

ROMANIAN LANGUAGE SPECIALIST in Digital Center

PROJECT TITLE:

Data Collection Survey for Improving the Educational Environment for Ukraine Refugee Children in the Republic of Moldova

ABOUT A PROJECT:

Background: Due to the Russian invasion, many Ukrainians took refuge in surrounding countries. Republic of Moldova, one of the neighboring countries of Ukraine, has been heavily affected by accepting more than 100,000 Ukrainian refugees as cumulative amount. Ukrainian refugees are allowed to hold the Temporary Protection rights to access Moldova public service. Since the Russian invasion is continuing, the burden borne by Moldova has been increasing and more support is needed to Moldova. Regarding the educational situation of young Ukrainian refugees in Moldova, the parents prefer to educate them under the curriculum of Ukraine. Given this situation, the Moldovan government has developed a system that allows degrees earned in Moldovan schools to be considered as Ukrainian diplomas. On the other hand, the lack of available school, learning materials and language learning opportunities are considered as big challenge. As Ukrainian refuge has been prolonged, the burden of educational sector has been significantly increased. To enhance sustainability, it would be important to explore the possibility of approach in different ways such as increasing number of suitable schools and empowering Ukrainian refugee community.

Purpose: This project is a Data Collection Survey with pilot activities, which will generate recommendations for future assistance. Through the survey the Consultant will examine the educational situation of young Ukrainian refugees in Moldova and review, plan, and select extracurricular activities deemed effective for implementation as pilot activities. The results of pilot activities will be analyzed, and the insights obtained will be used to make recommendations to the Ministry of Education and Research of Moldova. Additionally, in this project, providing the opportunities for socializing young Ukrainians, Moldavian people and other minorities, the target population is not limited to young Ukrainian refugees.

OBJECTIVES

To conduct Romanian language lessons for children enrolled in Digital centers in all locations (see workplace).

CONTRACT DURATION:

People in Need
Šafaříkova 635/24
120 00 Prague 2
Czech Republic

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mail@peopleinneed.net
peopleinneed.net

6 months, from 1 June 2026 till 30 November 2026

WORKPLACE:

- Chişinău Municipality, Taras Shevchenko Gymnasium;
- Bălţi Municipality, Ştefan cel Mare Theoretical Lyceum;
- Bălţi Municipality Mihail Lomonosov Theoretical Lyceum;
- Carpineni, Dumitru Creţu Gymnasium;
- Ceadâr-Lunga, Mihail Ciachir Theoretical Lyceum;
- Anenii Noi, Alexandru Puşkin Theoretical Lyceum;
- Comrat, Dmitrii Mavrodi Theoretical Lyceum;
- Orhei, Mihail Lomonosov Theoretical Lyceum;
- Ocniţa, Calaraseuca Kindergarten-Gymnasium;
- Hînceşti, Mihail Lomonosov Theoretical Lyceum.

Across 10 locations, a total of 10 specialists are required: one Romanian language Specialist in each location.

FIELD OF ACTIVITY:

Organization of the Romanian language lessons for school age children enrolled in Digital Centers.

TASKS AND RESPONSIBILITIES:

- Deliver Romanian language lessons in the Digital center, according to the schedule agreed with the PIN team.
- Prepare focused, level-appropriate lesson materials to address gaps in children's learning and support academic progress.
- Use teaching materials, lesson plans, or curricula provided by the organization where available, and adapt them as needed to meet the specific needs of the learners.
- Provide targeted support to children, using methods adapted to their age, language level, and individual learning needs.
- Create a positive and inclusive classroom environment where all children feel respected, safe, and encouraged to participate.
- Collaborate closely with the Facilitator to align on the daily plan and ensure smooth coordination of space, time, and materials.
- Inform the Facilitator about the number of children present after each session; the facilitator is responsible for compiling daily attendance and reporting to PIN.

