		MIKE SHUPE		Yes	No	No	12/20/2024	60.00
ATH		83053	7396	Check	1	14263		ZACH ROMSDAHL		Yes	No	No	12/07/2024	150.00
											Bank Total:			$7,175.00
PIO	P506H4	82771		Wire	1	12608		VANCO PAYMENT SOLUTIONS		No	No	No	12/11/2024	2.98
PIO	P506H4	82772		Wire	1	13198		REVTRAK INC		No	No	No	12/11/2024	299.64
PIO	P506H4	82773		Wire	1	14224		DELTA DENTAL OF MINNESOTA		No	No	No	12/11/2024	6,673.65
PIO	P505PB	82781		Wire	1	00010		PIONEER BANK		No	No	No	12/11/2024	1.16
PIO	P505PB	82782		Wire	1	13569		LEGALSHIELD		No	No	No	12/11/2024	554.62
PIO	P505PB	82783		Wire	1	14225		DELTAVISION		No	No	No	12/11/2024	620.18
PIO	P506PB	82786		Wire	1	00008		PERA		No	No	No	12/11/2024	19,821.55
PIO	P506PB	82787		Wire	1	00010		PIONEER BANK		No	No	No	12/11/2024	94,077.26
PIO	P506PB	82788		Wire	1	00012		COMMISSIONER OF REVENUE		No	No	No	12/11/2024	15,957.95
PIO	P506PB	82789		Wire	1	00013		MN TEACHER RETIREMENT ASSOC		No	No	No	12/11/2024	44,806.41
PIO	P506PB	82790		Wire	1	10980		EDUCATORS BENEFIT CONSULTANTS		No	No	No	12/11/2024	8,256.09
PIO	P506PB	82791		Wire	1	13960		WEX HEALTH INC		No	No	No	12/11/2024	5,348.40
PIO	P506PC	82960		Wire	1	00008		PERA		No	No	No	12/27/2024	15,936.77
PIO	P506PC	82961		Wire	1	00010		PIONEER BANK		No	No	No	12/27/2024	82,285.52
PIO	P506PC	82962		Wire	1	00012		COMMISSIONER OF REVENUE		No	No	No	12/27/2024	13,612.80
PIO	P506PC	82963		Wire	1	00013		MN TEACHER RETIREMENT ASSOC		No	No	No	12/27/2024	44,887.35
PIO	P506PC	82964		Wire	1	10980		EDUCATORS BENEFIT CONSULTANTS		No	No	No	12/27/2024	8,255.09
PIO	P506PC	82965		Wire	1	13569		LEGALSHIELD		No	No	No	12/27/2024	554.62
PIO	P506PC	82966		Wire	1	13960		WEX HEALTH INC		No	No	No	12/27/2024	5,084.50
PIO	P506PC	82967		Wire	1	14225		DELTAVISION		No	No	No	12/27/2024	488.05
PIO		83037	7350	Check	1	14474		PARKER FREEBURG		Yes	No	Yes	12/03/2024	140.00
PIO	P506H4	82731	87911	Check	1	11401		ABLENET INC		Yes	No	No	12/11/2024	1,520.00
PIO	P506H4	82754	87912	Check	1	13585		ADAMS MECHANICAL		Yes	No	No	12/11/2024	1,160.00
PIO	P506H4	82757	87913	Check	1	7412		AIM ELECTRONICS		Yes	No	No	12/11/2024	730.67

