





REQUEST FOR PRPOSAL

FOR

BASELINE DATA COLLECTION AND REPORTING

The Asia Foundation (the Foundation) is a nonprofit international development organization committed to improving lives across a dynamic and developing Asia. Working through our offices in 18 countries and informed by deep local expertise and six decades of experience, we address the critical issues affecting Asia in the 21st century by strengthening governance, expanding economic opportunity, increasing environmental resilience, empowering women, and promoting international cooperation.

The Foundation invites applications from qualified national or international individuals or institutions to design and collect baseline data for indicator reporting for a five-year (2022-2027) USAID funded, Civil Society Media (USAID-CSM) program.

PROGRAM DESCRIPTION

The Civil Society and Media program, funded by USAID through the Civil Society and Media – Standing Together and in New Directions (CSM-STAND) Leader with Associates Award, is led by The Asia Foundation in partnership with Pact. USAID-CSM is a five-year program (2022-2027) to support ongoing and emerging civic engagement in areas that advance the interests of sub-national communities, particularly those with a history of challenges in engaging women, youth, and marginalized sections of their populations. Recognizing the disproportionate opportunities for state-citizen-civil society engagement through advancing state, community, and family education priorities, USAID CSM will focus on civic engagement related to access to and quality of education. Most activities will focus on providing open competition granting to those organizations and communities outside of Kathmandu in population dense Lumbini and Madhesh Provinces, with some activities implemented in Kathmandu.

CSM's overarching goal is to support independent civil society and media led by and for women, youth and marginalized (WYM) communities to advance public interest, fundamental freedoms, and

accountability. The program works to achieve this through mutually reinforcing activities under three inter-related objectives, while contributing to USAID's Country Development Cooperation Strategy (CDCS):

- 1. To foster an enabling environment for civic space where issues and interests of WYM communities are addressed.
- 2. Increase WYM's engagement in civic and public spaces and advance their interests through better access to resources, assets, and skills.
- 3. Improve availability of credible information and diverse narratives within media that better represent WYM issues and perspectives.

ABOUT THE BASELINE

The USAID CSM program grounds itself in result-based programming, the program engages in an iterative process to assess and understand the local context, monitor activities, and track its progress. As such the program has identified 41 -level indicators. This data collection exercise will enable the project to establish baselines against some of the indicators (details in sections below) to ensure that the program is able to track its progress effectively and efficiently throughout the 5-year program period.

PURPOSE OF THE STUDY

The purpose of the study is to collect relevant data to establish baseline values for relevant progress indicators of USAID CSM. The study will also provide narratives on social, economic, and political dynamics and their cause-and-effect relationships that can affect progress towards the targets for the indicators in future enabling the program to plan and adapt. This data and information will then be used to set targets for the program.

Following are the specific objectives of the study:

- Collect relevant data to establish baseline values for USAID CSM indicators.
- Identify social, economic, and political dynamics, and their cause-and-effect relationship that can influence the indicator.
- Provide recommendations to programs to assist in target setting.
- Provide recommendations that can contribute to effective designing of programs to achieve targets.

STUDY COMPONENTS AND DESIGNS

As the study will collect data for different indicators requiring different tools for measurement, the study will have three distinct components. Following are the three components and designs for each of those:

S.N	Component	Design
1	Community perception survey	Embedded mixed method design with qualitative study nested on quantitative methodology.
2	Perception assessment of government stakeholders.	Qualitative
3	Perception survey of civil society organizations (CSO) and civic actors	Embedded mixed method design with qualitative study nested on quantitative methodology.

Community perception survey

This community perception survey will be administered to a statistically representative sample of WYM community from the program intervention locations. The survey will be longitudinal following a trend study design which will allow tracking of possible changes in perceptions and attitudes within the same population.

A qualitative approach will also be embedded into a primarily quantitative methodology to identify and explain cause-effect relationships of different relevant contextual factors. The following are the indicators that the data from the survey will provide baseline value too. The detailed definitions for each indicator are in Annex A.

