

Welcome to AYSO Registration, provided by inLeague!

This is a **new** registration system. You will not be able to sign in using your old SportsConnect login credentials. Returning Los Feliz families *and* new families will both need to create new accounts. If a different family member is registering your player using inLeague, they may have added an account on their Family Profile for you. If so, please log in via that account.

Please do **not** create a new account if your player is or will be registered with that other family member! As you will not be able to access your player's record. Instead, have that family member create your user profile from the Family Profile section on their account.

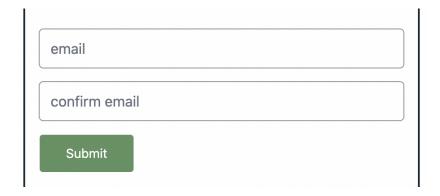
Let's Get Started!

Setting up your account should take about ten minutes, during which you'll do the following:

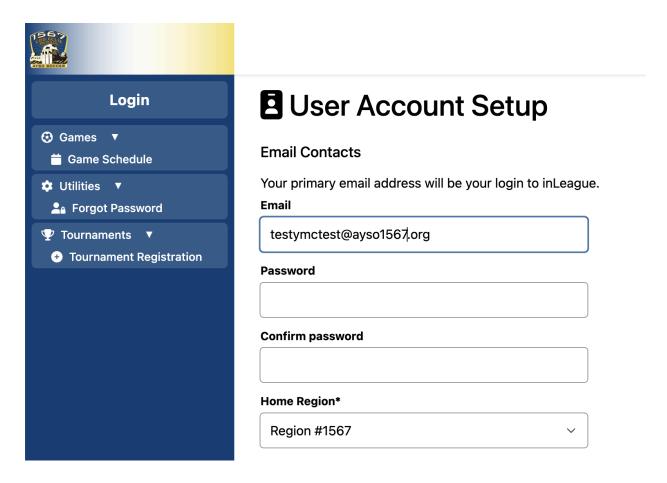
- Create your Account: Start the registration process by entering your email address below.
- Add Adults to your Profile: Once you have created your own account, you will be able to add other adults with their own logins to your Family Profile. All of the users in your Family Profile can access all players in your Family Profile.
- Register Players: After your Family Profile user accounts are complete, you may add player records. You may register players or volunteer roles in any active seasons from your Family Profile.

SETTING UP YOUR NEW ACCOUNT

1. Click this link to vist the inLeague Registration Home Page, and under the heading titled "New Players & Families" you will see a form asking for your email address. Complete this form, then press the "Submit" button:



2. Choose and enter your password. Please verify that your email is spelled correctly, and that your "Home Region" is properly set to #1567:



3. Fill in all forms under the "Personal Information" heading, making sure that you **use the legal spelling of your name**. Then click the green "Add New User" button.

Important! If you have any certifications or credentials in the old SportsConnect system (ex. referee certifications, completed background check), please create your inLeague

account using the **same spelling of your name from SportsConnect**, so your credentials will transfer. If your prior account name had an error you would like to correct in this new account, <u>contact the registrar</u>.

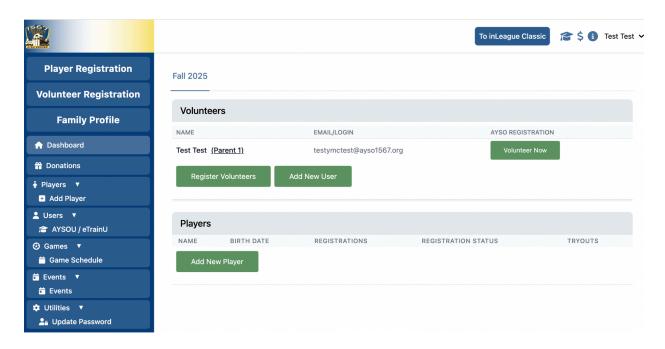
1567 	
Login	Personal Information
③ Games ▼	Enter your full, exact, legal name for the first, middle, and last name fields.
Game Schedule	First Name*
	Name fields must contain only letters, spaces, or hyphens.
▼ Tournaments▼ Tournament Registration	Middle Name
	Last Name*
	Your 'display name' will be used in inLeague messaging systems like the email manager. Nickname / Display Name Gender* Male Female
	I'm not a robot reCAPTCHA Privacy - Terms
	Add New User

Congratulations! Your account has been created and you should have been taken to a screen showing your "Family Profile". From here, you can add family members (ex. co-parent) if applicable, then add your player(s).