St James Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
PIO	P506H4	82738	87914	Check	1	11873	R	AMAZON CAPITAL SERVICES		Yes	No	No	12/11/2024	695.84
PIO	P506H4	82761	87915	Check	1	14366		APEX FACILITY SOLUTIONS LLC		Yes	No	No	12/11/2024	39,260.00
PIO	P506H4	82763	87916	Check	1	14415		BISBEE PLUMBING & HEATING		Yes	No	No	12/11/2024	24,414.28
PIO	P506H4	82750	87917	Check	1	13071		BOEKETT BUILDING SUPPLY INC		Yes	No	No	12/11/2024	358.34
PIO	P506H4	82715	87918	Check	1	00213		CENTER SPORTS INC		Yes	No	No	12/11/2024	51.14
PIO	P506H4	82756	87919	Check	1	13883		CHERRYROAD MEDIA INC		Yes	No	No	12/11/2024	262.50
PIO	P506H4	82721	87920	Check	1	02407		CHRISTENSEN COMMUNICATIONS CO		Yes	No	No	12/11/2024	93.51
PIO	P506H4	82753	87921	Check	1	13564	R	CINTAS CORP		Yes	No	No	12/11/2024	35.00
PIO	P506H4	82725	87922	Check	1	06654		COLE PAPERS INC		Yes	No	No	12/11/2024	6,848.96
PIO	P506H4	82752	87923	Check	1	13347		COMES INVESTMENTS INC		Yes	No	No	12/11/2024	384.36
PIO	P506H4	82710	87924	Check	1	00001		CULLIGAN WATER CONDITIONING		Yes	No	No	12/11/2024	6,479.19
PIO	P506H4	82768	87925	Check	1	7870		DISCOUNT SCHOOL SUPPLY		Yes	No	No	12/11/2024	52.98
PIO	P506H4	82729	87926	Check	1	10980		EDUCATORS BENEFIT CONSULTANTS		Yes	No	No	12/11/2024	276.77
PIO	P506H4	82758	87927	Check	1	14245		ETHAN PIERSON		Yes	No	No	12/11/2024	532.80
PIO	P506H4	82762	87928	Check	1	14396		FERGUSON ENTERPRISES LLC #1657		Yes	No	No	12/11/2024	863.04
PIO	P506H4	82727	87929	Check	1	06891		FLINN SCIENTIFIC INC		Yes	No	No	12/11/2024	10.31
PIO	P506H4	82722	87930	Check	1	03781	R	GILLETTE PEPSI		Yes	No	No	12/11/2024	1,760.04
PIO	P506H4	82765	87931	Check	1	14432		GLORIA SANDMEYER		Yes	No	No	12/11/2024	270.00
PIO	P506H4	82759	87932	Check	1	14291		GYMNASTICS BOOSTER CLUB		Yes	No	No	12/11/2024	5,872.00
PIO	P506H4	82724	87933	Check	1	06262		HARBO CONSULTING AGENCY		Yes	No	No	12/11/2024	1,846.26
PIO	P506H4	82742	87934	Check	1	12442		HIRE IMAGE LLC		Yes	No	No	12/11/2024	92.00
PIO	P506H4	82730	87935	Check	1	11323		INDOFF LLC		Yes	No	No	12/11/2024	55.49
PIO	P506H4	82743	87936	Check	1	12552		INNOVATIVE OFFICE SOLUTIONS LLC		Yes	No	No	12/11/2024	35.28
PIO	P506H4	82735	87937	Check	1	11695		IXL LEARNING		Yes	No	No	12/11/2024	1,400.00
PIO	P506H4	82770	87938	Check	1	8702		KNOWBUDDY RESOURCES		Yes	No	No	12/11/2024	156.70
PIO	P506H4	82755	87939	Check	1	13632		KOEHLER & DRAMM		Yes	No	No	12/11/2024	137.83
PIO	P506H4	82720	87940	Check	1	01213		LAKESHORE LEARNING		Yes	No	No	12/11/2024	37.01
PIO	P506H4	82733	87941	Check	1	11586		MARCO		Yes	No	No	12/11/2024	6,954.40
PIO	P506H4	82746	87942	Check	1	12741		MATBOSS LLC		Yes	No	No	12/11/2024	599.00
PIO	P506H4	82734	87943	Check	1	11612		MCDOWALL COMPANY		Yes	No	No	12/11/2024	399,788.36
PIO	P506H4	82769	87944	Check	1	8302		MK MUSIC REPAIR		Yes	No	No	12/11/2024	19.76
PIO	P506H4	82723	87945	Check	1	04803		NUWAY COOPERATIVE		Yes	No	No	12/11/2024	136.19
PIO	P506H4	82744	87946	Check	1	12557		OUTFRONT MINNESOTA		Yes	No	No	12/11/2024	1,500.00
PIO	P506H4	82748	87947	Check	1	12851		PLAZA JALISCO		Yes	No	No	12/11/2024	528.00
PIO	P506H4	82728	87948	Check	1	10632		RTS		Yes	No	No	12/11/2024	114.26
PIO	P506H4	82712	87949	Check	1	00058		SAINT JAMES BUS SERVICE INC		Yes	No	No	12/11/2024	94,204.28
PIO	P506H4	82739	87950	Check	1	12160		SAINT JAMES PRINCESS THEATER		Yes	No	Yes	12/11/2024	0.00
PIO	P506H4	82717	87951	Check	1	00319		SCHMIDTS BAKERY		Yes	No	No	12/11/2024	356.56

