PROSPECT PARK BOARD OF EDUCATION

MEETING AGENDA

THURSDAY, APRIL 20, 2023, AT 6:00 PM

The Regular Meeting of the Prospect Park Board of Education, Prospect Park, New Jersey, has been called to convene at 6:00 p.m. on Thursday, April 20, 2023, at the Prospect Park Municipal Building at 106 Brown Avenue, Prospect Park, New Jersey 07508.

1. Call to Order: Board President

Reading of the Open Public Meeting Act Notice

"In accordance with the provisions of the Open Public Meeting Act, the Prospect Park Board of Education has issued a notice of this meeting to be publicized by having the date, time, and place posted at the Prospect Park School, Prospect Park Municipal Building and the District's website. This notice complies with N.J.S.A. 10:4-9.1, The meeting notice has been mailed to The Record and Herald News (Gannett News Service) and TAPinto Hawthorne for publication

2. Pledge of Allegiance

3. Roll Call: Board Secretary

BOARD MEMBERS	PRESENT	ABSENT	ABSENT W/ NOTIFICATION
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

4. Mission Statement

The mission of the Prospect Park School District is to develop healthy, alert, informed, responsible, and well-balanced human beings who believe in our America Heritage, and are imbued with a true desire and willingness to participate in and actively contribute to our democratic way of life. We also believe that the public school should be a place where the principal, teacher, and parent work in unison to ensure the successful progress and goal attainment of the child.

5. Acknowledging and Reaffirming the School Board Member Code of Ethics

The Prospect Park Board of Education, individually and as a group, acknowledges and reaffirms that as members of the Board of Education, they recognize they hold authority not as individuals but as members of the full Board. The Board members will comply with the Code of Ethics for School Board members pursuant to N.J.S.A. 18A:12-24.1 as follows and re-produced below:

A school board member shall abide by the following Code of Ethics for School Board Members:

a. I will uphold and enforce all laws, rules, and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

i. I will support and protect school personnel in proper performance of their duties.

j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

6. Conduct at Public Meetings

It is the goal of the Prospect Park Board of Education that all Board of Education Members and members of the public, act in a respectful manner toward one another, and do not disparage, nor interfere with school functions, operations, or Board of Education proceedings.

Any verbal, written, or physical conduct related to race, gender, ethnicity, disability, sexual orientation, or religion shall not be tolerated and anyone violating this prohibited conduct may be subject to removal from the meeting and may be subject to other penalties that are appropriate under the law.

All Board of Education members and members of the general public are requested to take personal responsibility for their actions and to treat everyone that they have contact, in a fair and respectful manner.

7. Public Hearing: Statement to the Public—Agenda Items Only

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

Although the Board encourages public participation, it reserves the right, through its Board President, to terminate remarks to and/or by any individual, not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:
Motion by: _____
Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

Motion to Close Public Hearing:

Motion by: _____
Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Ms. Gonzalez			
Mr. Lopez			
Mr. Nadim			
Ms. Valerio			
Vice-president Colcloughly			
Mr. Rodriguez			

8. Communications

9. Reports Section

A. President's Report
B. Superintendent/Principal's Report
C. Committee Reports
D. Board Attorney Report

Motion to Accept All Reports

Motion by: _____
Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

10. Presentations

2023 ESSA Presentation--Superintendent

11. Board of Education Items

A. Motion to Approve Minutes

Be it resolved, the Board approves of minutes of the following Board Meeting

- March 16, 2023

Motion by: _____
Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

12. Agenda/Action Items

A. PERSONNEL SECTION

P1. Approval of Contract—Substitute Teachers

Be it resolved, based upon the recommendation of the Superintendent, the Board approves the March list from Northern Region Educational Services Commission to provide substitute teacher services for the 2022-2023 school year.