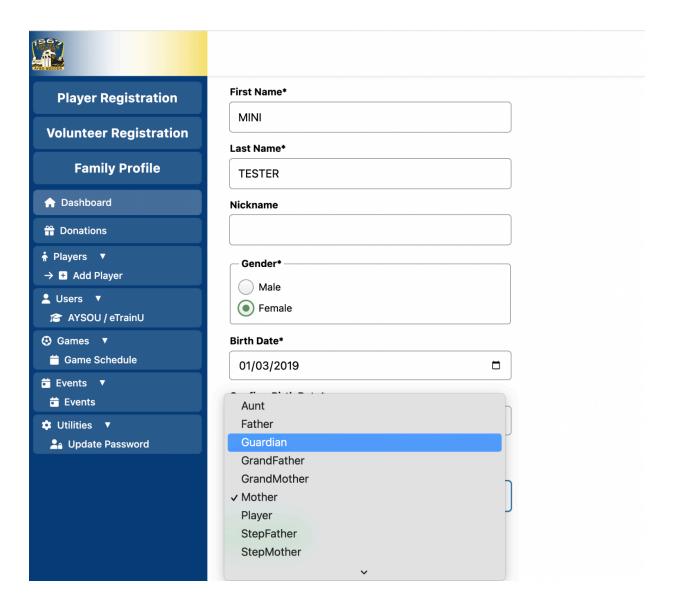
ADDING FAMILY MEMBERS AND PLAYERS TO YOUR FAMILY PROFILE

Time to add family members! (If this does not apply to you, please skip ahead) A Family Member is anyone in your household who you want to have access to your players' profile, and/or who may want to register as an AYSO volunteer.

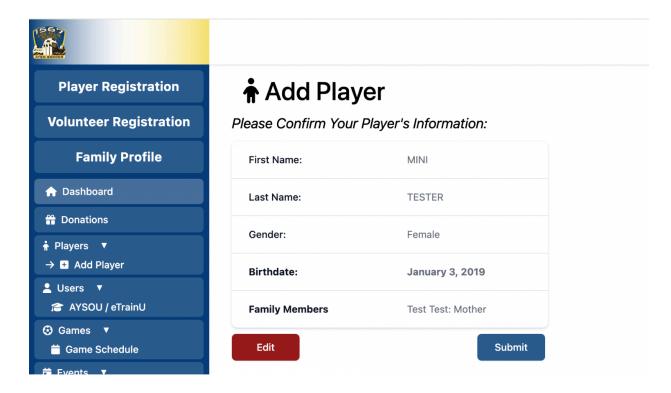
1. To start, click the green "Add New User" button under the "Volunteers" heading. Next, complete the new user setup using your family member's personal information per the previous step. Please take care to use the family member's legal name.



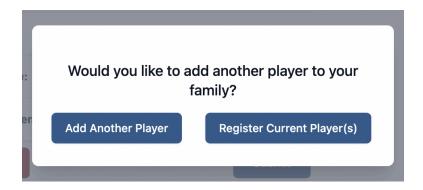
2. Time to add your player(s)! Click on the green "Add New Player" button under the "Players" heading. In the screen that opens, fill in all your player's personal details in the required fields, then select your relationship to the player in the dropdown menu. Finally, click the green "Add Player" button at the bottom.



3. In the next window, verify all your player's information is correct. Click the red "Edit" button to make changes. If everything looks good, click the blue "Submit" button.