St James Public School
Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
PIO	P506H4	82736	87952	Check	1	11720		SCHOLASTIC CATALOG		Yes	No	No	12/11/2024	177.49
PIO	P506H4	82719	87953	Check	1	00604		SCHOOL SPECIALTY LLC		Yes	No	No	12/11/2024	3.36
PIO	P506H4	82745	87954	Check	1	12721		SCHWICKERTS TECTA AMERICA LLC		Yes	No	No	12/11/2024	2,018.48
PIO	P506H4	82747	87955	Check	1	12639		SCT COSTUME SHOP		Yes	No	No	12/11/2024	340.75
PIO	P506H4	82728	87956	Check	1	06700		SHIFFLER EQUIPMENT SALES INC		Yes	No	No	12/11/2024	881.01
PIO	P506H4	82764	87957	Check	1	14423		SHOEBOX TASKS		Yes	No	No	12/11/2024	1,728.45
PIO	P506H4	82718	87958	Check	1	00345		SOUTH CENTRAL SERVICE CO-OP		Yes	No	No	12/11/2024	1,020.00
PIO	P506H4	82740	87959	Check	1	12194		SOUTHWEST METRO		Yes	No	No	12/11/2024	2,309.40
PIO	P506H4	82749	87960	Check	1	12654		SPX SPORTS		Yes	No	No	12/11/2024	363.00
PIO	P506H4	82716	87961	Check	1	00279		SUNDE OLSON KIRCHER & ZENDER PL		Yes	No	No	12/11/2024	1,000.00
PIO	P506H4	82714	87962	Check	1	00083		SUPERFAIR FOODS		Yes	No	No	12/11/2024	1,044.32
PIO	P506H4	82741	87963	Check	1	12218		TEACHERS ON CALL		Yes	No	No	12/11/2024	5,723.71
PIO	P506H4	82760	87964	Check	1	14314		TECH CHECK		Yes	No	No	12/11/2024	10,695.00
PIO	P506H4	82766	87965	Check	1	14433		TITAN ENVIRONMENTAL INC		Yes	No	No	12/11/2024	18,500.00
PIO	P506H4	82751	87966	Check	1	13170		TOBII DYNAVOX LLC		Yes	No	No	12/11/2024	895.50
PIO	P506H4	82713	87967	Check	1	00082		TRUE VALUE / RADIO SHACK		Yes	No	No	12/11/2024	237.50
PIO	P506H4	82737	87968	Check	1	11844		UHL COMPANY INC		Yes	No	No	12/11/2024	14,891.25
PIO	P506H4	82711	87969	Check	1	00002		WASTE MANAGEMENT		Yes	No	No	12/11/2024	194.70
PIO	P506H4	82732	87970	Check	1	11548		WATSONS PLUMBING HEATING AC		Yes	No	No	12/11/2024	385.92
PIO	P506H4	82757	87971	Check	1	13972		WILLOW LANE EDUCATION		Yes	No	No	12/11/2024	525.47
PIO	P506H4	82774	87972	Check	1	00004		SAINT JAMES PUBLIC UTILITIES		Yes	No	No	12/11/2024	15,389.54
PIO	P505PB	82779	87973	Check	1	14256		COLONIAL LIFE		Yes	No	No	12/11/2024	4,684.00
PIO	P505PB	82775	87974	Check	1	00015		EDUCATION MN SAINT JAMES		Yes	No	No	12/11/2024	9,175.34
PIO	P505PB	82777	87975	Check	1	12017		MADISON NATIONAL LIFE INS CO INC		Yes	No	No	12/11/2024	3,643.21
PIO	P505PB	82776	87976	Check	1	11483		MN PEIP		Yes	No	No	12/11/2024	133,373.40
PIO	P505PB	82778	87977	Check	1	13027		SAINT JAMES CUSTODIAL PERSONNEL		Yes	No	No	12/11/2024	281.32
PIO	P505PB	82780	87978	Check	1	7851		ST JAMES ED SUPPORT PERSONNEL		Yes	No	No	12/11/2024	491.16
PIO	P506PB	82784	87979	Check	1	13872		MN VALLEY FEDERAL CREDIT UNION		Yes	No	No	12/11/2024	7,026.91
PIO	P506PB	82785	87980	Check	1	14017		PIONEER BANK		Yes	No	No	12/11/2024	754.58
PIO	P506H5	82951	87981	Check	1	14468		AMERICA TREJO ESQUEDA		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82943	87982	Check	1	14460		DALITZA ACOSTA		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82950	87983	Check	1	14467		GABRIELA RAMIREZ OLVERA		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82946	87984	Check	1	14463		JENNA LEHMAN		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82947	87985	Check	1	14464		KATHELYN OJEDA CALLEJAS		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82949	87986	Check	1	14466		KIMBERLY RAMIREZ JUAREZ		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82948	87987	Check	1	14465		MARINA PANJOJ-SAQUIC		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82944	87988	Check	1	14461		MAYRA AGUILAR		Yes	No	No	12/19/2024	300.00
PIO	P506H5	82942	87989	Check	1	14327		PERLA IBARRA		Yes	No	No	12/19/2024	300.00

