Date: February 13th 2019

Meeting Time: 8 am EST / 2 pm CET / 1 pm UK
Call in Number: https://zoom.us/j/995679876
Meeting URL: https://zoom.us/j/995679876

ERM Sub SIG Folio Wiki: https://wiki.folio.org/display/RM/ERM+Sub+Group
Google Folder: https://drive.google.com/drive/folders/17X3tr6siZH8iS07kGcjAqUNl01zVrJmB
Terms and definitions: https://docs.google.com/document/d/1vue-mbcULpZivWu69a7nAZEdC-H2yXPQqSblbL_0J6U

Agenda February 13th 2019

Convener: Martina T. & Martina S.
Notetaker:

Housekeeping:
- **All:** Please edit the attendees list below and indicate when you are there!
- **Next meeting**: February 20th
- **Open discuss posts**:
  - right now no new posts regarding erm

Agenda items:

- Development progress (Ian)
- Current Sprint update (Owen)
  - What's being developed
  - Changes following subgroup feedback
  - Additions to the backlog following subgroup feedback
  - Items for future discussion following subgroup feedback
- Review of key ERM concepts (Owen)
  - Flagging key concepts and discussion documents
  - Collecting example scenarios to help test our models and functionality going forward

Actions from Last Meeting

Carried over:
1. **Owen**: Find out what Acquisitions do to track missing invoices.
   a. In progress
2. **Owen**: Find out what will be supported in Acquisitions, regarding Budgets and their management.
   a. In progress
3. **Owen:** Comparison functionality
   a. Not started - carry forward
4. **Owen (from Peters (Cornell) feedback)]**: I continue to try and find a use case for searching content that my institution has not acquired. If I'm interested discovering the content in a resource, why would I not go to the vendor for that information? In what case would I go to a knowledgebase of some sort? Of course I could do a Overlap Analysis, and I believe that's a very useful application, but that's a separate task from searching for content that we haven't acquired. And the world of content that I *can't* access is so many times larger than the content that I *can* access -- and probably more so for others. I just see no reason to want to search content we can't access.   - issue shall be discussed in a future meeting

      a. UPDATE 2018-08-15: Screencast https://youtu.be/RnGvzuB0mIY may shed some more light on the purpose of having content from a KB searchable to add to agreements
5. **Owen** to review the proposal for package fields in the document "Local Packages in Inventory (UIIN-115)" https://docs.google.com/document/d/1DakHW6D5_09uKJPQzCSTwycP0gqkPs6E7k35_KpfCxg
6. License amendments
      a. https://docs.google.com/document/d/1sb64U2DoahoD_NSmopG1_2xovxakxKe4giWsf77behg/edit
7. Examples of Joint Print and Electronic acquisition
      a. https://docs.google.com/document/d/1n-aFcvUzw_edssTkLrvmnguqYXP0s1kiuy0eWcwb03Y/edit

Minutes

Development progress (by Ian)
- improving licenses app
- licenses having start and end dates; open end dates
- people who asked for accounts will get an email soon
- like to have considered review by smaller group
- changes in K-Int environment not in snapshot-stable

Current sprint update (Owen)
- Sprint 57: basic license creating and editing
- search licenses
- adding terms to licenses
- adding organisations to licenses
- new story to support for open ended licenses
- set of default terms for a license always in display; terms that will always be displayed in the section without being filled
- not limited to alphabetical display; default order possible
- configurable per tenant
- licensor included to license information section
- not in Sprint 57: icons for term values and notes for term values

- <u>for further discussion</u>: support for "renewal" of a license
- interaction between license and agreement start and end dates

Review of key ERM concepts (Owen)
- Owen shows a [lifecycle document](#) that was created at a workshop in Göttingen last year
- [WolfCon diagram](#); data model was tested against workflows at WolfCon 2018
- both describe broadly where we are and how we got there; but there will be more finesses to be developed
- [entity-relationship diagram](#) is shown
- additional useful documentation:
    - [definitions of dates](#);
    - [agreements and PCA](#) (is future functionality);
    - [Data flow / systems environment examples](#);
    - [ERM fields](#);
    - [ERM Subgroup Meeting notes](#)
- there are recent initiatives (starting last year) on ensuring that institutions using eholdings can make full use of LIcenses and Agreements
- Moving forward: team wants to ensure that work that is done supports institutions
- want to [collect examples](#) to start fitting into current model
- goal: identify and discuss issues
- there is a document to collect examples (linked in the slides); i.e. an example description of an Agreement/License

Chat

- Von Ian Ibbotson an alle: 02:14 PM
  Default properties (for License creation/display)
  Based on example term config above, the following should be used as the 'default terms' for demonstration/test:
  authorisedUsers
  concurrentAccess
  walkInAccess

```
        remoteAccess
        illElectronic
        illSecureElectronic
        illPrint
        reservesElectronic
        coursePackElectronic
        coursePackPrint
        copyDigital
        copyPrint
copyPrintFuller list::
        "name" : "authorisedUsers",
        "name" : "concurrentAccess",
        "name" : "walkInAccess",
        "name" : "remoteAccess",
        "name" : "illElectronic",
        "name" : "illSecureElectronic",
        "name" : "illPrint",
        "name" : "reservesElectronic",
        "name" : "coursePackElectronic",
        "name" : "coursePackPrint",
        "name" : "copyDigital",
        "name" : "copyPrint",
        "name" : "scholarlySharing",
        "name" : "otherRestrictions",
        "name" : "textAndDataMining",
        "name" : "metadataUsage",
        "name" : "authIP",
        "name" : "authProxy",
        "name" : "authSAML",
        "name" : "annualOptOut",
```

```
        "name" : "APCAndOffsetting",
        "name" : "postCancellationAccess",
```
Von Charlotte Whitt an alle: 02:18 PM