Objective/Result	Indicator	
CSMA OBJ 1: To foster an enabling environment for civic space where issues and interests of women youth and marginalized (WYM) communities are addressed.	OIND 1.1Percentage of WYM community members who report issues responding to them are being addressed by the concerned authority.	
SR 1.4: Reduction in constraining social norms and narratives of WYM to fully participate in civic space	IND 1.4.2 Percentage of WYM stakeholders reporting positive engagements in civic space	
CSM OBJ 3: Improve the availability of credible information and diverse narratives within media that better represent WYM issues and perspectives	OIND 3.2 Percentage of WYM community/stakeholder reporting trust in media for representation of WYM issues	
Crosscutting and Sustainability objectives	IND EXIT 4 Perceived trusts between government actors and civil society on inclusive decision-making	

Perception survey of government officials

This tool will allow the program to capture the perception of government officials towards civil society actors as an indicator of progress. The information gathered will inform the learnings of the program by generating information from the government's perspective which can further complement the exit strategies of the program. The study will use qualitative methods. Thematic analysis, Data matrices, and indexing will be used to quantify the information.

The individual/firm is to propose the stakeholders, and their numbers for the perception assessment of government stakeholders. The data will provide baseline values for the following indicators:

Objective/Result	Indicator
SR 1.1. Increased evidence base on issues and policies relevant to WYM	IND 1.1.2 Percentage of Government actors satisfied with the availability of reliable data/information on WYM for policy formulation
Crosscutting and Sustainability objectives	IND EXIT 4 Perceived trust between government actors and civil society on inclusive decision-making

Perception survey of civil society organizations (CSO) and civic actors

The perception survey will be designed to generate information from participating civil society organizations and civic actors supported by the USAID-CSM. The perceptions survey will use a self-administered tool circulated online to the CSOs and civic actors.

The selected entity will develop a self-administrated, online tool for the purpose. As part of the baseline, the evaluators also collect qualitative information to validate and generate more robust information. The tool will then be used by the Project as and when necessary. The tool will inform the following indicators.

Objective/Result	Indicator
SR 1.3 Legal and policy reforms drafted and implemented with support from public and private sector allies, under ownership of CSM	IND 1.3.1 Percent of NGO/CSO partners reporting registration challenges

community, to ease operations, equity and inclusion of WYM		
SR 2.1 Civic actors have more diverse networks to engage in policy, decision-making, or resource mobilization	IND 2.1.1 Number of USG-supported CSOs and media access or mobilize resources (funding) as a result of networks	
Crosscutting and Sustainability objectives	IND EXIT 3 Percent of civic actors with perceived positive value civic hubs.	
Crosscutting and Sustainability objectives	ND EXIT 4 Perceived trust between government actors and civil society on inclusive decision-making	

SCOPE OF WORK

The implementation partner is responsible for the following:

Phase	Deliverable		
Phase 1: Inception	 Inception report Containing: Detailed Workplan Detailed Methodology with sampling Data Collection Tools Analytical framework Proposed data collection team 		
Phase 2: Primary study and Analysis	 Datasets, recordings as well as a transcript from the qualitative study Draft report featuring clear indicator values and methodology documentation 		
Phase 3: Validation and Finalization	 Findings presentation and validation activities Final Report 		

BASELINE TIMEFRAME

The study with all the deliverables is to be completed by 15th of August 2023. This timeline should include incorporation of feedback by The Asia Foundation.

ELIGIBILITY OF BIDDERS

- All legally registered entities that can provide the services in Nepal can bid for this assignment.
- Bidders must not have a conflict of interest and declare any possibility of conflict of interest in the annex of the technical proposal.
- The bidder should be willing to comply with applicable policies and procedures as general conditions of the contract.
- The Foundation will enter a contract with a single legal entity hence, bids from joint ventures shall clearly indicate the lead entity and should include an official statement from the partner entity declaring the intent of collaboration. The partner entity will be subcontracted by the lead entity.

DESIRED QUALIFICATION

- Experience in delivering similar services.
- Experience working on issues related to civil society and media is desirable.
- Small businesses and minority-owned firms and women-led institutions are highly encouraged to apply.
- The bidder is encouraged to provide a Unique Entity Identifier (UEI) number. If not registered, you can visit www.sam.gov. (Note: though the application will be accepted without UEI number, it will be required for processing the contract should the applicant be selected for the assignment).

Application Evaluation Criteria

The applications will be scored against the evaluation criteria stated in the table below.

