

School Year: [2025-2026](#)

## PARENTAL ENGAGEMENT PLAN FOR: [Coopers Elementary](#)

Sections 1118 of the No Child Left Behind Act (NCLB) requires the involvement of parents of participating children in the design and implementation of Title I projects. NCPS Policy 1310/4002 requires every Principal to develop a Parent Engagement Plan as well. A local educational agency may receive funds under this part only if such agency implements programs, activities, and procedures for the involvement of parents in programs assisted under this part consistent with this section. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children. Reference: [Policy Code: 1310/4002 Parental Involvement](#)

<b>Describe the programs, activities, and procedures established to build the schools' and parents' capacity for meaningful parental involvement.</b>	
<p>The school improvement team met over the summer and completed the calendar for the school year. Monthly events are already on the calendar to allow parents/guardians the ability to come out to the school almost every month and to be able to ask staff members questions, learn about their child's curriculum, or just enjoy being in the child's school environment with them. The school is hoping to get more parental involvement since the calendar of events are available on day one of the school year. This allows adequate planning for the parents/guardians. The school has an active PTO who is always seeking new memberships. Some events at the school level are: Title 1 night, PTO meetings, parent nights, transition night, STREAM night, monthly newsletters, performances, learning labs for parents, weekly phone calls, class dojo messages (daily/weekly) etc.)</p>	
1	Each school under this part shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I (if applicable) and the right of the parents to be involved. School Improvement Plan goals and Student Accountability and Promotion Standards.
<b>Describe:</b> <a href="#">Coopers will hold a meeting in September to share with all stakeholders the guidelines under Title I that applies to our school. The presentation will also be posted on our website.</a>	
2	Each school shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I or Local funds, transportation, child care, or home visits, as such services relate to parental involvement. Plan to ensure two-way communication and parents input in school decisions.
<b>Describe:</b> <a href="#">The office staff at Coopers has an open door policy and parents are allowed to come by any time to discuss school-related topics. All information shared at meetings will be posted online and/or shared in the monthly parent newsletters. Administration will provide all parents the opportunity to meet with faculty and staff. For individual concerns, parents may schedule a time to meet with their child's teacher before or after school and also during teacher's planning. Time must be agreed upon by parents and teachers. Email, class dojo, and phone will be used to ensure two-way communication.</a>	
3	Parents should be involved in an organized, ongoing, and timely way, in planning, review, and improvement of schoolwide programs, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan (if applicable). Plan to promote parent involvement in the form of volunteering.
<b>Describe:</b> <a href="#">Parents will be able to access all policies and Title 1 program information on the school website. The School Leadership Team will include at least one parent representative. The parent can relay information during her monthly PTO meetings or as needed. There will be surveys that go out throughout the year where parents can give feedback to the school. The yearly calendar is already posted on the school's website. Almost every month, there is an event allowing parents/guardians come into the building to learn about their child's academics and/or giving parents the opportunity to ask staff members questions that they may have.</a>	

4	<p>Parents must be provided with timely information about programs under this part; and a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Plan for promotion of resources to aid parents in understanding their child's academic performance.</p>
<p><b>Describe:</b> Parents will be provided with NCPS Promotion Standards and Expectations at the beginning of the school year. It is also posted on our website. Progress reports will be distributed to parents at the middle of each term, followed by a report card at the end of each grading period. The staff of CES will support the NC Standard Course of Curriculum adopted by the state of North Carolina. Students will be assessed on the standards from the state (mClass, NC State Math Assessments, NC Check Ins, EOGs, Read to Achieve) and any district mandated assessments. Parents/Guardians will receive their child's data concluding each assessment. During parent conferences, all assessment data will be discussed. The school will offer a Parent Night in the fall to review standards, curriculum, schedules, resources, etc. with parents. Teachers are asked to meet with ALL parents during the middle of the year to go over assessment data. At the end of the year, Transition Night is conducted (virtually or in person) to inform parents about their child's next grade level (review standards, curriculum, schedules, resources, etc. and about how to prepare over the summer). Throughout the year, if students are struggling and need tier 2 support, parents will be contacted. Struggling students will also take home an academic difficulty letter with their report card or progress report as needed.</p>	
5	<p>If requested, schools must provide parents opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.</p>
<p><b>Describe:</b> Parent-Teacher conferences will be offered throughout the school year. Students with a 504 or an IEP will meet at least once to discuss individual student goals and review their modifications/ accommodations. Teachers will schedule at least one conference with each parent during the middle of the year. Flexible meeting dates will be established by the PTO for the 2025-2026 academic year. Dates for the meetings will be displayed on the school's website, facebook page, on the school's calendar, and will be communicated to parents on weekly/monthly newsletters. Parents of students who are struggling academically will receive monthly letters, including times that parents can meet with their child's teacher to discuss academic concerns. The staff here at CES will meet with parents before school, during planning times, and after school to ensure parents/guardians understand how their child is doing academically. The parents/guardians can contact the school at any time to set up an appointment. The yearly calendar is already posted on the school's website. Almost every month, there is an event allowing parents/guardians to come into the building to learn about their child's academics and/or giving parents the opportunity to ask staff members questions that they may have.</p>	
6	<p>If the schoolwide program plan (if applicable) is not satisfactory to the parents of participating children, the school is required to submit any parent comments on the plan when the school makes the plan available to the LEA.</p>
<p><b>Describe:</b>Parent comments will be addressed at the school and the district level as needed.</p>	
7	<p>Each school shall have a voice in the development with parents a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve State standards.</p>