District # 0840

St James Public School

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
PIO	P506H5	82941	87990	Check	1	00282		POSTMASTER		Yes	No	No	12/19/2024	590.52
PIO	P506H5	82945	87991	Check	1	14462		ROSELYN CASTRO		Yes	No	No	12/19/2024	300.00
PIO	P506PC	82957	87992	Check	1	14256		COLONIAL LIFE		Yes	No	No	12/27/2024	4,673.48
PIO	P506PC	82952	87993	Check	1	00015		EDUCATION MN SAINT JAMES		Yes	No	No	12/27/2024	9,175.34
PIO	P506PC	82953	87994	Check	1	12017		MADISON NATIONAL LIFE INS CO INC		Yes	No	No	12/27/2024	3,565.12
PIO	P506PC	82958	87995	Check	1	7297		MN CHILD SUPPORT PAYMENT CENTE		Yes	No	No	12/27/2024	186.83
PIO	P506PC	82955	87996	Check	1	13872		MN VALLEY FEDERAL CREDIT UNION		Yes	No	No	12/27/2024	7,026.91
PIO	P506PC	82956	87997	Check	1	14017		PIONEER BANK		Yes	No	No	12/27/2024	754.66
PIO	P506PC	82954	87998	Check	1	13027		SAINT JAMES CUSTODIAL PERSONNEl		Yes	No	No	12/27/2024	281.32
PIO	P506PC	82959	87999	Check	1	7851		ST JAMES ED SUPPORT PERSONNEL		Yes	No	No	12/27/2024	491.16
											Bank Total:			$1,235,040.72
										Report Total:			$1,242,215.72	

District # 0840

St. James Public Schools 840

GL Net Pay by Fund

Calendar: S202511

Calendar: S202511-0	Check Date: 12/5/2024	Accounting Date: 12/5/2024
Total	01-101.000	($239,421.70)
Total	02-101.000	($6,354.52)
Total	04-101.000	($35,653.04)
Total All Funds	101.000	($281,429.26)
Total Calendar/Seq	S202511-0	($281,429.26)

Calendar: S202512-0	Check Date: 12/20/2024	Accounting Date: 12/20/2024
Total	01-101.000	($231,188.53)
Total	02-101.000	($4,669.52)
Total	04-101.000	($31,593.51)
Total All Funds	101.000	($267,451.56)
Total Calendar/Seq	S202512-0	($267,451.56)

December 2024
Wire Transfers

Description	Date	Amount	From	To
Cover bills and payrolls	12/31/2024	$900,000.00	MSDLAF Max	Pioneer
TOTAL TRANSFERS		$900,000.00		

0840 St. James Public Schools District	**Funding Report**
Generated on 01/10/2025 08:44:16 AM Page 1 of 1	Date: 01/10/2025 Enrollment: Primary (A student can only be counted for 1 school) District(s): 1 School(s): 4 Calendar(s): 6 Students: 1147