Yes - it's a general use: UXPROD features linked up with UI-stories

Please note - a features changes from draft to open - when all UI stories has been written and linked up

Here link to a description on Wiki:

https://wiki.folio.org/display/COMMUNITY/Getting+Started+for+Product+Owners#GettingStartedforProductOwners-UXPRODEpicsandFeatures

Von Felix an alle: 02:21 PM

Did you coordinate the list of "default terms" with the folks from LAS:eR?

Von mir an alle: 02:25 PM

We are already in contact with the LAS:eR Team.

Von Felix an alle: 02:25 PM

good to know -- even not sure if there will be much overlap

Von Ian Ibbotson an alle: 02:26 PM

They share a common root :)

Von Felix an alle: 02:26 PM

;)

Von Ian Ibbotson an alle: 02:26 PM

Plus some extra fields from talking to colleagues at EBSCO

;) indeed

Von Eric Hartnett an alle: 02:58 PM

Yes, thank you, that was a good summary

Von Owen Stephens an alle: 03:00 PM

That link added to the agenda now - apologies for missing it

Von Kathleen Berry, University of Massachusetts at Amherst an alle: 03:00 PM

Wonderful, thanks Owen.

Von Owen Stephens an alle: 03:00 PM

(and thanks to Kathleen for catching my ommission!)

Von Susanne Schuster an alle: 03:00 PM

sorry, have to go - have a good week!

Von Kathleen Berry, University of Massachusetts at Amherst an alle: 03:00 PM

This will make my ability to communiate the work being done so much easier!

Von Sara Colglazier an alle: 03:00 PM

He calls it the "onboarding page: https://wiki.folio.org/display/SYSOPS/Data+Migration+Subgroup+Onboarding

Von Owen Stephens an alle: 03:00 PM

Thanks Sara

Von Xiaoyan Song an alle: 03:01 PM

Thank you!

Attendees list

Present	Name	Home Organization
x	Andrea Meindl	UB Regensburg
	Ann-Marie Breaux	EBSCO
	Anna Knyazeva	
regrets	Annika Schröer	UB Leipzig

regrets	Benjamin Ahlborn	SuUB Bremen
x	Bethany Greene	Duke
regrets	Birte Cordes	UB Kassel
	Björn Muschall	UB Leipzig
x	Carole Godfrey	EBSCO
x	Charlotte Whitt	Index Data
regrets	Claudia Malzer	ULB Darmstadt, Developer
	Dennis Bridges	Stacks
x	Eric Hartnett	Texas A&M University
x	Felix Hemme	ZBW Kiel
	Frances Webb	Cornell, Developer
x	Gill Osguthorpe	UX/UI Designer - K-Int
x	Gisela Weinerth	SUB Hamburg
x	Ian Ibbotson	Developer Lead - K-Int
x	Jag Goraya	K-Int
	Janet Ewing	Five Colleges / Mount Holyoke College Library
x	Johann Rolschewski	ZDB, Berlin
x	Julie Brannon	Duke
x	Kathleen Berry	UMass Amherst
x	Khalilah Gambrell	EBSCO

regrets	Kirstin Kemner-Heek	VZG, Göttingen
x	Kristen Wilson	Index Data
x	Kristin Martin	Chicago
Regrets	Lars-Hakan Herbertsson	Chalmers
	Laura Wright	University of Colorado Boulder
Regrets	Lisa Sjögren	Chalmers
x	Maike Osters	hbz, Cologne
Regrets	Marie Widigson	Chalmers
x	Mark Deutsch	Duke
Regrets	Martina Karlsson	Chalmers
x	Martina Schildt	VZG, Göttingen
x	Martina Tumulla	hbz, Cologne
x	Moritz Horn	VZG, Göttingen
	Olga Harder	TIB Hannover
x	Owen Stephens	Product Owner - Owen Stephens Consulting
x	Peter Böhm	HeBIS, Frankfurt
x	Peter McCracken	Cornell
	Renate Müller (b-rm105)	Stabi Berlin
x	Rose-Marie Bostrom	Chalmers
	Rüdiger Stratmann	IAI SPK Berlin

	Sabine Howahl	ULB Darmstadt
	Sabrina Bayer	UB Regensburg
x	Sara Colglazier	Five Colleges / Mount Holyoke College Library
x	Susanne Schuster	BSZ Konstanz
	Tatjana Clemens	UB Frankfurt
	Theodor Tolstoi	Chalmers, EBSCO
x	Xiaoyan (Yan) Song	NCSU
x	Yvonne Mönkediek	SuUB Bremen