

# Welcome to Club Tennis!

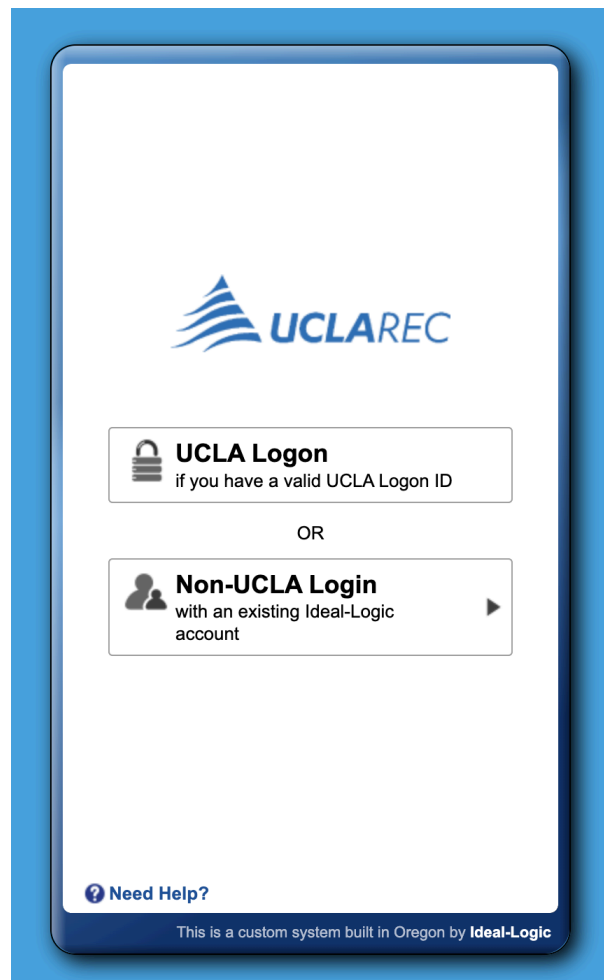
This document serves as a guide on how to become a fully-fledged member of the best club sport on campus! There are two components to being a member: 1) completing the membership form, and 2) paying your member dues. Both are completed on Ideal Logic. So without further ado, let's get started.

**If you have any problems completing your membership or additional questions, please see our membership directors Vaasu and Evan at the membership table on Tues/Thurs practices from 9-11 PM at LATC.**

## Ideal Logic

Membership for all club sports is managed through ideal logic and you can navigate to it through the link below or a Google search for **UCLA ideal logic**