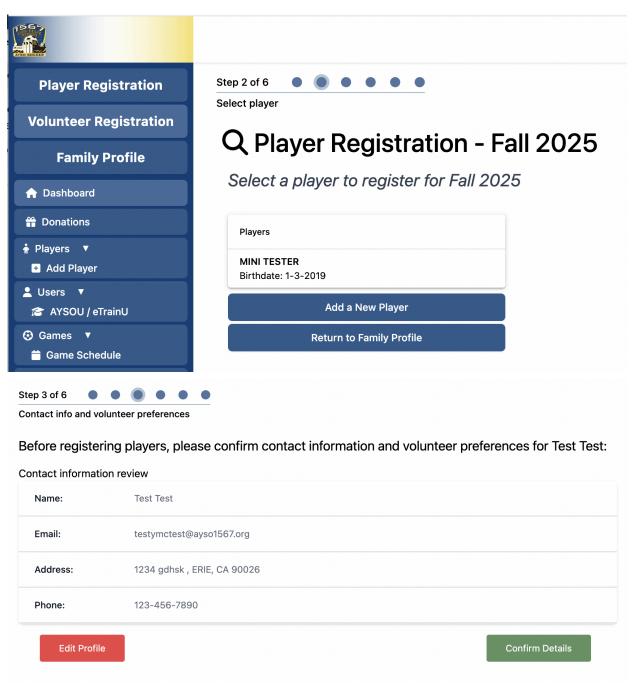


4. Once you hit submit, you will be asked if you need to add more players, or if you are ready to register your player(s) for a program (ex. Fall Core, Spring Core, EPIC). If you have more players to add, click "Add Another Player" and repeat the previous step. Once you're ready to submit your player entry, click "Register Current Player(s)" to move continue.

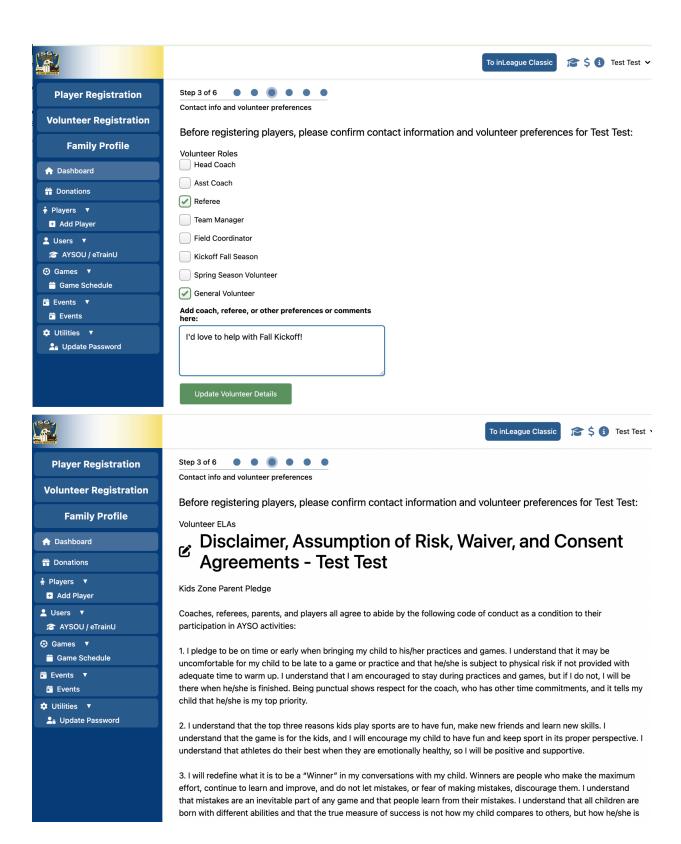


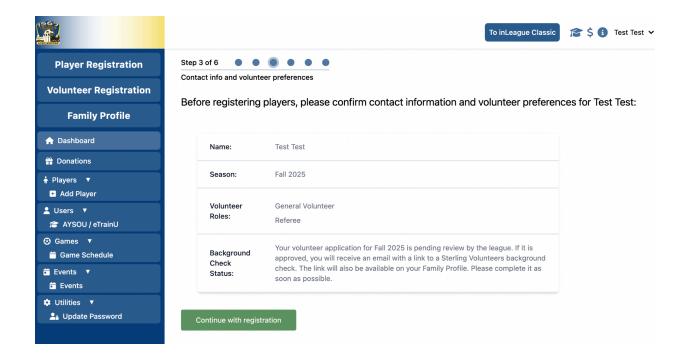
REGISTERING YOUR PLAYER(S) FOR A PROGRAM

