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Article Title (Maximum 15 words, 14pt font size, bold, centered)

Font: *Cambria*

Full Name of Author

Author's Affiliation

Author's Email Address

Article Information

Abstract

Submitted :

Review :

Accepted :

Published :

(Font: Cambria, 12 pt, single spaced)

The abstract should be written in English, with a maximum of 250 words. It must state the research objective, method, key findings, conclusion, and limitations (optional). The abstract should be clear, concise, and informative, without citations or unexplained abbreviations.

Keywords: 3–7 terms, in alphabetical order

DOI:

INTRODUCTION

This section presents the research background, recent literature review, knowledge gap, and the scientific novelty of the article. Conclude with the research objectives or questions. The narrative must be logically built and supported by relevant sources.

METHOD

Explain the research design, data collection techniques, instruments used, and analytical methods. The methodology should be detailed and replicable, written in a clear and structured manner.

RESULT AND DISCUSSION

Present research results supported by sufficient data, figures, or tables. Discuss findings by comparing them with previous studies or theories, addressing how they answer the research questions or hypotheses, and exploring their implications.

CONCLUSION

Summarize the core findings in relation to the research questions or objectives. Do not simply repeat results. Include limitations of the study and recommendations for future research or policy relevance.

ACKNOWLEDGMENTS

Only acknowledge parties directly supporting the research (e.g., funders, data providers, or institutions). Do not include family members, colleagues, or academic supervisors.

CONFLICT OF INTEREST

The author declares no conflict of interest related to this research.
(If any conflict exists, clearly state the nature of the conflict.)

CITATION

Every in-text citation must match an entry in the reference list. Avoid citing personal blogs, Wikipedia, or unverifiable sources. Use the author-date system according to APA 7th Edition (Mendeley, Zotero, EndNote) to ensure consistency and accuracy. Citations in the body of the text may appear in two ways:

1. Narrative citation (author is part of the sentence):
 - o According to *Hanida* (2017), local collaboration is a key factor in the success of village-owned enterprises.
2. Parenthetical citation (author and year in parentheses):
 - o Cross-actor collaboration is essential for institutional sustainability (Hanida, 2017).

Author count:

- One author: (Ostrom, 2005)
- Two authors: (Greisler & Stupak, 2007)
- Three or more authors: (Hanida et al., 2011)
(Use "et al." in in-text citations only. List all authors up to 20 in the reference list.)

Direct Quotations

If the quote is fewer than 40 words, use quotation marks and integrate it into the sentence:

"The design of institutions affects the resilience of socio-ecological systems" (Ostrom, 2005, p. 34).

If the quote is 40 words or more, use a block quotation format:

- Indented 0.5 inches from the left
- No quotation marks
- Single-spaced, Cambria 12 pt

Citing Institutional or Organizational Authors

Use the full name of the institution upon first mention:

- Narrative: According to *World Bank* (2021)...
- Parenthetical: (World Bank, 2021)

If the name is long and frequently repeated, abbreviate after first use:

- First citation: (Ministry of Home Affairs [MoHA], 2020)
- Subsequent citations: (MoHA, 2020)

Citing Online Sources

Treat them like institutional authors:

- (World Bank, 2021) Make sure to include the full URL in the reference list.

REFERENCES

Use APA 7th Edition style. At least 10 references are required, and 80% must come from peer-reviewed journal articles published within the last ten years. Use reference management software (Mendeley, EndNote, Zotero). All references must be cited in the text.

Books

- Creswell, J. W. (2014). *Research design: Qualitative, quantitative, and mixed methods approaches* (4th ed.). SAGE Publications.
- Hanida, R. (2017). *Facts about Lubuk Malako, Nagari mandiri di daerah tertinggal*. Pemerintah Kabupaten Solok Selatan.
- Ostrom, E. (2005). *Understanding institutional diversity*. Princeton University Press.
- Stone, D. (2012). *Policy paradox: The art of political decision making* (3rd ed.). W. W. Norton & Company.

Handbook

- Greisler, D. S., & Stupak, R. J. (2007). *Handbook of technology management in public administration*. CRC Press.