**Describe:** The 25-26 Student-Parent-Staff compact was reviewed with and revised based on feedback from Principals, Central office, the Teacher Advisory Committee, the Parent Advisory Committee, the Principal Advisory Committee, and the Student Advisory Committee.

8	LEAs and schools shall provide assistance to parents of children, as appropriate, in understanding such topics as the State's academic content standards and State student academic standards, State and local academic assessments, the requirements of Title I (if applicable), and how to monitor a child's progress and work with educators to improve the achievement of their children. (Specific actions regarding grading, expectations, and promotions.)
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**Describe:** Explanations of state standards and grading practices will be discussed at grade level parent meetings. Information related to academic assessments will also be posted on the school and district websites. Grades will be entered weekly and parents will be able to access student information through the parent portal.

Parents are encouraged to attend PTO meetings, school-led academic nights, and parent-teacher conferences to receive and discuss information related to NC State Standards, Assessments, and Title I requirements. Parents will be invited to attend curriculum events and parent conferences where they will learn more about how to monitor and assist their child's progress and improve academic achievement. The yearly calendar is already posted on the school's website. Almost every month, there is an event allowing parents/guardians come into the building to learn about their child's academics and/or giving parents the opportunity to ask staff members questions that they may have. The parents have access to the district's Accountability Standards so parents/guardians know the district's expectations for each child (academically and attendance wise) depending on their child's grade level. The Accountability Standards are posted online and will be reviewed during the Curriculum Night and the parent-teacher conferences.

9	Parents will be provided materials and training to help them to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement. Parents must also be provided information that promotes student health awareness. Parents must be provided an opportunity to participate in parental training. (A minimum of one event per semester, that aligns with Parent Engagement Plan, School Improvement Plan, and/or Discipline Data Survey Data. The event must detail how it aligns.)
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**Describe:** Resources to assist with homework will be provided to parents. Assistance with digital programs and communication will be provided through conferences, parent nights, and parent newsletters. Training and information sessions will be held at a minimum of twice per year. The district and school website also have a link to the Digital Children's Reading Initiative where parents/guardians can find support on how to help educate their child at home. Home connect letters will be sent home with students after their mClass assessments to show parents where their child's areas of strengths and weaknesses are. It will also provide ideas and activities for parents to do at home with their child to help improve their assessment scores and reading capability. The school will direct parents to the correct staff member who can help provide appropriate resources (ex: EC department for students with disabilities; School Counselor for 504, backpack buddies, etc.; Social Worker for living/outside of school needs, etc.). The school social worker and psychologist can also provide resources to help parents.. If parent needs are not met with onsite materials, information for outside resources and agencies will be provided during this time as well.

10	LEAs and schools are required to establish communication protocols that identify methods for communication, timeline expectation regarding responding to communication requests that are shared with teachers, parents, pupil services personnel, principals, and other staff. Appropriate training is provided as needed.
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**Describe:** Efforts will be made to update parent information and connect all parents to the NCPS app, parent portal, and ClassDojo A weekly message from the principal will be sent through multiple methods. Newsletters will be sent weekly from individual classrooms. Staff have been instructed to make contact with parents by telephone, emails, media, student agendas, ClassDojo, etc. The school has several events planned throughout the year, to keep the communication open between all stakeholders. The yearly calendar is already posted on the school's website. Almost every month, there is an event allowing parents/guardians come into the building to learn about their child's academics and/or giving parents the opportunity to ask staff members questions that they may have. Teachers will hold MOY parent-conferences with all parents. Coopers' support staff is also meeting with parents as needed and referring individual

students (and some families) to outside agencies such as Yotaron to get extra support when needed. If events happen at school, staff members are expected to call parents before leaving campus on that day. Staff members are expected to contact parents within 48 hours to return phone calls (but most staff members do it on the same day). The support staff follows dates/timelines given from their department supervisors (EC, counselors, social workers, etc.).

11 Schools should have a plan for coordination with feeder schools to assist parents with transitions (PreK to Kindergarten, 2nd to 3rd, elementary to middle, middle to high, high to postsecondary).

**Describe:** A schoolwide transition session (either in person or virtually) will be held during the second semester to provide parents and students information about the next grade level (this includes all students from pre-k to 5th grade). Incoming Kindergarten students and parents will be invited to a transition meeting and open house to learn about the Kindergarten program. Fifth grade students will visit middle schools and parents will have the opportunity to visit during Open Houses.

