

Subject: Promote your business among Drury students

Dear Mr. Long,

I hope you are doing well. It was nice talking to you on the phone earlier. As discussed, I'm sending you more detailed information about the upcoming event.

The event that we organize is "Soak up Springfield". It is a free affair for Drury students on October 5th at Findlay Student Center. This event is an opportunity for different organizations within the Springfield community to promote their business services, jobs, and internship opportunities to come to Drury's campus. Registration is required for all businesses and non-profits to be a part. I have attached the pdf file with the most relevant information.

Could you please let me know if your company would be interested in promoting your business among Drury students?

If you need any further information please feel free to contact me.

Best regards,
Oleksii Khnykin