1. To register your player for a program (ex. Fall Core, Spring Core, EPIC), start by Clicking on their name inside the white box. On the screen that pops up, confirm their details are correct. Then click the green "Confirm Details" button.

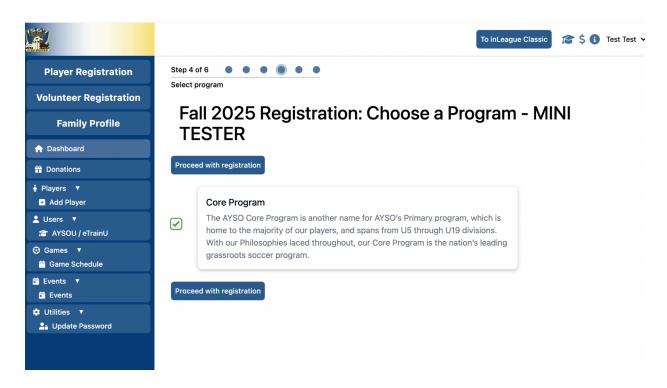


- 2. Before you can complete your player's registration into a program, the system will require you to input your volunteer preferences.
- 3. To do so, you will need to select and enter your volunteer preferences, then click the green "Update Volunteer Details" button. Next, check "I Agree" for each of the volunteer waivers and submit them by hitting the final blue "I Agree" button at the bottom. Finally, you will confirm if your volunteer details are correct, and click the green "Continue with Registration Button".