Evaluation Criteria	Maximum Points
Technical Approach	40
Team composition*	20
Bidder's experience in PEA	20
Financial Proposal	20
Total points	100

^{*}Preference will be given to a diverse and inclusive team

REQUIRED DOCUMENTS

Please ensure all the below mentioned documents are attached as part of the application.

- I. Cover letter
- II. Technical Proposal (with workplan)
- III. Financial proposal
- IV. CV of the proposed team.
- V. Legal Registration documents.
- VI. Tax Clearance certificate or Tax exemption certificate or another similar applicable document.
- VII. Latest audit report.

INSTRUCTIONS FOR TECHNICAL BID

The technical proposal should include (but not be limited to):

- Brief description of the organization/individual and its qualification listing relevant experience.
- Understanding of the assignment, and strength of the bidder.
- Proposed approach, methodology, techniques, and timing.
- Team Composition and structure.

Instruction for Financial Bid

- The estimated budget of the baseline is around NPR 5,000,000
- The applicant can use their preferred template for **detailed financial proposal** with cost **breakdown**.
- The financial proposal should be supported by a budget narrative justifying the proposed cost and rates.
- The currency of the offer should include the amount in NPR. If the bidder is also using USD for the financial proposal, please add the rate of conversion and date.

APPLICATION TIMELINE

Please send your applications along with the aforementioned documents to merl_usaidcsm@asiafoundation.org with the subject heading "Proposal for Baseline" no later than June 5, 2023, 23:30 NPT (17:45 GMT).

Annex I: PIRS for Relevant indicators

Indicators Relevant to Community Perception Survey

OIND 1.1

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 1: To foster an enabling environment for civic space where issues and interests of women youth and marginalized (WYM) communities are addressed.

Number/Name of Performance Indicator: OIND 1.1 Percentage of WYM community members who report issues responding to them are being addressed by the concerned authority

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Outcome

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Women, youth and marginalized (WYM) community members are those individuals identifying as a member of one of those three groups, and affiliated with CSM partners, grantees or participants. This indicator is measured by self-reporting perceptions of these community members, and refers to respondents who indicate that their issues of concern are being addressed by responsible authorities. The responsible authorities may be elected officials, bureaucrats, or other government of Nepal representatives, including service providers such as schools or health facilities. In some cases, the concerned authorities may belong to private sector. These will be counted separately. Individuals may report their issues are addressed if their request for changes to services, policies, guidelines, processes have been realized.

Specific question TBD

Numerator/Denominator: No. of respondents (identifying as WYM) indicating their issues have been addressed / number of individuals (identifying as WYM) attempted to raise issues with concerned authorities.

Unit of Measure: % of individuals (respondents who are members of WYM)

Disaggregated by:

- Gender
- Youth/adult
- Caste/ethnicity
- Urban/rural
- Province (Lumbini, Madhesh)

Rationale or Management Utility, Integration Approach (optional): This measure indicates that people of traditionally marginalized communities are feeling heard by relevant authorities. If they are active and raising issues, and they are feeling these issues are addressed, then we can see progress toward an enabling environment where citizen engagement is perceived as positive toward making changes or resolving issues. Management will look at these every two years to get a higher level picture of the overall impression of WYM ability to make their issues priorities for decision-makers.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception survey among communities engaged or affiliated with CSM

Method of Data Acquisition: Every two years CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM grantees and partners (constituents), as well as their staff and board members. CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, 2025, 2027

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional):

Known Data Limitations and Significance *(optional)*: This indicator will not validate whether issues are substantially addressed by relevant authorities. It is the perception of those who raised their issues that matters for an enabling environment.

Actions Taken or Planned to Address Data Limitations *(optional)*: Separate indicators will track issues taken up by decision-makers. Additional in-depth stories will be tracked to see how/when/why certain issues are taken up and what it looks like for people from WYM communities.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): Further cross tabs to explore anomalies

Mission/Team Review (optional):

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting

Baseline Units (optional): Individual Province reporting

THIS SHEET WAS LAST UPDATED ON: January 2023

IND 1.4.2

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 1: To foster an enabling environment for civic space where issues and interests of women youth and marginalized (WYM) communities are addressed.

CSM Sub-result 1.4: Reduction in constraining social norms and narratives of WYM to fully participate in civic space

Number/Name of Performance Indicator: IND 1.4.2 Percentage of WYM stakeholders reporting positive engagements in civic space

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Output

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Women, youth and marginalized stakeholders are those individuals identifying as women, youth or marginalized, who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their experience engaging in civic space, and rate it as either very positive, positive, neutral, negative or very negative. Those responding with either positive or very positive will be counted toward this indicator.

