

Frequently Asked Questions:

Questions	Answers
What is the difference between a Booster Club and a School-Connected organization (SCO)?	Booster clubs are typically focused on supporting specific school activities. School-Connected Organizations support the whole school. <i>RUSD refers to its organizations collectively as SCOs</i>
What is the difference between an SCO and an Associated Student Body (ASB)?	Boosters are run by adults, and all decisions as to activities, money handling, and spending are made by the members and the Board of each organization. ASBs are district-sponsored organizations located at school sites. Decisions are made by student councils and/or with approval by the Principal.
Is every club on campus required to have a booster club?	No. Also, Booster club membership or participation is never a requirement for students to take part in school-sponsored activities.
Who needs to be listed as an additional insured on insurance documents from vendors if it is a SCO event?	Your SCO must be named as an additional insured on all insurance documents from vendors.
Who needs to be listed as an additional insured on insurance documents from vendors if it's a joint SCO and Site-organized event?	RUSD, 2615 Sierra Meadows Drive, Rocklin, CA 95677, must be named as an additional insured on all insurance documents from vendors.
Are Rocklin Unified employees allowed to be a School-Connected Organization (SCO) officer?	Any district employee who has a student who is related to them and who may benefit from the operations of an SCO may not serve as a Board Member in that SCO at the school site. The employee must ensure that participation in the SCO does not present a conflict of interest with their duties as a school employee. Employees can't be signers on any SCO bank accounts.
Is an audit committee required?	Not required but highly recommended. Per Rocklin USD Board Policy and Administrative Regulation 1230, the district may request, and the organization shall grant, the right to audit the group's financial records at any time, either by district personnel or a certified public accountant.
Can an SCO officer be part of the audit committee?	No one who has decision-making responsibility within the SCO should serve on the audit committee.
Can an SCO deposit to ASB be allocated for a particular expense?	Donations made to ASB can be directed to a specific club or purpose. It cannot be directed to a specific student. The purpose of the donation needs to be a legal ASB expenditure and approved by the ASB student council.
What is the difference between co-mingling funds with ASB and making donations to the ASB account for club/team purchases?	ASB money cannot be deposited into SCO accounts, and SCO money cannot be deposited into ASB accounts. SCOs should maintain their own bank

	accounts using their own EIN. SCO's can fundraise and then donate cash and/or supplies if they wish.
What does it mean for an event to be organized by the District but funded by an SCO?	Planning, coordination, and execution of the event are handled by the school or district staff, but the funding (either partially or fully) comes from an SCO.
If the SCO is only providing funding, do we still need to get the event approved?	Yes. All district-organized events, regardless of funding source, must follow the approval procedures outlined in the SIG Activities Matrix.
Who is responsible for submitting the event for approval?	The district or school staff member coordinating the event is responsible for submitting it for approval, not the SCO.
ASB Fundraising vs. SCO - who gets priority?	Since ASB is a school-sponsored activity for students and by students, ASB fundraisers will always have priority over SCO fundraising. Submission of the SCO's annual roster of activities is very important for coordination.
Can the SCO advertise or promote the event?	Yes, but all promotional materials should reflect that the event is hosted by the district/school and sponsored or funded by the SCO, to avoid confusion over who is managing the activity.
Who should we contact if we are unsure which approval process applies?	Contact Ann Inglis, Business Services ainglis@rocklinusd.org (916) 630-2234
Can SCO fundraisers be on the school campus after school hours?	All fundraisers must have approval by the school site, and the club must comply with all rules and regulations, including obtaining a use of facilities permit, California reseller's certificate (if applicable), food handlers' card (if applicable), and any other government-mandated requirements.
Does the roster of activities need to be resubmitted if there is a change of site administration?	No, your roster should be on file with the school site. It is only necessary to resubmit if there is a change in fundraisers.
Can students participate in booster fundraisers?	Fundraising by SCO's should be primarily conducted by adult volunteers. The school's ASB is the primary fundraising mechanism of the students. However, students can participate as long as their participation is clearly voluntary and the students identify that they are raising funds for the SCO. Fundraisers cannot be held during the school day. The school day is considered to be one hour before the start of school and one hour after the end of the school day.