

MEETING MINUTES

PTO



DATE:

12/3/2024

TIME:

5:00 PM, called to order at 5:02 PM

LOCATION

Highview Elementary School

BOARD MEMBER ATTENDEES

- | | |
|---------------------------------|--|
| ✓ President: Brooke Bosacker | ✗ Member-at-Large: Megan Hanson Adamek |
| ✓ Vice President: Jessi Danaher | ✗ Member-at-Large: Laura Bane |
| ✓ Treasurer: Mackenzie Hirschi | ✓ Member-at-Large: Jessica Kennedy |
| ✓ Secretary: Linnea Schirmer | ✓ Member-at-Large: Jenna Seal |
| | ✓ Member-at-Large: Shelly Schanen |

HVE STAFF ATTENDEES

- | | |
|--|---|
| ✓ Brett Lobben, Principal | ✓ Terri Tech, Kindergarten Teacher |
| ✓ Meghan Burmeister, 2 nd Grade Teacher | ✓ Kierstien Fetzek, Office Manager |
| ✓ Tanya Reardon, 2 nd Grade Teacher | ✓ Erinn Modrynski, Tutor/Noon Supervisor |
| ✓ Sydney Pahl, 2 nd Grade Teacher | ✓ Heather Tucholke, Tutor/Noon Supervisor |
| ✓ Jennifer Tichy, 2 nd Grade Teacher | |

APPROVAL OF MINUTES

November meeting minutes were sent to board members via email on 11/7/2024. Jessi made motion to approve minutes, seconded by Mackenzie. Passed unanimously.

PRÉSIDENT'S REPORTS

- Bookfair
 - March 4th-7th
- Yearbook

- Sales are open, will close April 11th
- If parent volunteers want to help, they can email Kierstien Fetzek (Office Manager)

PRINCIPAL'S REPORT

- Lots of cool and fun things happening at Highview
 - Grade level DJ party on November 8th to celebrate success of the Hike for Highview
 - Inflatable costume races at November assembly to celebrate success of the Hike for Highview
 - Food and personal care item drive kicked off today (12/3) – ends 12/13
 - 4th/5th – Ski and Snowboard club will begin in January
 - Spirit week – last week before winter break (4 days)
 - Math Masters
 - Will be announced to 5th graders tomorrow
 - MN Wild will come to December Assembly
 - PE team helped to make that happen

TREASURER'S REPORT

- Cherry berry Tasty Tuesday raised ~\$455 – best one they have had!
- Spirit wear order raised \$605 (received \$5 per item ordered)
- Second spirit wear order closed
- PTO will be sponsoring Math Masters, intent to sponsor every year with PTO budget

ANNOUNCEMENTS & ADDITIONAL BUSINESS

- Staff Appreciation Committee
 - Next recognition will occur on Tuesday December 17th
 - Fridge will be stocked with favorite beverages before winter break
- Tasty Tuesdays
 - Next is Canes Lakeville on 12/10
 - 2025 will do 4 culvers night with teachers!
 - No set grades but teachers will sign up to go during a certain time
 - Fundraiser is all day
- Teacher Help Days
 - Next one is Friday 12/6
 - Still spots open for volunteering in the upcoming months
 - No experience needed!
- Funding idea forms
 - Jan PTO meeting – will present all ideas to general PTO membership
 - We welcome everyone to come and present their idea or we can present for you
 - No voting, just presenting ideas
 - Board will meet with the teacher leadership team on 1/9 to discuss ideas and determine if the items requested can be funded by the PTO
 - PTO Board will vote on ideas at a special meeting sometime later January
 - Brooke will send out dates via email
 - Form can be found on PTO website (hvepto.com) for families

- School will send out to staff again
- Additional Ideas for events in 2025:
 - Buck Hill Tubing Night
 - Family Fun Night or Gala
 - Should we do a gala with just adults?
 - Late winter?
 - Ms. Tichy can reach out to prior pto to gather information on an event they did that was successful.
 - Track and field day?
 - Celebrate "I love to read month"
 - Idea presented by Jessica
 - Students adopt a pet to pledge reading to
 - Every student would receive a stuffie, "home" for the stuffie and an adoption certificate
 - Rough cost is ~\$4,000
 - PTO is concerned with the cost for this year
 - Other ideas for celebration:
 - Books and Bingo
 - Masked reader like the masked singer
 - Next steps:
 - Will bring potential ideas to teacher leadership team
 - PTO will form committee to brainstorm and execute
- Feedback from Hike for Highview
 - Not doing a full day – hard for parents to coordinate schedules if they have more than one child (some parents had to come in the morning and then again in the afternoon to be able to spend time with all children)

NEXT MEETING

January 7th | 6:30 PM @ Highview Elementary School

Motion to adjourn was made by Jessi at 5:46 PM, seconded by Mackenzie. Passed unanimously.

PREPARED BY

Linnea Schirmer, Secretary