Civic spaces are any formal or informal, physical or virtual space that provides opportunities for individuals or organizations to come together for collective engagement in social and political process of issues of public

interest. express views, participate in decision-making processes, engage in discussions with government, and hold government accountable.

Specific question TBD

FOR ALL PERCENTAGE INDICATORS: No. of respondents (WYM stakeholders) indicating a positive experience / number of individuals (WYM stakeholders) who engaged in civic space in the past one year.

Unit of Measure: % of individuals (respondents who have participated in CSM activities)

Disaggregated by:

- Gender
- Youth/adult
- Caste/ethnicity
- Urban/rural
- Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general sense of the environment for women youth and marginalized communities to engage in civic space.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception survey of community

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and biennially after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional):

Known Data Limitations and Significance *(optional)*: The indicator does not measure the reason why the engagement was positive or negative, but rather gives the overall sense of the environment.

Actions Taken or Planned to Address Data Limitations (optional): Follow up questions will inquire about what made the experience positive or negative, and additional analysis will look into the main reasons why WYM experience positive or negative engagements.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): Further cross tabs to explore anomalies

Mission/Team Review (optional):

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting

Baseline Units (optional): Individual Province reporting

THIS SHEET WAS LAST UPDATED ON: January 2023

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 3: Improve the availability of credible information and diverse narratives within media that better represent WYM issues and perspectives

Number/Name of Performance Indicator: OIND 3.2 Percentage of WYM stakeholder reporting trust in media for representation of WYM issues

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Outcome

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Women, youth and marginalized stakeholders are those individuals identifying as women, youth or marginalized, who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their level of trust in the media, specifically on the media's ability to accurately portray, create and publish content about women, youth, and marginalized people. Those responding with either fully or mostly trust media will be counted toward this indicator.

Specific question TBD

Numerator/Denominator: No. of respondents (WYM stakeholders) indicating trust in media / number of individuals (WYM stakeholders) who respond to the survey.

Unit of Measure: % of individuals (respondents who identify as WYM)

Disaggregated by:

- Gender
- Youth/adult,
- Caste/ethnicity
- Urban/rural
- Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general level of trust specifically among women, youth and marginalized communities in the media; this relates to the outcome of better representation of WYM issues, and by using perception of trust also responds to the relationship between WYM stakeholders and media.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception survey of communities engaged or affiliated with CSM

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD.

Known Data Limitations and Significance (optional): The indicator may include media representatives as part of WYM stakeholders. Thus their view may skew responses as they may be more likely to trust their own colleagues. This measure is subjective and based on opinions of trust. It doesn't specifically ask specifically about "better representation" but whether or not media are generally trusted to create and publish content about WYM issues.

Actions Taken or Planned to Address Data Limitations (optional): CSM can do additional analysis to compare respondents who are part of the media versus non-media respondents.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis *(optional)*: Further cross tabs to explore anomalies

Mission/Team Review *(optional)*: Explain the internal USAID Operating Unit activities when this will be reviewed and analyzed for management and learning purposes (e.g., DO Office quarterly meeting, annual portfolio review – Q3 or September, After action review, Stakeholder meeting, etc.).

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023 **Rationale for Targets** (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023

IND EXIT 4

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM EXIT STRATEGY

Number/Name of Performance Indicator: IND EXIT 4 Perceived trust between government actors and civil society on inclusive decision-making

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: EXIT

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Trust will be measured from both perspectives: government actors' perceptions of trust that civil society engages in decision-making on behalf of their public interests; and civil society's perceptions of trust that government effectively uses inclusive decision-making. Trust is measured through stakeholder surveys, and a scale from fully trust, mostly trust, mostly do not trust, fully do not trust. Respondents indicating fully or mostly trust will count toward this indicator.

Civil society means organizations (including non-government, community-based organization, and social-enterprise,) groups, community, or individuals that engage in advancing public interests who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their level of trust in the media, specifically on the media's ability to accurately portray, create and publish content about women, youth and marginalized people. Those responding with either fully or mostly trust media will be counted toward this indicator.