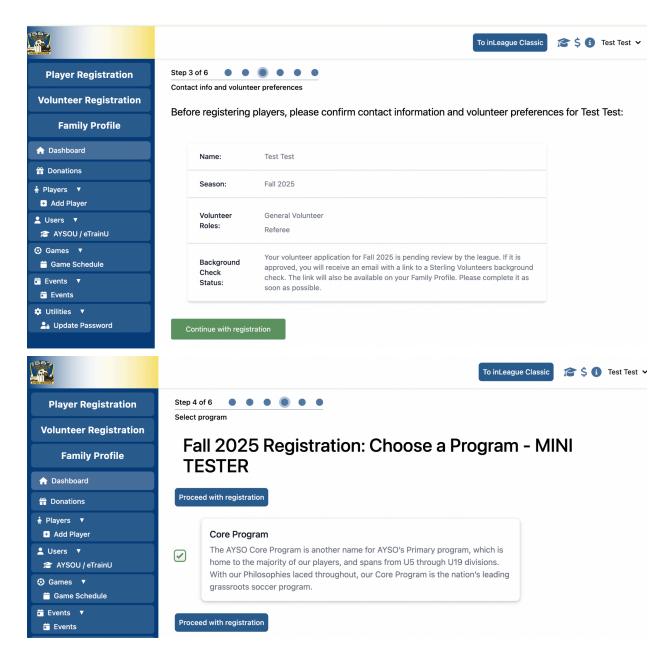




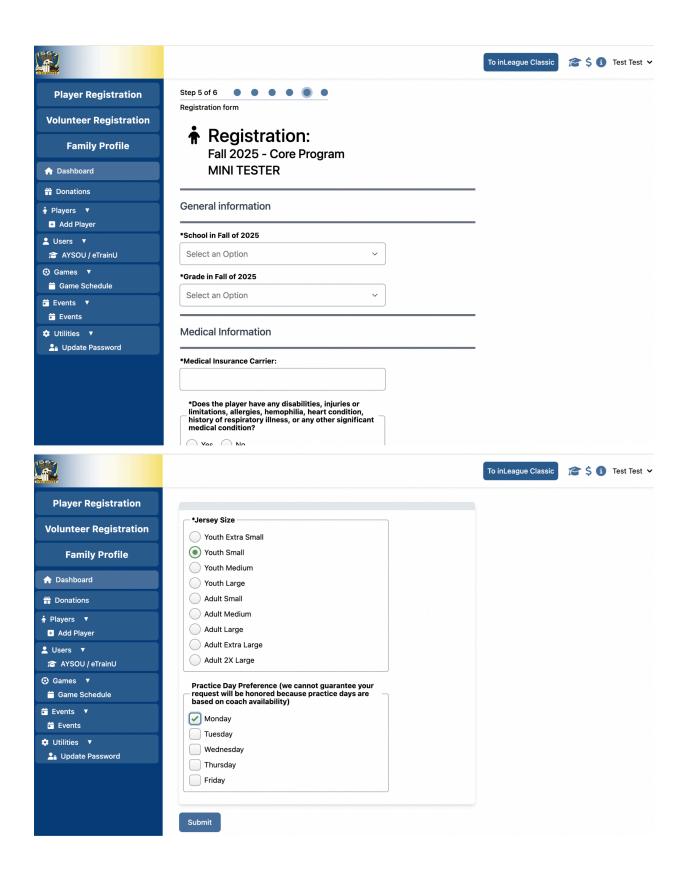
4. You should now see a list of the programs your player is eligible to participate in. Check the box next to your chosen program, then click the blue "Proceed with Registration" button.



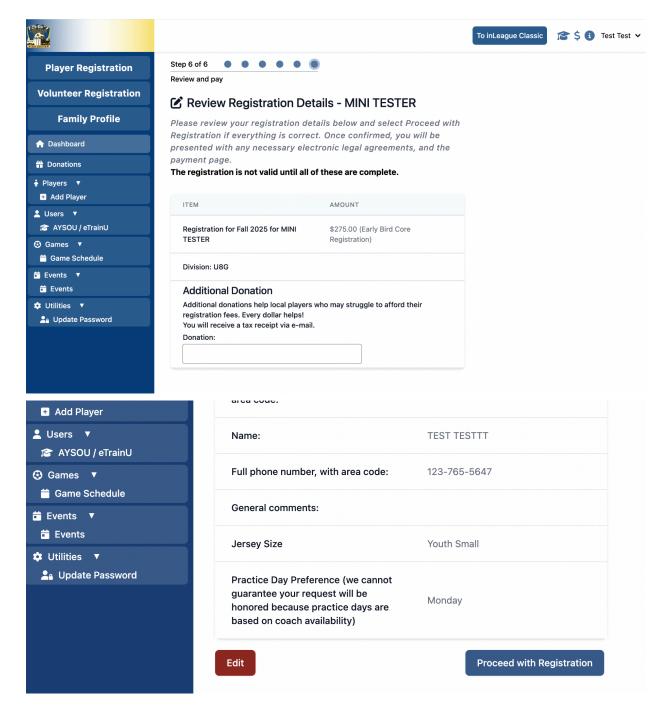
5. Review your players' details once more. If everything looks correct, click the green "Continue with Registration" button, and then click "Proceed with Registration" again on the next screen.



