

The Box Account has to be activated to access your personal Box folder or for the shared lab folder.

- 1) Go to NetID Management & Service Activation <https://netid.rutgers.edu/index.htm>
- 2) On the left panel select "Service Activation" on the left side
- 3) Login with your NetID
- 4) Select the "Box" checkbox
- 5) Hit the "Activate Services" button