Government actors include federal, provincial and locally elected officials, civil servants or bureaucrats. They will respond to a short survey asking about their perceived trust that civil society participates in decision-making opportunities on behalf of their public interests.

Specific question TBD

Numerator/Denominator: No. of respondents (government actors) indicating their trust / number of individuals (government actors) responding to survey.

Numerator/Denominator:No. of respondents (civil society stakeholders) indicating trust in government's inclusive decision-making / number of individuals (CSO stakeholders) who respond to the survey.

Unit of Measure: % of individuals (respondents who indicate trust)

Disaggregated by: Gov't and CSO; gender, youth/adult, caste/ethnicity, urban/rural, Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general level of trust from both sides: civil society and government. The lack of trust between these two groups is one of the greatest barriers to effective civil society participation. This indicator helps recognize that the mistrust is from both sides, and by measuring it both ways will help identify where to target activities for building trust, and when there is sufficient trust for CSM to exit.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Stakeholder survey among stakeholders engaged or affiliated with CSM

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM (government and civil society). The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD

Known Data Limitations and Significance *(optional)*: Trust may vary based on issues. This indicator is looking primarily at the inclusive decision-making processes; however, there may be trust deficits or surplus around other issues that could be areas to build on.

Actions Taken or Planned to Address Data Limitations (optional): CSM will monitor where there are openings to build on existing trust, using qualitative and observational tools and techniques.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): Further cross tabs to explore anomalies

Mission/Team Review (optional): TBD

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023

Indicators relevant to Perception assessment of government stakeholders.

IND 1.1.2

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 1: To foster an enabling environment for civic space where issues and interests of women youth and marginalized (WYM) communities are addressed.

CSM Sub-result 1.1: Increased evidence based on issues and policies relevant to WYM

Number/Name of Performance Indicator: IND 1.1.2 Percentage of Government actors satisfied with the availability of reliable data and information on WYM for policy formulation

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Output

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Government actors include federal, provincial, and locally elected officials, civil servants or bureaucrats. Those involved in policy formulation or service provision will respond to a short survey asking about their personal satisfaction with data and information about women, youth and marginalized communities (WYM). Data may be quantitative or qualitative, and may be generated by official government sources, or by other non-governmental data producers (civil society, private sector or other). Reliable means trustworthy – it is subjective to the respondent. Those responding "satisfied" or "very satisfied" will be counted toward this indicator.

Specific question: TBD

Numerator/Denominator: No. of respondents (government actors) indicating their satisfaction with reliable data on WYM / number of individuals (government actors) responding to survey.

Unit of Measure: % of individuals (respondents who are employed by government of Nepal at any tier)

Disaggregated by gender, youth/adult, caste/ethnicity, urban/rural, Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates that the government actors find enough data about WYM to make policy decisions.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception assessment of Government officials

Method of Data Acquisition: Every year CSM will commission a short survey among government stakeholders. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM. The ideal sample will be broadly defined to include federal, provincial, and locally elected officials, civil servants or bureaucrats. CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: Bishwas Rana

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF SharePoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): Enter the planned date for subsequent data quality assessments.

Known Data Limitations and Significance *(optional)*: This indicator will not validate the quality of the data, nor the intended use of data or information.

Actions Taken or Planned to Address Data Limitations (optional): The survey will inquire about their use of data and information to compare against their views on access and availability.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis *(optional)*: Further cross tabs to explore anomalies

Mission/Team Review (optional): TBD

BASELINE AND TARGETS

Baseline Timeframe (optional): O4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting

Baseline Units (optional): Individual Province reporting

THIS SHEET WAS LAST UPDATED ON: January 2023

IND EXIT 4

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM EXIT STRATEGY

Number/Name of Performance Indicator: IND EXIT 4 Perceived trust between government actors and civil society on inclusive decision-making

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: EXIT

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Trust will be measured from both perspectives: government actors' perceptions of trust that civil society engages in decision-making on behalf of their public interests; and civil society's perceptions of trust that government effectively uses inclusive decision-making. Trust is measured through stakeholder surveys, and a scale from fully trust, mostly trust, mostly do not trust, fully do not trust. Respondents indicating fully or mostly trust will count toward this indicator.

Civil society means organizations (including non-government, community-based organization, and social-enterprise,) groups, community, or individuals that engage in advancing public interests who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their level of trust in the media, specifically on the media's ability to accurately portray, create and publish content about women, youth and marginalized people. Those responding with either fully or mostly trust media will be counted toward this indicator.