P2. Approval of Resignations

Be it resolved, upon the recommendation of the Superintendent, the Board approves accepting the resignation of Deonna Gainey, lunch aide, effective March, 2023

P3. Approval of Leave of Absence

Be it resolved, upon the recommendation of the Superintendent, the Board grants to employee #0038 a Family Leave of absence, effective April 17, 2023, through June 5, 2023.

Motion to Approve Personnel Section

Motion by: _____

Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

B. EDUCATION SECTION

E1. Approval of Professional Development

Be it resolved, upon the recommendation of the Superintendent, the Board approves the listed professional development, pending budget approval:

Participant	Workshop Name	Location	Course Dates	Cost of Course
Jessica Garafano	NJ Coalition for Inclusive Education: Summer Leadership Conference 2023	Montclair State University	06/09/23	$175 + $25 tolls & parking
Jamie Sullivan Chasty Alvarenga & Dawn Aguilar	Realtime & User Experience RXP2023	Marriot Saddlebrook, NJ	06/07/23	$0.00
Lia Ogden	Literacy Across the Curriculum - A Literacy Alliance Collaborative	Virtual	5/24/23	$179.00
Kristina Deak	New Jersey Coalition for Inclusive Education (NJCIE) Inclusion Leadership Conference	Montclair State University	6/9/23	$0.00
Kristina Deak	New Jersey Association for the Education of Young Children (NJAEYC)	East Rutherford, NJ	5/5/23	$119.00
Fahim Abedrabbo	NJASBO Annual Conference	Atlantic City, NJ	6/6 - 6/9/23	$275.00

E2. Approval of Field Trip Request (Bus)

Be it resolved, upon the recommendation of the Superintendent, the board approves the field trip request for LC Classes to attend Life Town on May 24, 2023, at an admission cost of $35.00 per student, with a cost for buses not to exceed $1,800.00.

E3. Approval of Field Trip Request (Bus)

Be it resolved, upon the recommendation of the Superintendent, the board approves the field trip request for Grade 4 students to attend Waterloo Village on May 26, 2023, at an admission cost of $15.00 per student, with a cost for buses not to exceed $2,100.00.

E4. Approval of Field Trip Request (Bus)

Be it resolved, upon the recommendation of the Superintendent, the board approves the field trip request for Grade 6 students to attend Liberty Science Center on June 13, 2023, at an admission cost of $15.50 per student, with a cost for buses not to exceed $2,000.00.

E5. Approval of the HIB Report

Be it resolved, upon the recommendation of the Superintendent, the Board approves the determination in the 2022-2023 HIB case #'s as submitted below:

- 245273- founded
- 244994- founded
- 244699- founded
- 244602- founded

- 245986- unfounded
- 245272 - unfounded
- 244970- unfounded
- 244852- unfounded

E6. Approval of MRHS Visit to School Number One

Be it resolved, upon the recommendation of the Superintendent, the board approves a visit from MRHS to School Number One for eighth-grade students on April 26, 2023.

E7. Approval of the 2021-2022 School and District Performance Report

Be it resolved, upon the recommendation of the Superintendent, the Board accepts the 2021 - 2022 School Performance Report from the New Jersey Department of Education.

E8. Approval of the Eighth Grade Dance at the New La Neve's Banquets

Be it resolved, upon the recommendation of the Superintendent, the Board approves the eighth-grade dance to be held at the New La Neve's Banquets on Thursday, May 25, 2023.

E9. Approval of the Eighth Grade Breakfast

Be it resolved, upon the recommendation of the Superintendent, the Board approves the eighth-grade breakfast to be held in the Prospect Park School Cafeteria on Tuesday, June 20, 2023, at 9:00 a.m.

E10. Approval of the Eighth Grade Graduation

Be it resolved, upon the recommendation of the Superintendent, the Board approves the eighth-grade graduation to be held in the Prospect Park School Gymnasium on Monday, June 26, 2023, at 6:00 p.m.

E11. Approval of the Bring Your Child to Work Day

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District to participate in the National Bring Your Child to Work Day on Thursday, April 27, 2023.

