

Michelle Hohler
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EDUCATION

- Graduated from High School in 1991
- Went to Southeast Missouri State and graduated a 2 year program for medical and legal transcription

WORK HISTORY

- Southeast Missouri Hospital and Union Planters Bank while attending college.

-1993 to 2012 Orthopedic
Associates.

-2012 to present Campus
Auto and Tire

ABOUT ME

- I haven't needed a resume for many years so this is very basic. During college I worked at a hospital in medical records. I had access to all patient records, past and present. I had access to medical records on the floor with current patients and access to all departments to deliver the, back then, paper records to be placed in paper charts. I was cleared to enter ICU, ER, and Psychiatric floors, along with surgical and obstetrics. This was a admission not taken lightly by the

hospital. I also worked part time in the real-estate department of Union Planters Bank in Cape and Jackson. I handled construction loans and commercial development files for the loan and real estate departments. This included having

access to loan payments and deposit cash drawers along with Escrow check books for several developments. This job required me to be finger printed.

Once out of school I was hired at Orthopedic Associates. Upon my departure in 2012 I had worked there for 19 years.

While there I worked as a transcriptionist, intake coordinator, medical records, xray, and in precertification for surgical procedures. My administrator at the time believed I could be versatile, and I was. My later days with the doctors I was pulled from the paper side of

things and was trained to work with patients. I was a cast technician and medical assistant/secretary in an office with 9 surgeons. I worked as a occupational therapist assistant for 6 years that the doctors

owned in the same building,
before leaving to work at the auto
business we had purchased.

For the past thirty something
years I've been in many
leadership roles. Roles that I
had to work with several other
employees, patients and doctors.
Since owning a business I've had
to learn budgetting on a much
larger scale then personal
budgetting. In business you
have P&Ls, taxes, employees
and the public to navigate.

I feel like my past and present
work experience brings much to
the table. More so than

experience, I bring empathy and common sense and a lot of stright forward brashness.

I have 2 children and have been married

for 25 years.