

IMPORTANT INFORMATION

Mandatory Check Closing Dates

- 1. For ALL courses, ALL documents will need to be uploaded by you to SONIA under the CHECKS tab.
- 2. As per the CQUniversity Work Integrated Learning/Student Placement Policy and Procedures, there are no exceptions and no extensions will be given*.
- 3. Any existing check that will expire **before** or **within 30 days** of the deadline date will need to be updated by the closing date.
- 4. If all mandatory checks are not updated/uploaded by the closing date, you will not be eligible to proceed to placement and will need to withdraw from your unit of study.

*If you have exceptional circumstances as per the CQUniversity Assessment Policy and Procedure please contact your WIL Officer with supporting evidence.

Please click **HERE** for your course's **Mandatory Check Requirements**.

Placement Release Dates

You will receive your placement only once the 2 conditions listed below have been met:

- 1. All your mandatory checks have been uploaded to SONIA under the CHECKS tab, are correct and have been checked off by a staff member; **AND**
- 2. Your placement has been fully confirmed by the facility.
- Not all placements will be released in SONIA on the release date. Placements will continue to roll out in the following weeks.
- To see all details of your placement in **SONIA**, click on the **DETAILS** button.
- If you have a facility pre-brief, ensure you read this prior to your placement as further information may be required prior to attending your placement.

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Last updated: 22 July 2024



Mandatory Check Closing Dates and Placement Release Dates

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Bachelor of Nursing (CL91/CM77)			
Term (T)	Mandatory Check <u>and Enrolment</u> Closing Date	Placement Release Date	
2024 Placemer	nts		
T3, 2024 PEP1 MHPEP	All documents must be correctly submitted and students must be enrolled in the Placement unit by Monday, 16 September 2024	Released via SONIA from Monday, 14 October 2024 from 2pm onwards.	
2025 Placemer	2025 Placements		
T1, 2025 PEP2 PEP4	All documents must be correctly submitted and students must be enrolled in the Placement unit by Monday, 20 January 2025	Released via SONIA from Monday, 17 February 2025 from 2pm onwards.	
T2, 2025 PEP1 MHPEP PEP3 PEP5	All documents must be correctly submitted and students must be enrolled in the Placement unit by Monday, 19 May 2025	Released via SONIA from Monday, 16 June 2025 from 2pm onwards.	
T3, 2025 PEP1 MHPEP	All documents must be correctly submitted and students must be enrolled in the Placement unit by Monday, 22 September 2025	Released via SONIA from Monday, 20 October 2025 from 2pm onwards.	



Bachelor of Social Work (Honours) - CL71			
Stages	Mandatory Check Cut-Off Date		
2024 Placeme	ents		
Term 1, 2024	All documents must be correctly submitted by Friday, 8 December 2023		
Term 2, 2024	All documents must be correctly submitted by Monday, 6 May 2024		
2025 Placeme	2025 Placements		
Term 1, 2025	All documents must be correctly submitted by Monday, 9 December 2024		
Term 2, 2025	All documents must be correctly submitted by TBA.		



Graduate Certificate in Nursing (Re-Entry Course) (CH79)			
Term (T)	Mandatory Check Cut-Off Date	Placement Release Date	
2024 Placeme	2024 Placements		
T 1, 2024	All documents must be correctly submitted by Tuesday, 19 March 2024	Released via SONIA from Tuesday, 26 March 2024 from 2pm onwards. This is the same date as Census Date.	
Т 2, 2024	All documents must be correctly submitted by Tuesday, 23 July 2024	Released via SONIA from Tuesday, 30 July 2024 from 2pm onwards. This is the same date as Census Date.	

Last updated: 22 July 2024



Mandatory Check Closing Dates and Placement Release Dates

Bachelor of Midwifery (CM16)

Mandatory Check Cut-Off Date

2023 Placements

All documents must be correctly submitted to SONIA under the CHECKS tab by **30 January 2023** prior to course commencement or Residential School.

2024 Placements

All documents must be correctly submitted to SONIA under the CHECKS tab by **30 January 2024** prior to course commencement or Residential School.



Diploma of Nursing (HLT54121)		
Stages	Mandatory Check Cut-Off Date	Placement Release Date
2024 Placements		
Stages 1, 2, 3	All documents must be correctly submitted by Monday, 15 April 2024 This date refers to placements commencing from May 2024	Released via SONIA from Monday, 22 April, 2024 from 2pm onwards
Stages 1, 2, 3	All documents must be correctly submitted by Monday, 2 September 2024 This date refers to placements commencing from October 2024	Released via SONIA from Monday, 16 September, 2024 from 2pm onwards