- Adapt lesson content and teaching approach based on ongoing observation and informal feedback from learners and the facilitator.
- Refer any concerns about a child's behavior, learning, or wellbeing to the Facilitator or directly to the PIN Coordinator as appropriate.
- Comply with the operational rules of Digital Centers and follow PIN's Code of Conduct, Child Protection Policy, and other safeguarding procedures.
- Complete mandatory PSEA (Protection from Sexual Exploitation and Abuse) training — online or offline — within one month from the date of signing the service contract.

QUALIFICATION CRITERIA:

Bidders must possess the following mandatory minimum qualifications, which will be evaluated based on the Pass/Fail criteria:

- College or higher degree in the relevant field;
- Minimum 1 school year of experience in the field of education (Romanian);
- Fluency in Russian.

EVALUATION and CONTRACT AWARD:

The evaluation committee will evaluate and award the contract on the basis of the following evaluation weight criteria:

- Quality (70%)
- Price (30%)

The proposal with the highest combined score will be deemed the most suitable for award.

TECHNICAL EVALUATION (Quality):

Scoring table method will be used for evaluation the bidders against pre-identified criteria:

Criteria	Scoring	Maximum Points Obtainable
Technical evaluation		

University or college degree in the relevant field	College degree – 10 pts University degree - 20 pts	20
Min. 1 school year of professional experience in the education sector or previous experience working with children	1 year - 10 pts., More than 2 year - 20 pts., More than 3 years - 30 pts. More than 5 years - 50 pts.	50
Previous experience with NGO	No - 0 pts., Yes – 10 pts.	10
Fluency in Russian, Ukrainian	10 pts for Russian 20 pts for Russian and Ukrainian	20
Maximum Total Technical Scoring		100

Only candidates obtaining a minimum of 30 points would be considered for the Financial Evaluation.

FINANCIAL EVALUATION (Price):

The financial scores will be calculated using the following formula:

- Price A/Price B * criteria weight.

Price A = lowest price from all submitted offers;

Price B = actual price offered by the bidder

Price = cost per hour provided in financial offer (cost per hour, all taxes included)

Scores will be calculated separately for locations.

WE OFFER:

- Friendly work environment within an international organization
- Ongoing support from program staff at local and international organizations
- Contributing to the development of children from crisis-affected communities.

SESSION:

Total Session duration is 90 minutes.

First education part	35 min
Break	20 min
Second education part	35 min

FEES AND TERMS OF PAYMENT:

- In order to carry out the mentioned tasks, PIN has allocated a budget for covering services of each catch-up specialist, based on the price per session indicated in financial offer (all taxes included). However, the total payment shall not be more than **3,100 MDL** per month (all taxes included).
- The payment of the monthly fee will be made based on the monthly Act of Acceptance provided by specialist.

SAFEGUARDING AND CHILD PROTECTION REQUIREMENTS:

The Consultant/Specialist shall comply with PIN's Safeguarding Policy and all applicable child protection and safeguarding standards. In particular, the Consultant/Specialist shall:

- **Self-Declaration:** Provide a signed Self-Declaration Form and Criminal Check confirming that they have no criminal record and that they are fit to work with vulnerable groups, including children. This form must be submitted prior to the commencement of work.
- **Reporting & Responsibilities:** Be familiar with PIN's Safeguarding Policy and reporting mechanisms. The Consultant/Specialist shall immediately report any safeguarding concerns, incidents, or disclosures involving children, in accordance with PIN's procedures.
- **Behavior & Professional Boundaries:** Maintain professional boundaries and appropriate behavior when interacting with children and vulnerable groups, in line with PIN's standards.

Failure to adhere to these safeguarding requirements may result in termination of the engagement and other appropriate actions.

APPLICATION PROCEDURE:

The interested bidders should send their Offers to the following email address: tender.moldova@peopleinneed.net, with the e-mail subject line **"Romanian language in Digital Center"**, until **17.06.2026 EOD**.

The Offer must include:

- Full CV
- Financial offer (cost per session, all taxes included).

We would like to thank all applicants for their interest. However, we will only contact those who have been shortlisted.