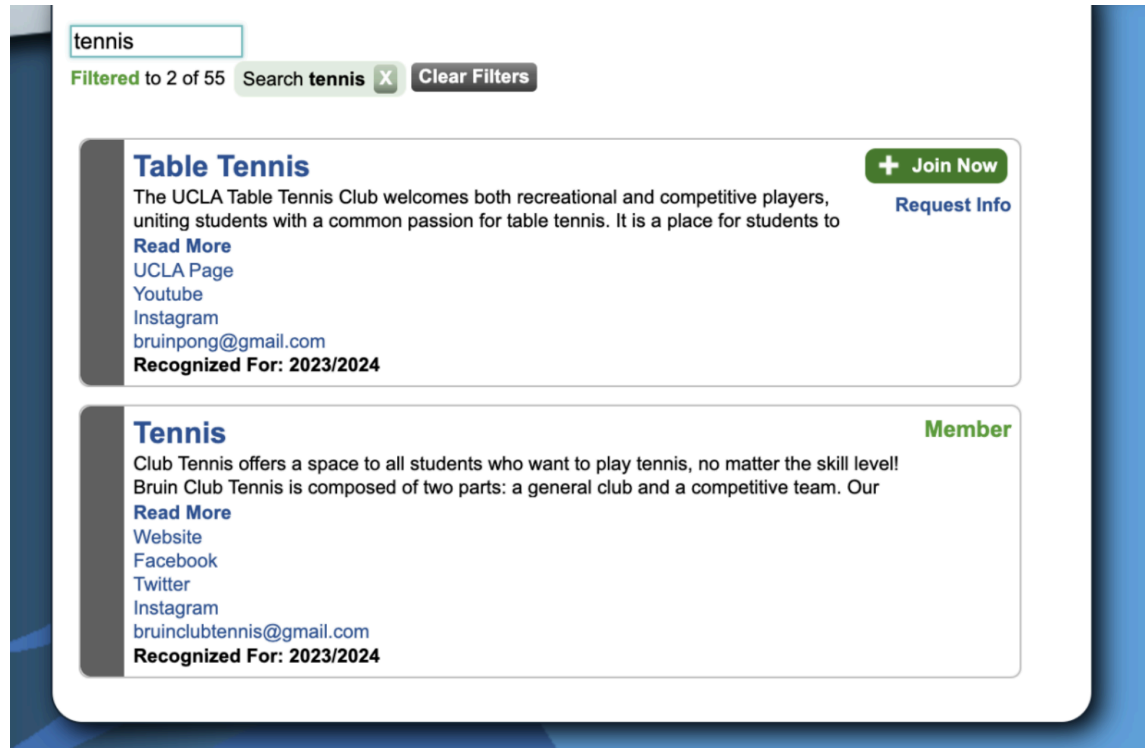
<https://apps.ideal-logic.com/uclaclubsports>



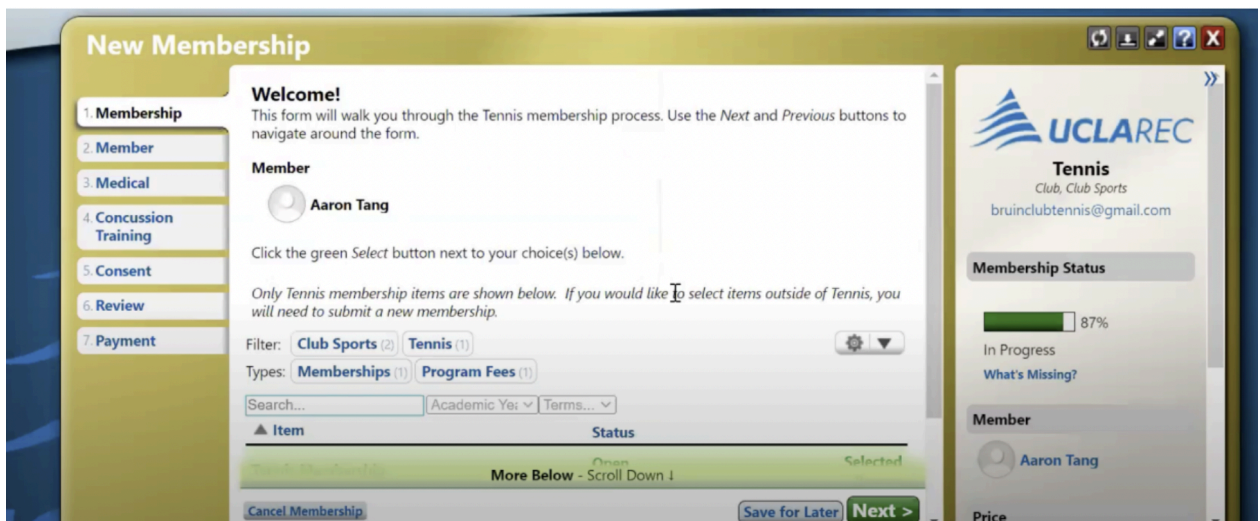
You will be directed to the IdealLogic club sports page above where you will be asked to log in with your UCLA login. Once logged in, navigate to the clubs tab on the top left of the page.



