



ROADS Advisory Panel

Teleconference

21st May 2024, 14-15:30 UTC, 16-17:30 CET, 10-11:30am EST

1. Welcome and Review of Agenda

The SAON ROADS Co-chair, Lauren Divine, welcomed participants to today's teleconference (List of participants Appendix 1) and referenced that today's agenda (Appendix 2) would be focusing ROADS documentation (<https://roadsadvisorypanel.org/documentation>). Lauren noted that meeting notes from the AOS Open Partnership meeting are available for review [ROADS Partnership Meeting 23 March 2024](#)

2. Summer Writing Exercise

Sandy Starkweather, Co-chair, introduced this discussion on ROADS documentation. The documentation is divided into the following four categories that align with the different purposes of the documentation. Sandy proposed that over the upcoming summer months, that efforts of the AP members associated with the normal monthly AP meeting times could be re-allocated to working on the ROADS documentation. She reminded members that similar writing efforts from summer 2023 had been very successful and she was looking forward to a similar commitment of effort over the coming months.

a. Understanding the Process

- a. **Conceptual Figure** – Margaret Rudolf led the discussion on the development of conceptual figure that is intended to capture the ROADS process in a visual manner, without extensive narrative. This material should be publicly accessible and provide a high-level introduction to ROADS.

b. Engaging in the Process for Expert Panels (EPs)

- a. **Phase III Guidelines** (Three workshops have been organised 16th January, 13th February, 12th March, [Draft guidance](#)) - Jan Rene Larsen spoke to this documentation that builds on the three workshops (Indigenous, Regional and Global systems).
- b. **Starter Kit/ Phase 0 Guidelines/simplified swimlane/examples** - Margaret explained that a need for basic introductory "starter kit" type of documentation has been identified in discussions about ROADS. She welcomed comments and input on what should be included in this. It was suggested that some of the emerging EPs might have good input on what should be included in this background material.
- c. **Indigenous Engagement documentation** – Margaret spoke to this documentation that is progressing well. She noted that excellent input was received at the recent AOS discussions and she will work with this input over the coming weeks and circulate new draft material.

c. Serving in the Process for AP

- a. **Phase III Evaluation** – Jan spoke that the evaluation documentation follows closely to the Phase III Guidelines and requirements. He noted that during the AOS, good input was received on the data requirements section that can be incorporated into ROADS documentation.
- d. Documenting the Process
 - a. **Phase III Documentation** (Observation specification part, Data part ([draft](#)) – See discussion under Phase III Evaluation above.
 - e. Survey - Sandy stated that at the recent AOS there continued to be great interest in the ROADS process. She suggested that it could be useful to reach out to individuals with survey questions, formulated around the four categories of ROADS documentation, to ascertain the level of understanding around ROADS. It was noted that a tiered survey could be possible with general questions, followed by more detailed questions for those more involved in ROADS or perhaps questions specially on Indigenous involvement.

AP members self-identified where they are ready and willing to assist in the development of ROADS documentation. Email exchange of drafts and initial thoughts on the above documentation will take place over the coming weeks.

3. ICARP IV

- a. **RPT 2 Update** – Margaret provided a summary of the ICARP IV RPT 2 discussions from the AOS workshop discussions, emphasizing the measures that are proposed to increase transparency and openness surrounding the development of ICARP RPT material. She highlighted that engagement and participation in ICARP is possible through various actions, including: Survey for Input: <https://icarp.iasc.info/engagement/icarp-iv-survey>; or Submit Resources: <https://icarp.iasc.info/engagement/submit-resources>
- b. Tetsuo Sueyoshi reported that he is involved in ICARP **RPT 4** on International Collaboration, Sub-theme “Funding”. Work is progressing and he would welcome input to their efforts. He will provide additional information at a later date.
- c. Seeking [Endorsement for Arctic ROADS](#) – Jan spoke about the work to have the ROADS process endorsed by ICARP; this documentation has been submitted for review. Several other activities are also seeking ICARP endorsement including: ADC, (AOS), (CON), P2G, POAwg, AMAP.

4. AOS Conference Statement

It was reported that the AOS Working Groups are still working on their respective reports and that the AOS Conference statement will follow upon receipt of these reports.

5. Upcoming events

Jan spoke briefly to the series of upcoming events that are listed in Appendix 2 - Agenda.

6. Other Business

ArcticPASSION deliverable: D6.3 - Report on SAON Progress in ROADS (T6.1).
Description: D6.3 : *A status report for the EAVs developed during Arctic PASSION*

from the perspective of the ROADS process. It will for each EAV provide an overview of their status of development in terms of identification, specification and implementation. Jan spoke of the efforts to have this deliverable completed by Autumn 2024. He emphasized that he will be seeking engagement and contributions from the AP on this material.

- 7. Closing Remarks** – The next regular meeting of the ROADS AP will be 18th June, 16-17:30 CET / 10-11:30 am EST / 14-15:30 UTC. It was noted that this AP meeting may be postponed by one week, and that Jan would use the June 18th date for discussions on ROADS Phase III documentation.

The AP will pause meeting for the month of July (and possibly August) to work on summer writing assignments.

