## How to update Automated New Patient report

How to add a new spreadsheet field to the automated report

- 1. Go to formstack and create new automated field by writing something inside these brackets {\$writehere} anywhere in the document
- 2. Click save file
- 3. Go to Zapier then customize document
- 4. Click refresh fields
- 5. Find {\$writehere} and decide what spreadsheet field you want this to be replaced with