A search bar should appear where you can search for tennis

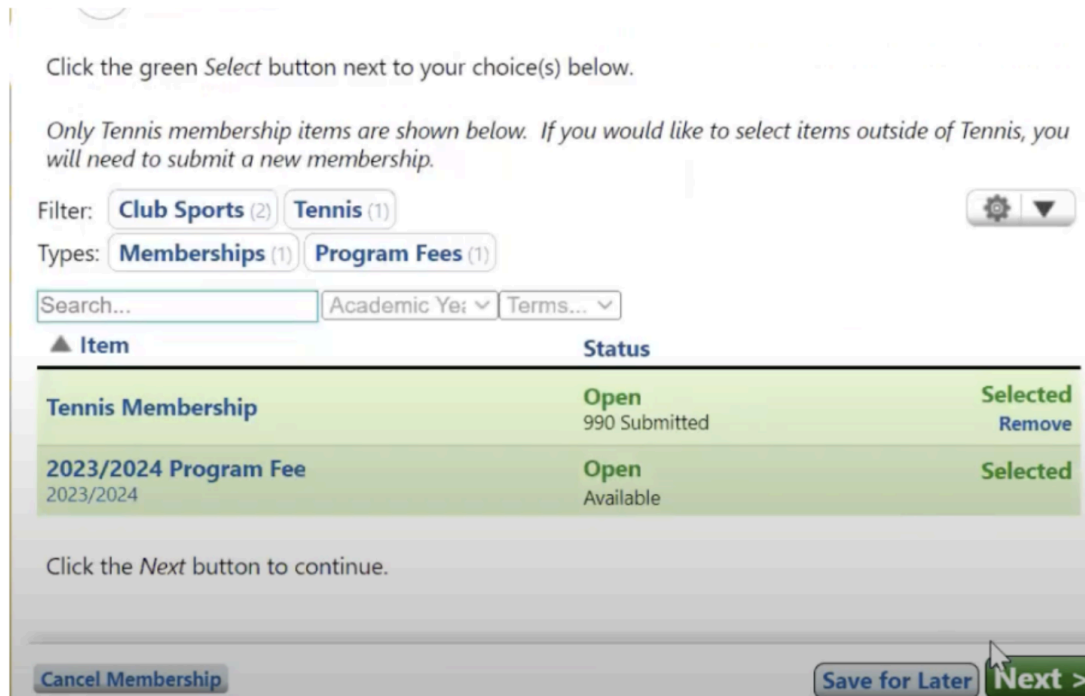


Click on "join now" and you should be directed to a page like this:



# Membership Form

Aaron has kindly volunteered his ideal logic club sports page. He is a returning club member, so he has the “confirm alum position” at the top, but for those who have never joined Club tennis, there should be a notification to complete club tennis membership at the top (similar to what is displayed). Click on the continue button to proceed.



Click the green **Select** button next to your choice(s) below.

*Only Tennis membership items are shown below. If you would like to select items outside of Tennis, you will need to submit a new membership.*

Filter: **Club Sports (2)** **Tennis (1)**

Types: **Memberships (1)** **Program Fees (1)**

Search... Academic Year: ▼ Terms... ▼

| Item                                      | Status                       |                                           |
|-------------------------------------------|------------------------------|-------------------------------------------|
| <b>Tennis Membership</b>                  | <b>Open</b><br>990 Submitted | <b>Selected</b><br><a href="#">Remove</a> |
| <b>2023/2024 Program Fee</b><br>2023/2024 | <b>Open</b><br>Available     | <b>Selected</b>                           |

Click the **Next** button to continue.

[Cancel Membership](#) [Save for Later](#) [Next >](#)

Scroll through this page and fill out any information necessary. Hit next to proceed.



**New Membership**

**1. Membership**

**Member Information**  
Please provide all requested information.

**Member Details - Aaron Tang**

Name

**UCLAREC**  
Tennis

You are now at the member page, fill out all necessary information on this page. For the question that says how long you have been a part of tennis, if it is your first time joining, say 1st year, second time joining, say 2nd year, and so on. Hit next when you have completed this section.