Government actors include federal, provincial and locally elected officials, civil servants or bureaucrats. They will respond to a short survey asking about their perceived trust that civil society participates in decision-making opportunities on behalf of their public interests.

Specific question TBD

Numerator/Denominator: No. of respondents (government actors) indicating their trust / number of individuals (government actors) responding to survey.

Numerator/Denominator:No. of respondents (civil society stakeholders) indicating trust in government's inclusive decision-making / number of individuals (CSO stakeholders) who respond to the survey.

Unit of Measure: % of individuals (respondents who indicate trust)

Disaggregated by: Gov't and CSO; gender, youth/adult, caste/ethnicity, urban/rural, Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general level of trust from both sides: civil society and government. The lack of trust between these two groups is one of the greatest barriers to effective civil society participation. This indicator helps recognize that the mistrust is from both sides, and by measuring it both ways will help identify where to target activities for building trust, and when there is sufficient trust for CSM to exit.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Stakeholder survey among stakeholders engaged or affiliated with CSM

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM (government and civil society). The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD

Known Data Limitations and Significance (optional): Trust may vary based on issues. This indicator is looking primarily at the inclusive decision-making processes; however, there may be trust deficits or surplus around other issues that could be areas to build on.

Actions Taken or Planned to Address Data Limitations (optional): CSM will monitor where there are openings to build on existing trust, using qualitative and observational tools and techniques.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): Further cross tabs to explore anomalies

Mission/Team Review (optional): TBD

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023

Indicators Relevant to Perception survey of civil society organizations (CSO) and civic actors

IND 1.3.1

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 1: To foster an enabling environment for civic space where issues and interests of women youth and marginalized (WYM) communities are addressed.

CSM Sub-result 1.3: Legal and policy reforms drafted and implemented with support from the public and private sector allies under the ownership of CSM community to ease operations, equity and inclusion of WYM

Number/Name of Performance Indicator: IND 1.3.1 Percent of NGO/CSO partners reporting registration challenges.

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Output

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): This indicator measures the proportion of NGO/CSO report they faced challenges in organizational registration or renewal processes in host government. The challenges refer to any barriers that the organization faces that prevent them or delay their ability to complete the registration or renewal processes.

Here Civil society means organizations (including non-government, community-based organization, social-enterprise,) groups, community, or individuals that engage in advancing public interests.

Specific question: TBD

Percentage (Numerator- Number of organizations reporting challenge, Denominator- Total number of respondent).

Unit of Measure: % of NGO/CSO (respondents who have participated in CSM activities)

Disaggregated by:

- Province (Lumbini/Madhesh);
- CSO's sector of work (Women, youth, Marginalized, Education, Human Rights);
- Type of CSO (CBO, Ngo, Profit not sharing)

Rationale or Management Utility, Integration Approach *(optional):* CSM expects that the engagement in with media and civil society will lead to a conducive environment where the government works towards ensuring more effective and efficient process for NGO/CSO to operate, especially registration and renewal processes. With this engagement we expect to see a decrease in the proportion of NGO/CSO reporting registration and renewal challenges.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception survey of CSO and civic actors

Method of Data Acquisition: Every two years CSM will commission a survey among CSO and actors that the program engages with. The sample will be co-developed with CSM to identify a representative sample of CSO and civic actors affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM grantees and partners (constituents), as well as their staff and board members. CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and biennially after that

Individual(s) Responsible for Data at USAID: Bishwas Rana

Individual(s) Responsible for Providing Data to USAID (optional): TAF MERL Specialist (Kshitiz Khanal)

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD.

Known Data Limitations and Significance *(optional)*: The indicator does not measure the specificity or reason of the challenge NGO/CSO might have faced.

Actions Taken or Planned to Address Data Limitations (optional): Follow up questions will inquire about the types, specificity, and reasons for challenges, and additional analysis will be conducted.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis *(optional)*: Further cross tabs to explore anomalies

Mission/Team Review (optional):

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting

Baseline Units (optional): Individual Province reporting

THIS SHEET WAS LAST UPDATED ON: January 2023

IND 2.1.1

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM OBJ 2: Increase WYM's engagement in civic and public spaces and advance their interests through better access to resources, assets and skills

CSM Sub-result 2.1: Reduction in constraining social norms and narratives of WYM to fully participate in civic space

Number/Name of Performance Indicator: IND 2.1.1 Number of USG-supported CSOs accessed or mobilized resources (funding) as a result of networks.