E12. Approval of the Summer Enrichment Program

Be it resolved, upon the recommendation of the Superintendent, the Board approves the District to host a Summer Enrichment Program from June 29, 2023, through August 3, 2023.

Motion to Approve Education Section

Motion by: _____

Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

C. BUSINESS/FINANCE/OPERATIONS

- Buildings and Grounds
- Food Services

BFO1 Approval of Board Secretary's Report

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator the Board of Education approves the Board Secretary's Report for the months of

- February 2023
- March 2023

BFO2 Approval of Board Treasurer's Report

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education approves the Board Treasurer's Report for the months of

- February 2023
- March 2023

BFO3 Approval of District Claims—Bills List—March 2023

Be it resolved, based upon the recommendation of the Superintendent, the School Business Administrator, and pursuant to N.J.S.A. 18A:19-4.1, the Board of Education approves the District claims and payments that were made during the month of March 2023. The total payment amount is $2,291,825.90 including payroll.

BFO4 Approval of Payroll –-March 2023

Be it resolved, based upon the recommendation of the Superintendent the Board and the School Business Administrator, approves the following gross payrolls, which are included in approved district claims, all having been duly audited by the business administrator and previously paid:

March 15, 2023	$373,870.44
March 30, 2023	$388,958.63

BFO5 Approval of the 2023-2024 Preschool Program Plan and Budget

Be it resolved based on the recommendation of the Superintendent of Schools and the School Business Administrator, the Board of Education hereby approves the District's 2023-2024 Preschool Program Plan and the following Preschool Expansion Aid amount:

$1,366,440

A certified board resolution of the Board's approval will be sent to the NJDOE no later than April 28, 2023.

BFO6 Resolution Authorizing Participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023/2024 School Year

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby authorizes the District to participate in the Special Education Medicaid Initiative (SEMI) Program for the 2023/2024 School Year.

BFO7 Resolution Acknowledging District Tax Payment Obligation

Be it resolved, based on the review conducted by the Office of the School Business Administrator, of the payroll taxes to be paid to the State of New Jersey, the Board of Education hereby acknowledges the following:

The Board of Education hereby acknowledges its obligation to pay the tax penalties and interest to the State of New Jersey in an additional amount of $6,688.20.

BFO8 Withdrawal of Funds from Capital Reserve Account

Be it resolved, based upon the recommendation of the Superintendent and the School Business Administrator and pursuant to N.J.A.C. 6A:23A-14.1 (h), the Board of Education approves the Capital Reserve withdrawal in the 2023/2024 budget in the amount of $148,778.00.

The reason for the withdrawal is as follows:
To transfer to the Debt Service Fund, for the payment of principal and interest of the District's general obligation bonds.

BFO9 Budget Transfer of Funds—2022-2023 School Year

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby approves the attached budget transfer of funds for the 2022-2023 School Year for the months of February 2023, and March 2023.

BFO10 Resolution Authorizing the Prospect Park Board of Education to apply for grant funding under P.L., 2022, c,18, and the New Jersey Schools Development Authority (NJSDA) for Regular Operating Districts (ROD)

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby authorizes the District to apply for a Regular Operating District (ROD) grant with The New Jersey Schools Development Authority (NJSDA) and the New Jersey Department of Education (NJDOE), for the replacement of HVAC systems within the District.

Under this grant, the District is eligible to receive, at a minimum, 40% of the approved eligible project costs, which are estimated, by the District Architect to be $4,224,500. The balance of the project, not covered by the ROD grant will be funded through the District's Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act – ESSER II and American Rescue Plan Elementary and Secondary Schools Emergency Relief (ARP-ESSER) grants, which have been allocated for this project.

BFO11 ROD Grant Application Approval

Be it resolved, the Prospect Park Board of Education accepts the recommendation of the Superintendent of Schools and the School Business Administrator to apply for the Initial Project Submission to the Department of Education (DOE). This is to perform a Heating, Ventilation, and Air Conditioning (HVAC) mechanical replacement of the school facility located at 94 Brown Ave Prospect Park NJ, as per the assessment completed by Coppa Montalbano Architects (CMA).