Diploma of Community Services (CHC52015)		
Mandatory Check Cut-Off Date	Placement Release Date	
2023 Placements		
Block 4 All documents must be correctly submitted by Monday, 9 October 2023	Released via SONIA from Monday, 16 October 2023 from 2pm onwards	
This date refers to placements commencing November to January 2024		
2024 Placements		
Block 1 All documents must be correctly submitted by Monday, 12 February 2024	Released via SONIA from Monday, 19 February 2024 from 2pm onwards	
This date refers to placements commencing March to May 2024		
Block 2 All documents must be correctly submitted by Monday, 13 May 2024	Released via SONIA from Monday, 20 May 2024 from 2pm onwards	
This date refers to placements commencing June to August 2024		
Block 3 All documents must be correctly submitted by Monday, 12 August 2024	Released via SONIA from Monday, 19 August 2024 from 2pm onwards	
This date refers to placements commencing September to November 2024		
Block 4 All documents must be correctly submitted by Monday, 7 October 2024	Released via SONIA from Monday, 14 October 2024 from 2pm onwards	
This date refers to placements commencing November to January 2024		



Certificate II in Health Support Services (HLT23215)		
Mandatory Check Cut-Off Date	Placement Release Date	
TBA - please start on your Mandatory Checks ASAP	ТВА	



Certificate III in Health Services Assistance - (HLT33115)		
Mandatory Check Cut-Off Date	Placement Release Date	
2023 Placements		
Block 3 All documents must be correctly submitted by Monday, 23 October 2023	Released via SONIA from Monday, 30 October 2023 from 2pm onwards.	
This date refers to placements commencing November to January 2024		
2024 Placements		
Block 1 All documents must be correctly submitted by Monday, 15 January 2024	Released via SONIA from Monday, 22 January 2024 from 2pm onwards.	
This date refers to placements commencing February to May 2024		
Block 2 All documents must be correctly submitted by Monday, 6 May 2024	Released via SONIA from Monday, 13 May 2024 from 2pm onwards	
This date refers to placements commencing June to August 2024		
Block 3 All documents must be correctly submitted by Monday, 21 October 2024	Released via SONIA from Monday, 28 October 2024 from 2pm onwards.	
This date refers to placements commencing November to January 2025		



Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care - (HLT30121)

Mandatory Check Cut-Off Date	Placement Release Date
Block 2 All documents must be correctly submitted by Monday, 13 May 2024	Released via SONIA from Monday, 20 May 2024 from 2pm onwards
This date refers to placements commencing June to August 2024	
Block 3 All documents must be correctly submitted by Monday, 7 October 2024	Released via SONIA from Monday, 14 October 2024 from 2pm onwards
This date refers to placements commencing November to January 2024	



Certificate III in Individual Support - (CHC33021)		
Mandatory Check Cut-Off Date	Placement Release Date	
2023 Placements		
Block 3 All documents must be correctly submitted by Monday, 23 October 2023	Released via SONIA from Monday, 30 October 2023 from 2pm onwards.	
This date refers to placements commencing November to January 2024		
2024 Placements		
Block 1 All documents must be correctly submitted by Monday, 15 January 2024	Released via SONIA from Monday, 22 January 2024 from 2pm onwards.	
This date refers to placements commencing February to May 2024		
Block 2 All documents must be correctly submitted by Monday, 6 May 2024	Released via SONIA from Monday, 13 May 2024 from 2pm onwards	
This date refers to placements commencing June to August 2024		
Block 3 All documents must be correctly submitted by Monday, 21 October 2024	Released via SONIA from Monday, 28 October 2024 from 2pm onwards.	
This date refers to placements commencing November to January 2025		



Certificate IV in Leisure and Health - (CHC43415)	
Mandatory Check Cut-Off Date	Placement Release Date
TBA - please start on your Mandatory Checks ASAP	ТВА



Certificate IV in Ageing Support - (CHC43015)	
Mandatory Check Cut-Off Date	Placement Release Date
TBA - please start on your Mandatory Checks ASAP	ТВА



Certificate IV in Disability - (CHC43115)		
Mandatory Check Cut-Off Date	Placement Release Date	
2023 Placements		
Block 4 All documents must be correctly submitted by Monday, 9 October 2023	Released via SONIA from Monday, 16 October 2023 from 2pm onwards	
This date refers to placements commencing November to January 2024		



Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care - (HLT40113)

Mandatory Check Cut-Off Date	Placement Release Date
TBA - please start on your Mandatory Checks ASAP	TBA



Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice - (HLT40221)

Mandatory Check Cut-Off Date	Placement Release Date
Block 2 All documents must be correctly submitted by Monday, 13 May 2024 This date refers to placements commencing lung to	Released via SONIA from Monday, 20 May 2024 from 2pm onwards
This date refers to placements commencing June to August 2024	
Block 3 All documents must be correctly submitted by Monday, 7 October 2024	Released via SONIA from Monday, 14 October 2024 from 2pm onwards
This date refers to placements commencing November to January 2024	