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: Output

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): This indicator counts the number of CSOs receiving USG assistance who report that they have accessed resources or secured funding as a result of their engagement or involvement in a network or coalition.

Civil society means organizations (including non-government, community-based organization, social-enterprise,) groups, community, or individuals that engage in advancing public interests.

Media hers refers to a registered entity that produces and publishes content through any platform.

Resource means funding, skills, infrastructure, or equipment that are made available by the government or non-government entities that can be availed by CSO to advance public interest.

Networks here includes any formal or informal, temporary, or permanent, two or more individuals or institutions who come together to engage in issues of public interest.

USG-Supported is defined as funding and/or technical assistance provided to the CSOs directly by USAID/CSM or through the implementing partners.

To be counted, the CSO receiving USG assistance should report that they have accessed funding or other resources from government or non-government organizations to engage in issues of public interest as a result of their participation and/or engagement in a network.

Specific question: TBD

Unit of Measure: Number of CSO

- Disaggregated by:
- Province (Lumbini/Madhesh);
- CSO's sector of work (Women, youth, Marginalized, Education, Human Rights)

- Type of CSO (CBO, Ngo, Profit not sharing)

Rationale or Management Utility, Integration Approach (optional): This measure indicates the extent to which a CSO has been able to leverage its engagement with network to access resource to effectively address issues of public concerns.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Perception survey of CSO and civic actors

Method of Data Acquisition: Every two years CSM will commission a survey among CSO and actors that the program engages with. The sample will be co-developed with CSM to identify a representative sample of CSO and civic actors affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM grantees and partners (constituents), as well as their staff and board members. CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition:

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD.

Known Data Limitations and Significance (optional): TBD.

Actions Taken or Planned to Address Data Limitations (optional): TBD.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): TBD.

Mission/Team Review (optional): TBD.

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023

IND EXIT 3

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM EXIT STRATEGY

Number/Name of Performance Indicator: IND EXIT 3 Percent of civic actors with perceived positive value civic hubs among actors

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: EXIT

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Women, youth and marginalized stakeholders are those individuals identifying as women, youth or marginalized, who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their experience engaging in civic space, and rate it as either very positive, positive, neutral, negative or very negative. Those responding with either positive or very positive will be counted toward this indicator.

Civic spaces are any formal or informal, physical or virtual space that provides opportunities for individuals or organizations to come together for collective engagement in social and political process of issues of public interest. express views, participate in decision-making processes, engage in discussions with government, and hold government accountable.

Specific question TBD

FOR ALL PERCENTAGE INDICATORS: No. of respondents (WYM stakeholders) indicating a positive experience / number of individuals (WYM stakeholders) who engaged in civic space in the past one year.

Unit of Measure: % of individuals (respondents who identify as WYM)

Disaggregated by: gender, youth/adult, caste/ethnicity, urban/rural, Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general level of trust specifically among women, youth and marginalized communities in the media; this relates to the outcome of better representation of WYM issues, and by using perception of trust also responds to the relationship between WYM stakeholders and media.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Stakeholder survey among communities engaged or affiliated with CSM

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM. The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD.

Known Data Limitations and Significance (optional): The indicator may include media representatives as part of WYM stakeholders. Thus their view may skew responses as they may be more likely to trust their own colleagues. This measure is subjective and based on opinions of trust. It doesn't specifically ask specifically about "better representation" but whether or not media are generally trusted to create and publish content about WYM issues.

Actions Taken or Planned to Address Data Limitations (optional): CSM can do additional analysis to compare respondents who are part of the media versus non-media respondents.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis *(optional)*: Further cross tabs to explore anomalies

Mission/Team Review *(optional)*: Explain the internal USAID Operating Unit activities when this will be reviewed and analyzed for management and learning purposes (e.g., DO Office quarterly meeting, annual portfolio review – Q3 or September, After action review, Stakeholder meeting, etc.).