12 LEAs and schools shall ensure that information related to school and parent programs, meetings and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

**Describe:** Written and verbal communication is sent to parents in both English and Spanish. Interpreters are provided and on call as needed for those needing translations in Spanish. Weekly parent messages are sent out in English and Spanish as well (when available). Information on the school and district website is capable of being converted to the stakeholder's native language. A Spanish speaking staff member is in on campus daily and for all afternoon meetings/events to translate.

13 In carrying out the parental involvement requirements, the LEA and school shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 in a format and language parents understand.

**Describe:** The ESL/ML teacher will assist in communicating to parents with limited English. Accommodations will be made for parents as needed to allow them to participate in school events and in their child's education. All school reports and information related to their child's progress will be provided in a format that is understandable and accessible. The school will direct parents to the correct staff member who can help provide appropriate resources (ex: EC department for students with disabilities; School Counselor for 504, backpack buddies, etc.; Social Worker for living/outside of school needs, etc.). The school social worker and psychologist can also provide resources to help parents.. If parent needs are not met with onsite materials, information for outside resources and agencies will be provided during this time as well.

14 LEAs and schools have established dates and topics to improve parent engagement using district approved curriculum. Describe how your school will meet this criteria.

**Describe:** Opportunities will be provided to parents through district workshops to learn best practices to ensure their child's success. Coopers will host parent information nights by grade levels to ensure parents receive information about their child's current grade and the transitions that occur as they move from one grade to the next. Parents will be given an opportunity to discuss any and all concerns/questions to Administration. The Administration has an open door policy. The calendar of events is already posted online, and almost every month, there is an activity scheduled where parents/guardians can come to the building for various events and ask questions.

15 Please list any businesses or community-based organizations that will partner in parent involvement activities.

<b>Describe:</b> Local churches, community- based groups (Fire Dept Auxiliary, Ruritan Club, and the PTO will support the school by encouraging members to volunteer within the school and at school events.	
16	Parents may be involved in the development of training for teachers, principals, and other educators to improve the effectiveness of such training. How will you use your Fam-Ambassadors to promote family engagement this school year?
<b>Describe:</b> Parent representation will be on the Leadership Team and PTO committee. Their input will assist us in identifying how we can improve our overall processes ( ie Communication) to encourage more parents to increase their involvement in their children’s education..	
17	Describe how your Title I or Local funds will be used to pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
<b>Describe:</b> Coopers will provide assistance to parents as needed in order for them to participate in school meetings or training. This may include providing transportation by bus or taxi, or providing a virtual option for meetings. If a hot spot is needed, we will supply one if they are available. Materials to help parents support their child’s learning at home are also purchased with Title I funds. We do offer google meet and phone conferences with parents, especially those who are unable to come to school because of either transportation or their work schedule.	
18	LEAs and schools may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.
<b>Describe:</b> Teacher/principal will contact parents to arrange a specific time to discuss how they can assist the school with improving their child’s academic performance. If parents/guardians are unable to come to the school, meeting minutes and/or agendas will also be available to parents and they can be sent home with students to the parents/guardians. Phone conferences with parents after meetings can also be held to inform parents of what was covered in the meetings/conferences.	
19	How will your school ensure that they have representation at district monthly parental advisory council meetings? What is the protocol for sharing information?
<b>Describe:</b> Parents serving on the advisory council meetings will be reminded of the meeting dates. They will be asked to share information to the Admin team and the PTO Executive Board. That information will be relayed to the School Leadership Team.	

	Event Date	Topic	Goal for attendance
Fall 2025	August 2025	Back to school bash- Parents receive information about our school before school starts	60% or more
	August 2025	Open House- Parents and students	

	September 2025	meet their new teachers, tour the school, and receive beginning of year information  Title 1 Program:Federal Funding/ SIP goals/Parental Involvement Plan and Policies/ Parent Teacher Organization	
	September 2025	Parent Night: Teaching parents/guardian what their child is learning and how to support them at home	
	October	Book Fair: Getting parents/guardians in the building and having an opportunity to ask questions or just enjoy the setting with their child	
	November 2025	4th and 5th Grade Performance	
	November 2025	Veteran's Day Breakfast for Community Members	
	December 2025	Pre-K and 1st grade performance	
Spring 2026	January 2026	Middle of year parent required conferences	60% or more
	February 2026	STREAM Night: Getting parents/guardians in the building and having an opportunity to ask questions or just enjoy the setting with their child	
	February 2026	3rd Grade Performance	

	<p>March 2026</p> <p>April 2026</p> <p>May 2026</p>	<p>1st/2nd Grade Performance</p> <p>Field Day</p> <p>Transition Event: Expectations for the next grade</p>	
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Principal's Signature

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Date

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School Improvement Chair Signature

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Date