**New Membership**

1. Membership  
2. Member  
3. Medical  
4. Concussion Training  
5. Consent  
6. Review  
7. Payment

**Medical Information for Aaron Tang**  
Please provide all requested information.

**Questions**

**Pre-Participation Physical Exam (PPE)\***  
Club Sport athletes will need to upload a completed PPE (click here to access form). Athletes can schedule a PPE at the Ashe Student Health Center in one of the following ways:

- By phone: (310) 825-4073
- Online: UCLA Arthur Ashe Patient Portal

These appointments are available for full-time UCLA enrolled students only. The cost of a PPE is \$30 that will be charged to the student's BruinBill. PPEs need to be completed on our UCLA Club Sports Medical PPE Form (see attached) by a Licensed Physician (M.D., D.O.), Physician Assistant (P.A.), or Nurse Practitioner (N.P.). Athletes may see their own approved health care professional to complete their PPE.

Please scan and upload your Pre-participation Physical Exam (PPE) as a PDF. An uploaded picture with a phone will not be accepted.

[More Below - Scroll Down ↓](#)

[Cancel Membership](#) [< Previous](#) [Save for Later](#) [Next >](#)

**UCLAREC**  
**Tennis**  
Club, Club Sports  
bruinclubtennis@gmail.com

**Membership Status**

92%  
In Progress  
[What's Missing?](#)

**Member**  
Aaron Tang

**Price**

Medical Information >> **You need to complete your PPE at the ASHE CENTER OR BY A LICENSED PHYSICIAN!! This is MANDATORY for you to become a club member.**

If you do not have this right now, you need to book an appointment with the ASHE center as soon as possible. You can call the Ashe Center and say that you need to get your physical done for club tennis, and make sure to book the earliest appointment available. If you are a returning member, your previous physical should clear you for your duration as a student. If you are a new member, ask your primary care practitioner or your physician at home to fill out this form for you and send it back. Continue down after this and fill out the following medical information.

**Concussion Training**

**Tennis Membership - Questions**

**Concussion Safety Class\***  
Introduction to concussion safety. Topics include facts about concussions and how to: recognize, remove, and report participants experiencing concussions, describe the Return to Play Protocol, recognize and reduce risk of concussions, and distinguish between types of concussion tests. Registrants will need to complete this 25-minute interactive concussion class. Then, upload the completion certificate/screen shot at the end of the training verifying that you completed the training.

Here is the link to the training  
<https://uctraining.wufoo.com/forms/z1rgubtq1gya1fm/>  
**Please do not upload the ImPACT baseline email confirmation.**

[Select File to Upload](#) or [Drop File Here](#) [?](#)

You will now complete your concussion safety test; this step should take you a maximum of 20 minutes to complete. Click on the form link, and you will be directed to the following page.

 **Risk & Safety  
TRAINING**  
University of California

## View Concussion Safety

Please enter the information below and click submit to view this training.

**Name \***

First Last

**Email \***

**University or Institution \***

**Outline** **Script**

- Introduction
- **Facts**
- 3R's
- Protocol
- Risk
- Concussion Tests
- Test
- Summary

**Facts**  
Identify facts about concussions



**3 R's**  
Recognize, Remove, and Report participants experiencing concussion symptoms



**Protocol**  
Determine when it is safe to return to play and anticipate recovery time



**Risk**  
Reduce risk through education, enforcement, and technology



**Tests**  
Distinguish between different types of concussion tests



Go through all the modules in this safety training, and click on the tests option at the end. This will redirect you to a google form.

## Concussion Safety (2022)

Complete the test to get credit for this training. In order to pass, you must achieve a minimum score of 80%. To have your completion added to your training transcript, please provide your final test score to the UC Learning Center Administrator at your campus.