District Summary

District	School Count	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#0840 St. James Public Schools	4	1147	1,147	1,147.00	1,072.51	93.51%

School Summary

District: #0840 St. James Public Schools Schools: 4 Students: 1147

School		Grade Count	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#010 Early Childhood Special Ed		1	13	13	13.00	12.09	93.03%
#020 Northside Elementary		6	507	507	507.00	488.30	96.31%
#025 Armstrong School		2	68	68	68.00	42.00	61.76%
#111 St. James High School		7	559	559	559.00	530.12	94.83%
	Total	**16**	**1147**	**1,147**	**1,147.00**	**1,072.51**	**93.51%**

Grade Summary

District: #0840 St. James Public Schools Schools: 4 Students: 1147

School		Grade	Student Count	Membership Days	ADM	ADA	Attendance Rate(%)
#010 Early Childhood Special Ed		EC	13	13	13.00	12.09	93.03%
#020 Northside Elementary		KA	105	105	105.00	99.29	94.56%
		01	90	90	90.00	83.77	93.07%
		02	78	78	78.00	76.96	98.67%
		03	85	85	85.00	82.91	97.55%
		04	82	82	82.00	79.93	97.47%
		05	67	67	67.00	65.44	97.67%
	Total	**6**	**507**	**507**	**507.00**	**488.30**	**96.31%**
#025 Armstrong School		EC	17	17	17.00	2.00	11.76%
		PreK	51	51	51.00	40.00	78.43%
	Total	**2**	**68**	**68**	**68.00**	**42.00**	**61.76%**
#111 St. James High School		06	75	75	75.00	67.98	90.64%
		07	100	100	100.00	93.48	93.48%
		08	70	70	70.00	69.55	99.36%
		09	83	83	83.00	79.90	96.26%
		10	78	78	78.00	73.75	94.55%
		11	82	82	82.00	77.53	94.54%
		12	71	71	71.00	67.93	95.68%
	Total	**7**	**559**	**559**	**559.00**	**530.12**	**94.83%**

Today in Compared to now

2024 - 1,148 -1
2023 - 1,102 +45
2022 - 1,089 +58
2021 - 1,045 +102
2020 - 1,015 +132

Number of Currently Enrolled Students who Qualify for ELD Instruction						
Grade	**9.3.24**	**10.1.24**	**11.1.24**	**12.2.24**	**1.6.25**	**2.1.25**
K	23	38	38	38	37	45
1	40	41	43	42	42	35
2	34	35	35	35	35	44
3	42	44	43	43	43	33
4	33	32	32	32	32	29
5	25	25	25	25	25	19
6	14	14	14	14	14	21
7	23	25	25	24	24	12
8	8	9	10	10	11	13
9	14	16	15	16	16	28
10	25	25	25	24	24	19
11	18	17	17	17	17	15
12	11	14	14	14	13	16
Total VPK		29	32	32	33	20
Total K-5	197	215	216	215	214	205
Total 6-12	113	120	120	119	119	124
Total K-12	310	335	336	334	333	329
Total PreK-12		364	368	366	366	349
Awaiting Screening	42	3 (+ 3 VPK)	1	(1 VPK)	1	0 (3 VPK)

Good afternoon-

I would like to inform you, as of Friday February 28th I will be resigning due to the birth of my 3rd child in early March. I am in hopes that with giving you some time in advance you will be able to find someone to take my place as of March 1st.

Sincerely, Emily Christenson
Armstrong Sped Para

Resolution # 1/13/2025

Resolution for Acceptance of Gifts

Member ______________________________ introduced the following resolution and

Member _______________________________ moved for its adoption:

WHEREAS

The 1989 Wrestling Championship Team Scholarship committee donated $500 towards the 1989 Wrestling Championship Team Scholarship, they have generously offered to donate to the St. James Public School District.

WHEREAS the conditions on these gifts are for the programs noted above.

THEREFORE, BE IT RESOLVED by the St. James School Board to gratefully accept the gifts.

The motion for adoption of the foregoing resolution was duly seconded by Member

_______________ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: _____________

The foregoing resolution was approved this 13 day of January 2025