

ENROLLMENT & CUSTODY QUESTIONS

I moved in with a friend/relative and do not have proof of residency. How can I enroll my child in school at Canton City?

At the time of enrollment, the parent/guardian is required to provide the appropriate proof of residency. However, we do understand there are situations and circumstances that may require a family to move in with a friend or relative. In these situations, a notarized [Residency Affidavit](#) is required. This will require the **homeowner/renter** to provide the required proof of residency at the time of enrollment. It grants the enrolling parent thirty (30) days to provide the district with proof of residency at that address.

I am the biological father of a child and want to enroll him/her in school. The biological mother and I never married. What do I need to do?

In the state of Ohio, if parents were not married at the time of birth, the mother is the sole custodial parent unless the father goes to court and obtains an order of legal custody designating the father as legal custodian and residential parent.

My former spouse and I have a shared parenting agreement. We live in 2 different school districts. Can my child attend either district?

No, The child must attend the district of the “residential parent for school placement purposes” as stated in the divorce/separation agreement and/or shared parenting plan.

I am divorced and the children live with me. I am the sole custodial parent. I do not want the non-custodial parent to have access to the children’s school records. Is this acceptable?

No. According to Ohio Law, a non-custodial parent has the same rights as a custodial parent pertaining to school records. The only exception is if you have a valid protection order or restraining order which would not allow access by the other parent. If you have such an order, the Student Services Office must have a copy. Otherwise, the school district cannot deny the non-custodial parent rights to student records.

I live within the Canton City School District. A child, who is not my biological child, is coming to live with me. His/Her custodial parent resides in another district. Can I enroll the child in CCSD?

No. You need to obtain custody or guardianship of the child and, as required by Ohio Law, proof of custody must be provided at the time of enrollment. Please contact the Stark County Family Court at 330-451-7837.

I live within the Canton City School District. My grandchild is living with me. His/Her custodial parent resides elsewhere. Can I enroll the child in CCSD?

No. You need to obtain either a **Grandparent Power of Attorney** (signed by both the parent and grandparent) or a **Caretaker Authorization Affidavit**, and a **Parenting Affidavit**. These forms can be found in the link below. All documents must be completely filled out, signed, dated, notarized, and filed with family court before a student is enrolled. A copy of the filed forms must be provided at the time of enrollment.

[Grandparent Affidavit Forms](#) If you need assistance with these forms, please contact the Stark County Family Court at 330-451-7837.

I have a motion for custody. Can I enroll my child with the court ordered motion?

Yes, **IF** the motion is court-filed, stamped, and has a future hearing date, typically within 60 days. This document can be accepted until the final court documents are completed. Upon completion, a copy must be provided to the Office of Student Services.

I have a court order/judgment entry giving me custody of a child. However, it is not a copy signed by a Judge or dated. Is this acceptable?

No. The court order must be signed by a judge/magistrate, dated, and time stamped to be valid and accepted.

My friend/relative provided me with a notarized statement giving me custody of his/her child. Is this an acceptable proof of custody document?

No. You need to obtain custody or guardianship of the child and, as required by Ohio Law, proof of custody must be provided at the time of enrollment. Please contact the Stark County Family Court at 330-451-7837.

I do not live within the boundaries of the Canton City Schools. Can my child(ren) attend a CCSD School?

No. The Canton City School District is not an open enrollment district. You must live within the boundaries of CCSD. You can review your home address and school assignment by visiting: [School Assignment](#)

My child has been expelled from another school district. Can I enroll him/her in the Canton City Schools?

No. The Canton City Schools honor all suspensions and expulsions from other school districts. In addition, if a student is expelled from CCSD, the expulsion applies and will be honored by all Ohio public school districts.