### \*\*\*\*\* NOTICE \*\*\*\*\*

If you are required to complete this training for UC, you should complete this course through the UC Learning Center, if possible. **Please retain your survey completion notification** as completions through the links below will not be added to official UC records. For assistance, please contact your campus administrator.

tangaaron911@gmail.com [Switch account](#)



\* Indicates required question

Email \*

Your email

You need to score a 5 out of 6 to pass the concussion baseline. Don't worry, it should be really easy if you went through the preceding modules. After you are done, click on view score.

## Concussion Safety (2022)

In order to receive credit for this training, you must achieve a passing score (80% or higher). If you did not achieve a passing score, retake the test. If you've completed the course and have achieved a passing score, print or save this page for your records. Thank you for completing the training.

[View score](#)

[Submit another response](#)

Take a screenshot of your completed score and update it to your application.

1. Membership

2. Member

3. Medical

4. Concussion Training

5. Consent

6. Review

7. Payment

**Tennis Membership - Questions**

**Concussion Safety Class\***

Introduction to concussion safety. Topics include facts about concussions and how to: recognize, remove, and report participants experiencing concussions, describe the Return to Play Protocol, recognize and reduce risk of concussions, and distinguish between types of concussion tests. Registrants will need to complete this 25-minute interactive concussion class. Then, upload the completion certificate/screen shot at the end of the training verifying that you completed the training.

Here is the link to the training  
<https://uctraining.wufoo.com/forms/z1rgubtq1gya1fm/>

**Please do not upload the ImPACT baseline email confirmation.**

Select File to Upload or Drop File Here ?

Once you upload your screenshot or an email notification that you have completed your concussion baseline, you can hit next.

## The BESS:

### Concussion Baseline Requirement

#### Balance Error Scoring System (BESS)

The in-person Balance Error Scoring System (BESS) test is an outcome measure of postural stability and used as a personalized baseline assessment for concussions. It is composed of 3 balance positions and takes 3 minutes to record with a member of the athletic training staff.

**Please enter a valid email below for the athletic training staff to coordinate a time to complete the balance assessment.**

Put in your email and they will reach out to you with further instructions so keep a lookout in your inbox!

**New Membership**

1. Membership  
2. Member  
3. Medical  
4. Concussion Training  
5. Consent  
6. Review  
7. Payment

**Consent**  
Please review and provide consent on the 3 consent forms below.

**Family Educational Rights and Privacy Act for Aaron Tang\***

For students, all information shared as part of this registration is protected under the Family Educational Rights and Privacy Act (FERPA). For non-students, all information shared as part of this registration is protected under applicable privacy laws including but not limited to the California Information Protections Act (IPA). Information shared as part of this registration, including but not limited to name, e-mail address, and your participation in this officially recognized university activity, will be shared on our Website or other types of media for the purpose of creating a club roster. Other information shared as part of this registration, including but limited to emergency contact information, will be shared with your club's officers and/or coaching staff so that it may be used in case of emergency. If you have any questions regarding how we may share your information, please contact Brian Smith at brsmith@recreation.ucla.edu.

Please type your name below to indicate your agreement:  
**More Below - Scroll Down ↓**

Cancel Membership < Previous Save for Later Next >

**UCLAREC Tennis Club, Club Sports**  
bruinclubtennis@ucla.edu

**Membership Status**  
97%  
In Progress  
What's Missing?  
Member  
Aaron Tang  
Price

Make sure to fill out this consent form properly; you need to enter your name in different places and make sure that you do not check the boxes on accident. Otherwise, you will end up with this screen.

**Sorry, the following required fields are not complete:**  
**X Consent Form Needs to be Signed**  
Please complete all required fields and try again. Please notice any red/pink tabs - these indicate pages of the form with incomplete required fields.

Once you are done with the consent form, you can hit next to Review.