Journal Articles

- Hanida, R. P., Sari, R., & Putra, F. (2011). Collaboration of stakeholders in formation and development Nagari-Owned Enterprise. *Policy & Governance Review*, 1(3), 213–227. <https://doi.org/xxxxx> (replace with real DOI)
- Sharma, R. K., & Agarwal, A. (2020). Evaluating governance frameworks for rural enterprise sustainability: A case study. *Journal of Development Administration*, 12(2), 89–105. <https://doi.org/10.1234/jda.2020.5678>

Conference Proceedings

- Dahlan, M. D., & Tirtosudiro, A. (2010, August 2–5). *Quality system based on ISO 9000 combined with QFD*. In *Proceedings of the World Innovation & Strategy Conference 1998 incorporating 4th International Symposium on Quality Function Deployment* (pp. 1–8). Sydney, Australia.

Online Reports / Institutional Sources

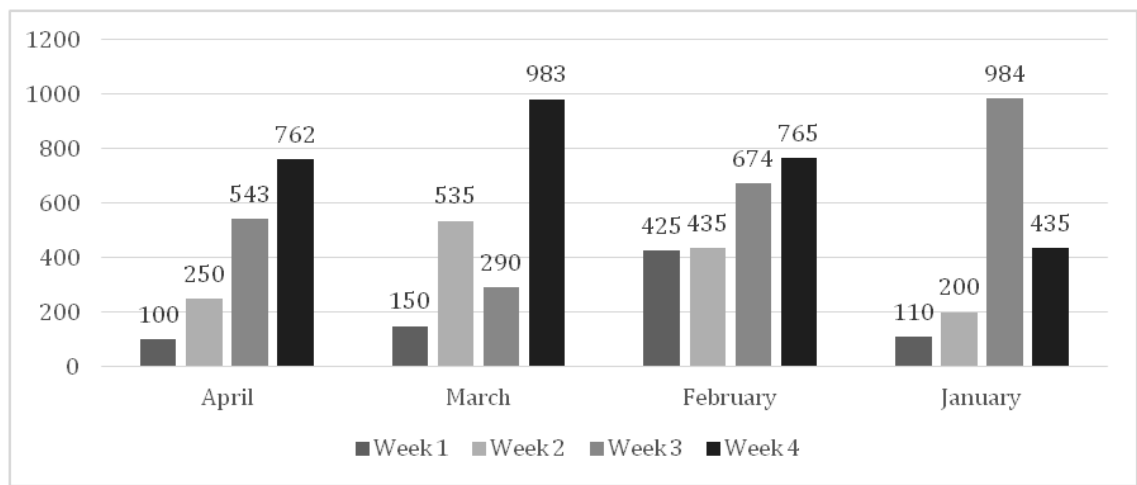
- World Bank. (2021). *Indonesia economic prospects: Boosting the recovery*. <https://www.worldbank.org/en/country/indonesia/publication/indonesia-economic-prospects>
- Sabatier, P. A., & Weible, C. M. (Eds.). (2014). *Theories of the policy process* (3rd ed.). Westview Press.

ADDITIONAL NOTES

Tables and figures must be placed immediately after their first mention in the text. Figures must include a caption and source (Figure Caption) below the figure, numbered using Arabic numerals followed by the title. Tables must include a title (Table Caption) above the table, numbered accordingly, with the source placed below. All figures and tables should be center-aligned within the text group. If large, they may

be centered across the full page. Ensure that all visuals are legible in black and white print, with clear font sizes, resolutions, and line spacing. Avoid vertical lines in tables; horizontal lines should only mark key sections. Use phrases such as "as shown in Table 1" or "as illustrated in Figure 1" when referring to visuals.

Figure 1. Visitors of the Public Administration Laboratory, Andalas University



Source: JAKP, 2025

Table 1. JAKP Annual Report			
No	Indicator	Respondents	Percentage
1	Journal Access	650	20%
2	Citation Count	1000	40%
3	Visitors	1000	40%
	Total	2650	100%

Source: JAKP, 2025