



## Priority Application for 2024-25 Program

**STEP 1:** Create a unique copy of this template for your team within your Google account (In Tab Above: File > Make a copy)

**STEP 2:** Retitle your team copy with the last name of the team lead, e.g. "Kotar Team Application"

**STEP 3:** Share editing access with your team members to collaboratively review all commitments & complete needed data

**STEP 4:** When this application is complete, please share/submit via the Team Application Submission Form ([linked at the end](#)) **by August 18th**

*\*Please email [laberman@csuchico.edu](mailto:laberman@csuchico.edu) if you experience any difficulties in submitting your application via the Google Form*

### Please review these items as a team prior to submitting this application:

➤ [21CSLA/NorCal ELC Professional Learning Commitments](#) (Link to external document -- contains expected team deliverables.)

➤ [2024-25 NorCal Team Program Calendar](#) (link to external doc): **Please reserve/save the dates for all required program events.**

If you identify conflicts for the team or individual members, be prepared to share these with your assigned NorCal ELC Coach and Grant/Admin Staff (email [laberman@csuchico.edu](mailto:laberman@csuchico.edu)).

#### ➤ Participant Support

For meeting NorCal ELC Professional Commitments, participants will be awarded stipend support; **\$2,000 for all Team program participants committing to 8 Instructional Leadership Team (ILT) sessions and an additional \$1,500 for Team Leads who complete 8 Leadership Academy (LA) sessions.** Stipend payments are meant to defray costs associated with attending professional learning events. **Leads and members must participate in all required sessions and complete program deliverables to receive their full stipend.** You have a responsibility to let us know when you are unable to attend (email: Anina at [laberman@csuchico.edu](mailto:laberman@csuchico.edu))

#### ➤ Team Formation

- Teams can vary in size. We've observed that teams of 3-6 members are most effective. A team must have a maximum of 6, and a minimum of 3 members.
- Teams must have one individual identified as "Team Lead." Team Leads can be teachers or administrators; team leads receive additional leadership coaching & professional learning (e.g. 8 Leadership Academy Sessions, see event dates on pg. 3 of [Professional Commitments](#)).
- To create conditions ideal for school transformation, teams should aim to include teachers (at least one) and at least one site administrator, either participating actively in events or for consult only. **(At minimum, site administrators approve of the professional learning involvement and support the improvement work of the team.)**
- Teams can represent a single or multiple school(s)/district(s). A member from a district or county office of education may also be a valuable asset to the team. For some problems of practice school staff may be important to the creation of an improvement.
- A team member may commit to only one team.

**\*This Table for Continuing Teams Only\***

|                                |  |
|--------------------------------|--|
| Current Team Lead for 2023-24: |  |
| Future Team Lead for 2024-25:  |  |
| Current Coach for 2023-24:     |  |

**Basic Team Data (for New and Continuing Members\*)**

**\*Recommended: For accuracy, it is ideal that individual members input/confirm their own information**

| Role:                         | New or Continuing?                            | Name | Title/Role | School (if applicable) | School District / LEA | Email Address | Phone Number | CSUC Employee? | CSE Employee? |
|-------------------------------|-----------------------------------------------|------|------------|------------------------|-----------------------|---------------|--------------|----------------|---------------|
| Lead                          | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Member                        | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Member                        | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Member                        | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Member                        | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Member                        | Select Ne... ▾                                |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |
| Admin consult (if applicable) | Consult (only) - not attending program events |      |            |                        |                       |               |              | Selec... ▾     | Selec... ▾    |

|  |                                 |
|--|---------------------------------|
|  | Total # Team Members (inc Lead) |
|--|---------------------------------|

|  |                                   |
|--|-----------------------------------|
|  | Total # LEAs represented on Team* |
|--|-----------------------------------|

**\*Authorizing Official (for District/County Approval):** Please provide contact info for an authorizing official from the LEA/employing agency.

NOTE: The number of contacts should match the # of LEAs represented in the previous table. (Please add rows as needed.)

| LEA (School District) | Title/Role | Name of LEA Official | Email Address |
|-----------------------|------------|----------------------|---------------|
|                       |            |                      |               |
|                       |            |                      |               |

\*District Officials may be asked to provide information about Differentiated Assistance and Title 1 eligibility.

**\*\*\* When complete, please use the [Team Application Submission Form](#) (2024-25) to submit. \*\*\***