**New Membership**

1. Membership  
2. Member  
3. Medical  
4. Concussion Training  
5. Consent  
6. Review  
7. Payment

**Consent**

Aaron Tang **Family Educational Rights and Privacy Act** View  
Recorded (Sep 26, 2023 10:43pm, Aaron Tang)

Aaron Tang **True Bruin Values and Participant Conduct** View  
Recorded (Sep 26, 2023 10:43pm, Aaron Tang)

Aaron Tang **Hazing Policy** View  
Recorded (Sep 26, 2023 10:42pm, Aaron Tang)

**Tennis Membership - Questions**

**Concussion Safety Class**

**UCLAREC Tennis Club, Club Sports**  
bruinclubtennis@gmail.com

**Membership Status**  
Ready to Submit  
Member  
Aaron Tang

Review everything to make sure that everything is correct, then hit Next. You can then go to the Payment section.

**New Membership**

1. Membership  
2. Member  
3. Medical  
4. Concussion Training  
5. Consent  
6. Review  
7. **Payment**

2023/2024 Program Fee \$50.00  
2023/2024  
**Total \$50.00**

**Payment\***

How would you like to pay for your membership?\*

☒ **Pay now by credit card**  
Your payment will be in the amount of \$50.00.  
Please click the green **Pay Now** button below to transfer to our payment site and enter your credit card information.  
Once payment is received, you will have an opportunity to print a receipt and confirmation.

[Cancel Membership](#) [< Previous](#) [Save for Later](#) **Pay Now - \$50.00**

**UCLAREC**  
**Tennis**  
Club, Club Sports  
bruinclubtennis@gmail.com

**Membership Status**  
Ready to Submit ✓

**Member**  
Aaron Tang

**Price**  
Tennis Membership

In the payment section, you will be asked to pay **\$75.00** as the club sports program fee. You will be rerouted to a different page to pay your fee via credit card or other means.

## Paying Member Dues

Once that is done, you need to navigate back to “Student Home” and click “Pay Member Dues” under “Current Memberships”. This will be in a light green box on the right. You must **pay either the \$45 per quarter dues for tennis or the \$80 yearly dues.**

**UCLAREC** Home Clubs Calendar Messages

**Dashboard**  
**Student Home**

**Welcome to UCLA REC!**

**Join a Club Sport**  
Click to find and join a club

**Independent Travel Form**  
Click to start the form

**Approved Driver Form**  
Click to start this form

**New Club Application**  
Click to fill out a new club application

**Resources**  
[PPE Form](#)

**Current Memberships**

- Tennis**  
President  
Ends Jun 30, 2025
- Approved Driver Form**  
Click to submit now
- Pay Member Dues**  
Click to begin

**Other Actions**

- Edit Your Profile**  
Update your contact information
- Your Recent Activity**  
See what you've done lately on this system
- Your Certifications**  
Click to see your certifications

**Announcements**  
No unread announcements

**Links**  
UCLA's Official Website for Club Sports  
[Add Links...](#)

Finally, navigate back to “Dashboard” on the left hand bar. Click on “Members”, and search for

your name in the list of members. In order to be a member, you must have a **green check mark** next to your name. If there are regions to **"send request for approval"** for certain requirements, send those requests.

The screenshot shows the UCLA REC Tennis Dashboard. The top navigation bar includes 'Home', 'Clubs', 'Calendar', and 'Messages'. The left sidebar has 'Dashboard' and 'Student Home'. The main content area is titled 'Tennis Dashboard' and features several menu items: 'Members' (circled in red), 'Member Dues', 'Calendar Items', 'Approved Drivers', 'Payments & Invoices', and 'Club Forms'. The 'Payments & Invoices' section shows 'Balance Due (Registrations) (1)', 'All Invoices (578)', 'Financials', 'Payments & Refunds (6)', and 'Payments (6)'. The right sidebar contains 'Status' (Managed by: Club Sports Clubs, Recognized For: 2024/2025), 'Announcements' (No unread announcements), and 'Links' (UCLA's Official Website for Club Sports, Add Links...). A 'Recent Activity' section is partially visible at the bottom.