

Eldora-New Providence Schools Board of Education
Regular Meeting

December 13, 2021 – District Board Room

Present: Board Members: Maggie VanderWilt, Jared Cook, Marc Anderson, Breanne Butler, and Jay Stanish, Nick LaVelle arrived during the meeting, Superintendent Dr. Adam Zellmer and Board Secretary Cindy Bierle, High School Principal Mike Rundall, Elementary Principal Kevin Henrichs, and visitors. Absent: Emily Herring.

Call Meeting to Order

The meeting was called to order at 5:30 p.m. by President Maggie VanderWilt with the reading of the mission statement “Embracing today’s challenges, preparing for tomorrow’s world.”

Hearing on Proposed Issuance of Approximately \$3,500,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds

No verbal or written comments were made so President VanderWilt declared the hearing closed.

Discuss/Action Consent Agenda

Dr. Zellmer noted the one additional resignation for board approval. **Motion** by Jared Cook seconded by Jay Stanish to approve the consent agenda. All voted in favor. The motion carried. Included in the consent agenda along with the agenda, November regular and special meeting minutes, report of disbursements, and financial report were the following items: a staff resignation from Lauren Applegate as high school special ed para; staff recommendations for Stephanie Collins as high school special education teacher, Matthew Pfaltzgraff as assistant high school baseball coach, Denae Dieken as assistant speech coach, and Jacob Groeneveld as volunteer assistant wrestling coach; and a staff transfer for Adam Weig from high school special education teacher to full time substitute teacher.

Public Report Time - None

Presentation: Financial Health Report 2021 – Dr. Zellmer

Dr. Zellmer presented the Financial Health Report for 2021. The executive summary noted the following: The District's overall financial condition is strong on almost all indicators. This is due to the hard work of Cindy Bierle, School Business Manager; the ENP School Board; and the ENP School District Administration & Staff. The District’s Unassigned General Fund balance increased from \$2,008,143 in FY2020 to \$2,545,288 in FY2021. The financial solvency ratio was increased from 27.03% for FY2020 to 29.14% for FY2021. This ratio exceeds the target of 10-15% recommended for this key financial ratio, which means we can reduce our cash reserve levy. The FY2021 total spending authority balance of \$2,545,288 was carried forward to the FY2020 budget and increased from the prior year carryover balance of \$2,346,995. The certified enrollment of 532.1 was taken on October 1, 2021. This count represents a decrease of 40.6 students from the prior year. This is a decline of 92 students in 5 years. If we had the same number of students as we did five years ago for next year, we would have approximately \$700,000 in additional funding for next school year. The District ended FY2021 with a total General Fund balance of \$3,065,267. This balance increased from \$2,822,189 in FY2020. FY2021 cash flow needs did not require the District to borrow funds to meet expenditures during the 90 day period from June 15 through September 15 when state foundation aid is not paid to the District. The Student Transportation ratio stayed steady at 4.18% in FY2021. We didn't have an increase due to favorable gas prices for the 2021 Fiscal Year. The Day's Net Cash Ratio shows that the District's cash flow capacity is strong. On June 30, 2021 the District had a combination of cash and investments on hand totaling \$3,895,837. This amount when divided by FY2021 average daily expenditures of \$24,199 yields 161 days of operating cash flow. The target for this measure is to have at least 90 days. (Mr. Henrichs and Nick LaVelle arrived during the presentation.)

Annual Meeting

Call to Order, Superintendent Zellmer

Superintendent Zellmer called the annual meeting to order at 5:43 p.m.

Election of Officers – Board President and Board Vice President

Motion by Jay Stanish to nominate Maggie VanderWilt as president. VanderWilt declined.

Motion by Maggie VanderWilt to nominate Jared Cook as president. All voted in favor. The motion carried. **Motion** by Marc Anderson to nominate Nick LaVelle as vice president. All voted in favor. The motion carried. Dr. Zellmer then gave the oath of office to the president, vice president, and board secretary.

Appointment of Board Committees

Buildings/Grounds/Transportation – Jared Cook, Marc Anderson, Nick LaVelle

Negotiations – Maggie VanderWilt, Jay Stanish, Marc Anderson

Liaison – Jared Cook and Nick LaVelle

School Improvement – Breanne Butler, Emily Herring, Jay Stanish

Motion by Maggie VanderWilt seconded by Breanne Butler to approve the committee memberships appointed by Board President. All voted in favor. The motion carried.

Meeting Dates, times, and Rules of Order

Motion by Breanne Butler seconded by Nick LaVelle that the regular meeting of the ENP Board of Education be held on the second Monday of the month, beginning at 6:30 p.m. and that the Board continue to use Robert's Rules of Order as modified by Board Policy to conduct its meetings. All voted in favor. The motion carried.

