

# Information Notice on the Processing of Personal Data of Library Users

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Sebina Application – Catalog of the Bibliographic Research Network

Information on the processing of personal data pursuant to Article 13 of Regulation (EU) 2016/679

14/05/2025

Dear Sir/Madam,

Pursuant to Article 13 of Regulation (EU) 2016/679 and in compliance with Legislative Decree No. 101 of 2018, and in accordance with the principle of transparency, the following information is provided to make you aware of the characteristics and methods of data processing:

## Data Controller and Contact Information

The following entities are joint data controllers:

University of Turin, represented by the Rector pro tempore, based in Via Verdi 8 – 10124 Turin (Contact: pec: [ateneo@pec.unito.it](mailto:ateneo@pec.unito.it) – email: [rettore@unito.it](mailto:rettore@unito.it) – phone: 011 6706111)

Fondazione Polo del '900, represented by the Director pro tempore, based in Via del Carmine 13, Turin (Contact: [segreteria@polodel900.it](mailto:segreteria@polodel900.it))

Accademia di Medicina di Torino, represented by the President pro tempore, based in Via Po, 18 – Turin (Contact: [accademia.medicina@unito.it](mailto:accademia.medicina@unito.it))

Accademia delle Scienze di Torino, represented by the President pro tempore, based in Via Accademia delle Scienze 6 – Turin (Contact: [accademiadellescienze@pec.it](mailto:accademiadellescienze@pec.it))

Fondazione Luigi Einaudi Onlus, represented by the President pro tempore, based in Via Principe Amedeo, 34 – Turin (Contact: [dpo@fondazioneeinaudi.it](mailto:dpo@fondazioneeinaudi.it))

Fondazione Luigi Firpo Onlus, represented by the President pro tempore, based in Piazza Carlo Alberto, 3 – Turin (Contact: [segreteria@fondazionefirpo.it](mailto:segreteria@fondazionefirpo.it))

Istituto Internazionale Don Bosco, represented by the Director pro tempore, based in Via Caboto, 27 – Turin (Contact: [don.boscobiblio@gmail.com](mailto:don.boscobiblio@gmail.com))

Polo Teologico Torinese, represented by the President pro tempore, based in Via XX Settembre, 83 – Turin (Contact: [biblioteca@teologiatorino.it](mailto:biblioteca@teologiatorino.it))

Fondazione 1563 per l'Arte e la Cultura, represented by the President pro tempore, based in Corso Vittorio Emanuele II, 75 – Turin (Contact: info@fondazione1563.it)

“G. Verdi” State Conservatory of Music, represented by the Director pro tempore, based in Via Mazzini 11 – Turin (Contact: direzione@conservatoriotorino.eu)

Istituto Nazionale di Ricerca Metrologica di Torino (INRIM), represented by the President pro tempore, based in Strada delle Cacce, 91 – Turin (Contact: inrim@pec.it)

Fondazione Museo delle Antichità Egizie di Torino, represented by the Director pro tempore, based in Via Accademia delle Scienze, 6 – Turin (Contact: biblioteca.egizio@museoegizio.it)

SIOI Piemonte and Valle d'Aosta Section, represented by the President pro tempore, based in Viale Maestri del Lavoro, 10 – Turin (Contact: info@sioipiemonte.org)

Istituto Universitario Salesiano Torino Rebaudengo (IUSTO), represented by the legal representative pro tempore, based in Piazza Conti di Rebaudengo 22 – Turin (Contact: info@ius.to)

#### Data Protection Officer (DPO) Contact

The DPO of the University of Turin can be contacted at: rpd@unito.it

#### Purpose and Legal Basis of Processing

The data processing is carried out for the performance of a task in the public interest or related to the exercise of official authority, pursuant to Article 6(1)(e) of the GDPR, for the following purposes:

- Provision of library services of the Bibliographic Research Network (Polo UTO)

The legal basis is also rooted in the institutional purposes of education and research of the University (Laws 168/1989 and 240/2010) and its Third Mission goals, such as cooperation with public and private entities (University Statute, Rectoral Decree 1730 of March 15, 2012).

#### Types of Data Processed

- Personal details: name, surname, date of birth, tax code
- Contact details: address, email, phone number
- Study program, department affiliation, or profession

#### Data Provision

Providing this data is mandatory. Failure to do so will prevent access to services like loans, reservations, saved searches and bibliographies, and library notifications.

#### Data Processing Methods

Data will be processed using electronic and telematic tools, ensuring security and confidentiality. Processing is done within the University of Turin and the co-controllers by authorized and trained personnel.

#### External Data Processors

Data may be communicated to external service providers acting on behalf of the co-controllers and formally appointed as Data Processors under Article 28 of the GDPR. For the Sebina-Catalog service, DM Cultura-Dot Beyond, based in Rome, has been appointed as external processor.

#### Categories of Data Recipients

Controllers define the organizational structure and instruct personnel on data processing methods to ensure deontological compliance and protection of data subjects' rights.

#### Data Transfers to Third Countries

The University does not transfer personal data outside the EU or to international organizations.

#### Data Retention Period

Data will be stored only for as long as necessary to fulfill the purposes of processing, and will be deleted three years after the last access to the service.

#### Data Subject Rights

Data subjects may exercise their rights under Articles 15–21 of the GDPR (e.g., access, rectification, erasure) by writing to:

[catalogo@unito.it](mailto:catalogo@unito.it)

Subject: "privacy rights"

#### Complaints

Data subjects have the right to lodge a complaint with the Italian Data Protection Authority: [www.garanteprivacy.it](http://www.garanteprivacy.it)

#### Automated Decision-Making and Profiling

No automated decision-making or profiling is carried out by the data controllers.