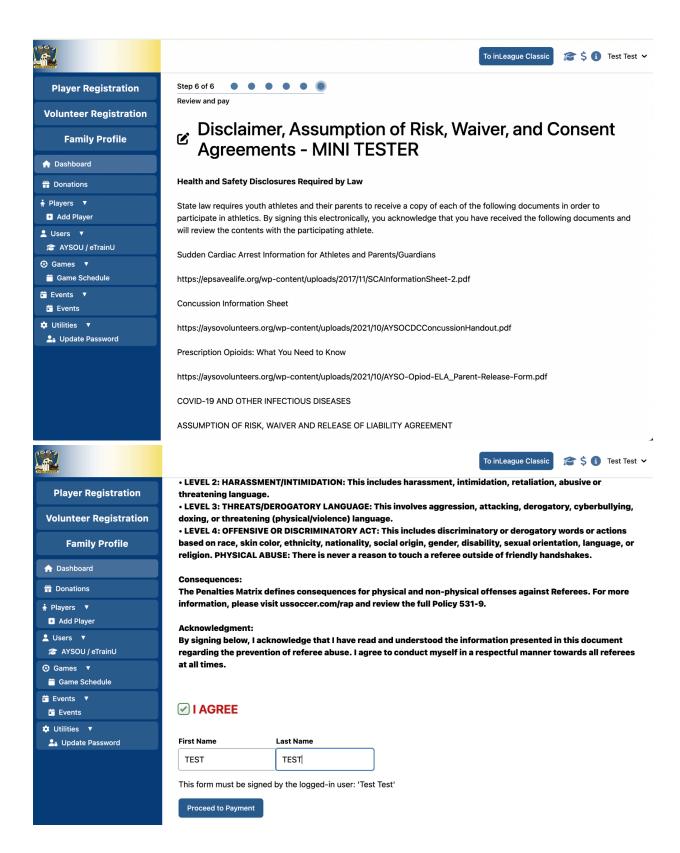
6. Using the drop-down menus on the following screen, select your child's school and their grade for the season of your program. Fill in all the required information fields, select your player's uniform size, and list your preferred date for team practice. Please note that day of the week preference does not guarantee your team will practice on that date! Our coordinators will do their best to balance family requests with coach and field time availability. When you've completed the form and made your selections, click the blue "Submit" button.



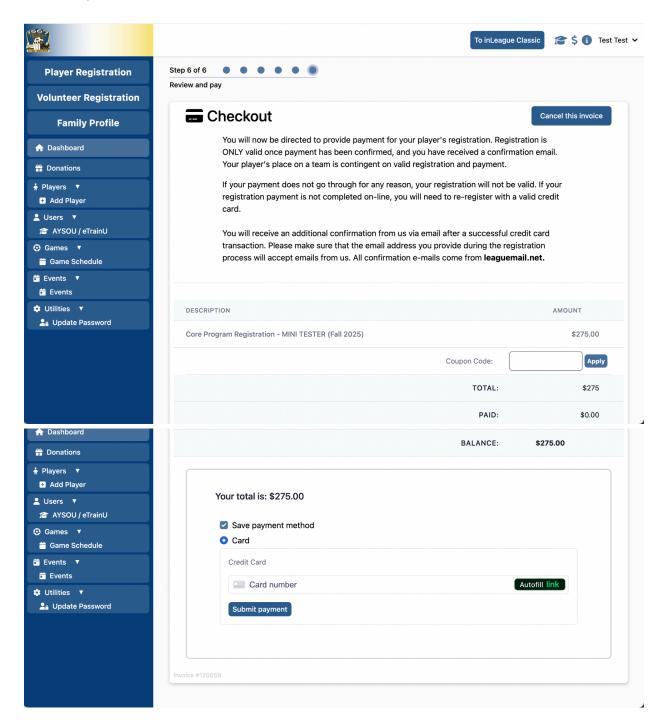
7. On the next screen you will review the program cost. You'll also see a space for an optional additional donation. These tax deductible donations help local, Los Feliz families who may need scholarship assistance to afford their registration fees. If you feel so inclined, you can input an additional donation in this space. After you've confirmed your player's details one last time, click the blue "Proceed with Registration" button.



8. On the next screen, review and accept the required waivers on behalf of your player, then click "Proceed to Payment" to continue.



9. You should now be looking at the checkout page, where you will be directed to provide payment for your player's registration. Once you've filled in all your payment information, click the blue "Submit Payment" button. You will receive an email confirmation verifying payment.



VERIFYING REGISTRATION

Congratulations! You've registered your player(s). If you return to the Family Profile page, your family members should be listed under "Volunteers", and your player(s) listed under the "Players". If your child is eligible for any additional events, (ex. Extras Tryouts, All-Star Tryouts) you will see them displayed in the "Player" section. Click on the event to display more details and choose whether to register for the event.