Appendix 1

Participants ROADS Advisory Panel Meeting

21 May 2024
Teleconference

Advisory Panel Member Participants

Alona Alexia, University of the North
Christine Barnard, ArcticNet
Alice Bradley, Williams College, AOS WG #4
João Canário, University of Lisbon, Portugal & IASC
Lauren Divine, Aleut International Association (AIA) – ROADS AP Co-Chair
Tero Mustonen, SnowChange
Margaret Rudolf, RNA CoObs (& Food Security Expert Panel)
Andrea Spolaor, CNR, Italy
Sandy Starkweather, NOAA, USA – ROADS AP Co-Chair
Tetsuo Sueyoshi, JAMSTEC/NIPR, Japan

Member Regrets Absent

Cathy Coon, CBMP/CAFF
Ola Grabak, European Space Agency, Earth Observation Directorate
Hanna K Lappalainen, PEXX
Heikki Lihavainen, Arctic PASSION & SIOS, Co-Chair of SAON CON
Sten Lund, Government of Greenland
Ilkka Matero, SIOS (Permafrost Expert Panel)
Gier Otterson, Institute of Marine Research, Norway
Victoria Qutuuq Buschman, ICC
Volker Rachold, AWI Germany
Mikko Strahlendorff, FMI, Finland
Chantelle Verhey, World Data Systems (WDO), International Technology Office (ITO) &
Co-chair Elect of SAON Arctic Data Committee
Katriina Veijola, FMI, Wildfires EP (Wildfire Expert Panel)
Talia Wells, Arctic Institute of North America, (Sea Ice Expert Panel)

Advisory Panel Ex-Officio members

SAON Secretariat – Jan Rene Larsen
SAON – IASC Fellow – Izuchukwu O Ezukanma

Appendix 2 - Agenda ROADS Advisory Panel

Teleconference

21st May 2024, 14-15:30 UTC, 16-17:30 CET, 10-11:30am EST

Join Zoom Meeting

<https://cuboulder.zoom.us/j/4105560408>

Workspace for agendas and meeting notes:

<https://drive.google.com/drive/folders/1rm3aGZcGuKaVMagkNNpU8sOEzEChKWns>

8. Welcome and Update (if any) on Membership (Lauren, 5 min)
 - a. Review of meeting notes from [ROADS Partnership Meeting 23 March 2024](#) and
9. 'Summer writing' (Sandy, 45 min) - [Documentation overview](#)
 - a. Understanding the Process
 - i. Conceptual Figure (Margaret)
 - b. Engaging in the Process for EP's
 - i. *Phase III Guidelines* (Three workshops have been organised 16th January, 13th February, 12th March, [Draft guidance](#)) (Jan)
 - ii. Starter Kit/ Phase 0 Guidelines/simplified swimlane/examples (Margaret)
 - iii. Indigenous Engagement documentation (Margaret)
 - c. Engaging in the Process for AP
 - i. *Phase III Evaluation* (Jan)
 - d. Documenting the Process
 - i. *Phase III Documentation* (Observation specification part, Data part ([draft](#))) (Jan)
 - e. Survey (Sandy)
10. ICARP IV (Margaret, 10 min)
 - a. RPT 2 Update
 - b. Survey for Input: <https://icarp.iasc.info/engagement/icarp-iv-survey>
 - c. Submit Resources: <https://icarp.iasc.info/engagement/submit-resources>
 - d. Seeking [Endorsement for Arctic ROADS](#) (Jan, submitted). Other activities that will seek endorsement: ADC, (AOS), (CON), P2G, POAwg, AMAP
11. AOS (Alice) Conference statement (5 min)
12. Upcoming events (Jan, 5 min):
 - a. 2024 ArcticPASSION General Assembly 11-13 June 2024, Inari, Finland (Jan)
 - b. RNA CoObs Meeting 27-30 August in Fairbanks, AK
 - c. 2024 European Polar Science Week / 3-6 September 2024 / <https://www.polar-science-week.eu/>
 - d. Antarctica InSync: <https://oceandecade.org/actions/antarctica-insync/>
 - e. Arctic Circle Assembly 2024, October 17-19, Reykjavik. Session proposal has been submitted
 - f. ICARP IV Steering Committee Planning Retreat 21- 24 October in Akureyri, Iceland
 - g. Arctic Science Summit Week 21 - 28 March, 2025, Boulder, Colorado (Session proposals due Sept. 30th for business and community meetings) - <https://assw.info/program/business-and-community-meetings>
 - i. ICARP sessions due June 14th
13. AOB (Jan, 5 min)

- a. ArcticPASSION deliverable: D6.3 - Report on SAON Progress in ROADS (T6.1).
Description: D6.3 : *A status report for the EAVs developed during Arctic PASSION from the perspective of the ROADS process. It will for each EAV provide an overview of their status of development in terms of identification, specification and implementation.* Due November 2024.

14. Actions items recap and closing remarks (Lauren, 5 min)

- a. The next meeting date will be 18th June, 16-1730 CET / 10-12 am EST / 15-17 UTC.
- b. We will pause meeting for the month of July while we work on summer writing assignments.

Please reserve the third Tuesday every month 16-1730 CET / 10-1130 am EST / 14-1530 UTC. Agenda and other meeting documents will be made available here:

<https://roadsadvisorypanel.org/meeting-documents>