BFO12 Acceptance of the 2021-2022 Auditor's Management Report (AMR); Presentation of Corrective Action Plan

Be it resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education hereby accepts the Auditor's Management Report (AMR); Administrative Findings – Financial, Compliance, and Performance for the Fiscal-Year-Ending June 30, 2022, as prepared by the Board Auditor; Wielkotz & Company, LLC of Pompton Lakes, New Jersey.

Be it further resolved, based on the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board of Education accepts the Corrective Action Plan as prepared by the School Business Administrator to address the audit recommendations as contained in the Auditor's Management Report (AMR).

BFO13 Approval of Tuition Contract Chapel Hill Academy

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Chapel Hill Academy
Address	31 Chapel Hill Road
City, State Zip	Lincoln Park, New Jersey 07035
Student ID	#6119
Contract Amount	$80,640
Term of Contract	July 6, 2022-June 30, 2023

BFO14 Approval of Tuition Contract Windsor Learning Center

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of School	Windsor Learning Center
Address	230-234 Wanaque Avenue
City, State Zip	Pompton Lakes, New Jersey 07442
Student ID	#6132
Student ID	#5425
Student ID	#6022
Contract Amount	$70,350 Per Student; Total $211,050
Term of Contract	July 5, 2022-June 30, 2023
Account Number	11-000-100-566

BFO15 Approval of Tuition Contract Hawthorne Board of Education

Be it resolved based on the recommendation of the Superintendent, the Board of Education hereby approves the following tuition contract:

Name of District	Hawthorne Board of Education
Address	445 Lafayette Avenue
City, State Zip	Hawthorne, New Jersey 07506
Student ID	#6327
Contract Amount	$11,661.30 estimated
Term of Contract	March 27, 2023, through June 21, 2023
Account Number	11-000-100-562

BFO16 Approval of a Facilities Request from the Teachers Association of Prospect Park

Be it resolved, upon the recommendation of the Superintendent, the Board approves the facilities request for the use of the school gymnasium, bathrooms, gymnasium, four classrooms and parking lot, and chairs for a Parent/Community Workshop on Saturday, May 20, 2023, from 8:00 a.m. through 1:00 p.m.

Motion to Approve Business/Finance/Operations Section

Motion by: _____

Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

13. Public Hearing: Statement to the Public

At this portion of the meeting, time has been allotted for public comment by members of the public. Each speaker may be allotted up to three (3) minutes and one (1) opportunity, during each public session, to address the Board when recognized by the Board President. Individuals wishing to address the Board shall be recognized by the Board President and shall give their names, addresses, and the group if any, that they represent. Students of the Prospect Park school system who choose to speak are not required to give their home addresses.

All comments and questions are to be directed through the Board President.

Motion to Open Public Hearing:

Motion by: _____

Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

Motion to Close Public Hearing:

Motion by: _____

Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			

14. New Business Section

Resolution to Meet in Executive (Closed Session)
Be it resolved, based on the recommendation of the Board Attorney and in accordance with the New Jersey Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.,) the Board of Education hereby adopts a resolution to meet in Executive (Closed) Session.

The Board of Education will meet in an Executive (Closed) Session on or about

Date Thursday, April 20, 2023
Time On or about 6:30 pm

The Board of Education plans to discuss the following:

- Pending/Anticipated Litigation
- Personnel Matters

It is anticipated that the closed session will last no more than 15 minutes.

15. Closing Remarks/Announcements

16. Adjournment

Motion to Adjourn the Meeting
Motion by: _____
Second: _____

BOARD MEMBERS	YES	NO	ABSTAIN
Mrs. Ensour			
Mr. Lopez			
Mr. Nadim			
Mr. Rodriguez			
Ms. Valerio			
Vice-president Colcloughly			
President Gonzalez			