Discuss/Action Resolution Supporting the Proposed Issuance of Approximately \$3,500,000

School Infrastructure Sales, Services and Use Tax Revenue Bonds

Dr. Zellmer noted the hearing information had been published and no verbal or written comments had been received at the hearing so he recommends approval. **Motion** by Nick LaVelle seconded by Jay Stanish to approve the resolution for issuance of approximately \$3,500,000 in School Infrastructure Sales, Services, and Use Tax Revenue Bonds. Roll call vote: Ayes: VanderWilt, Stanish, Cook, Anderson, Butler, and LaVelle. Nays: None. The motion carried.

Discuss/Action Bond Counsel for Issuance of Sales Tax Bonds

Motion by Maggie VanderWilt seconded by Marc Anderson to approve Ahlers & Cooney as the Bond Counsel for Issuance of Sales Tax Bonds. All voted in favor. The motion carried.

Discuss/Action Hardin County Conference Board Representative

Motion by Jay Stanish seconded by Maggie VanderWilt that Breanne Butler be appointed to serve as the Eldora-New Providence Community School District representative to the Hardin County Assessor's Conference Board. All voted in favor. The motion carried.

Discuss/Action Grundy County Conference Board Representative

No action taken.

Discuss/Action Marshall County Conference Board Representative

No action taken.

Discuss/Action Early Graduation Request

Dr. Zellmer noted Mr. Rundall had been presented with one additional early graduation request and both he and Mr. Rundall recommend approval. **Motion** by Marc Anderson seconded by Breanne Butler to approve the Early Graduation Request as presented. All voted in favor. The motion carried.

Discuss/Action Adult Lunch Pricing Increase

Dr. Zellmer noted adult meals are not included in the free lunch program and the state is requiring districts to raise rates effective January 1, 2022. **Motion** by Maggie VanderWilt seconded by Nick LaVelle to approve the Adult Lunch Price being set at \$3.95 beginning January 1, 2022. All voted in favor. The motion carried.

Discuss/Action LEP Allowable Cost Application for FY21 Excess Costs

Motion by Jay Stanish seconded by Maggie VanderWilt to approve the LEP Allowable Cost Application for FY21 Excess Costs in the amount of \$5,487.74. All voted in favor. The motion carried.

Discuss/Action Purchase/Transfer of Day Care Property from City of Eldora

Dr. Zellmer informed the board the 10-year lease has sunset and we are exercising our option to purchase the property for \$1. The city will act on this as well at a future meeting. **Motion** by Marc Anderson seconded by Nick LaVelle to approve the purchase/transfer of the Day Care Property from the City of Eldora for \$1 on February 1, 2022 when the lease expires pending approval at the Eldora City Council Meeting. All voted in favor. The motion carried.

Discuss/Action Purchase/Transfer of Street/Parking Lot North of Day Care Building

Dr. Zellmer noted the city owns the parking lot in front of the daycare/main entrance to the school and they would like to transfer that to the district as well for \$1 plus the fees for this action. **Motion** by Breanne Butler seconded by Maggie VanderWilt to approve the purchase/transfer of the street/parking lot North of the Day Care Building from the City of Eldora for \$1 plus transfer fees not to exceed \$200 pending approval at the Eldora City Council Meeting. All voted in favor. The motion carried.

Discuss/Action ESSER 3 Plan Review

Dr. Zellmer noted there are no new proposed ESSER expenditures this month. **Motion** by Maggie VanderWilt seconded by Jay Stanish to approve the ESSER Plan as presented. All voted in favor. The motion carried.

Discuss New Iowa School Leadership Standard #10 School Improvement

Standard 10 states: Educational leaders act as agents of continuous improvement to promote each student's academic success and well being. Dr. Zellmer noted we had made our Strategic Plan and it is through 2024.

Administrator/Supervisor/Superintendent Comments

Mr. Henrichs noted some of the School Improvement at the elementary includes: PBIS, TLC leadership team, and intervention time (WIN time) involving 37 staff of which 11 are paras. He also stated the annual food drive was better than last year but did not quite meet their goal. Mr. Rundall noted some of the School Improvement at the high school includes: building leadership in staff, many partnerships with community, focus on individual career development plans for teachers, and avenues for feedback. He also stated the first semester is coming to an end with final exams next week, Jaiden Roy was named student of the month, and FCCLA and FFA are doing good things throughout the school. Dr. Zellmer noted Sherri Walker's board report was in the packet. He had completed the K-12 desk audits and was attending the interviews of 3 candidates for the new state training school director this Friday.

Set Date and Time of Next Regular Meeting

The next regular meeting will be on Monday, January 10, 2022 at 6:30 p.m.

Adjourn

With no further business the meeting was adjourned at 6:19 p.m.