BASELINE AND TARGETS

Baseline Timeframe (optional): O4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023

IND EXIT 4

USAID DO 1: More effective, participatory and equitable democratic ecosystem

USAID IR 1.3: Strengthening citizen demand for democracy

CSM Goal: Support independent civil society and media led by and for targeted women, youth and marginalized (WYM) communities to advance the public interest, fundamental freedoms, and accountability.

CSM EXIT STRATEGY

Number/Name of Performance Indicator: IND EXIT 4 Perceived trust between government actors and civil society on inclusive decision-making

Performance Plan and Report Indicator: No

Foreign Assistance Framework: N/A

Indicator Type: EXIT

PERFORMANCE INDICATOR DESCRIPTION

Precise Definition(s): Trust will be measured from both perspectives: government actors' perceptions of trust that civil society engages in decision-making on behalf of their public interests; and civil society's perceptions of trust that government effectively uses inclusive decision-making. Trust is measured through stakeholder surveys, and a scale from fully trust, mostly trust, mostly do not trust, fully do not trust. Respondents indicating fully or mostly trust will count toward this indicator.

Civil society means organizations (including non-government, community-based organization, and social-enterprise,) groups, community, or individuals that engage in advancing public interests who have participated in any form of CSM activities, either directly or through partners or grantees. These individuals will respond to a survey asking about their level of trust in the media, specifically on the media's ability to accurately portray, create and publish content about women, youth and marginalized people. Those responding with either fully or mostly trust media will be counted toward this indicator.

Government actors include federal, provincial and locally elected officials, civil servants or bureaucrats. They will respond to a short survey asking about their perceived trust that civil society participates in decision-making opportunities on behalf of their public interests.

Specific question TBD

Numerator/Denominator: No. of respondents (government actors) indicating their trust / number of individuals (government actors) responding to survey.

Numerator/Denominator:No. of respondents (civil society stakeholders) indicating trust in government's inclusive decision-making / number of individuals (CSO stakeholders) who respond to the survey.

Unit of Measure: % of individuals (respondents who indicate trust)

Disaggregated by: Gov't and CSO; gender, youth/adult, caste/ethnicity, urban/rural, Province

Rationale or Management Utility, Integration Approach (optional): This measure indicates the general level of trust from both sides: civil society and government. The lack of trust between these two groups is one of the greatest barriers to effective civil society participation. This indicator helps recognize that the mistrust is from both sides, and by measuring it both ways will help identify where to target activities for building trust, and when there is sufficient trust for CSM to exit.

PLAN FOR DATA COLLECTION BY USAID

Activities/Implementing Mechanisms: CSM

Data Source: Stakeholder survey among stakeholders engaged or affiliated with CSM

Method of Data Acquisition: Every year CSM will commission a stakeholder survey. The sample will be co-developed with CSM to identify a representative sample of individuals affiliated with CSM (government and civil society). The ideal sample will be broadly defined to include those affiliated with CSM activities or grantees and partners (constituents). CSM will contract out a survey firm to collect and analyze the data. Data will be stored within The Foundation's SharePoint and submitted to USAID once anonymized and validated.

Frequency and Timing of Data Acquisition: 2023, and annually after

Individual(s) Responsible for Data at USAID: AOR

Individual(s) Responsible for Providing Data to USAID (optional): MERL Specialist CSM, TAF

Location of Data Storage (optional): TAF Sharepoint

DATA QUALITY ISSUES

Date of Most Recent Data Quality Assessment and Name(s) of Reviewer(s): N/A

Date of Future Data Quality Assessments (optional): TBD

Known Data Limitations and Significance (optional): Trust may vary based on issues. This indicator is looking primarily at the inclusive decision-making processes; however, there may be trust deficits or surplus around other issues that could be areas to build on.

Actions Taken or Planned to Address Data Limitations (optional): CSM will monitor where there are openings to build on existing trust, using qualitative and observational tools and techniques.

PLAN FOR DATA ANALYSIS, REVIEW, & REPORTING

Data Analysis (optional): Further cross tabs to explore anomalies

Mission/Team Review (optional): TBD

BASELINE AND TARGETS

Baseline Timeframe (optional): Q4 2023

Rationale for Targets (optional): TBD

GEOGRAPHIC DIMENSION

Data Reporting Units: Individual Province reporting, and overall score

Baseline Units (optional): Individual Province reporting, and overall score

THIS SHEET WAS LAST UPDATED ON: January 2023