

CURRICULUM VITAE

Gorle.Santhi Priya ,
B. Pharmacy
VISAKHAPATNAM
PIN:530016
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OBJECTIVE:

- ✓ To pursue a challenging career in As a Scientific Content writer ,Editing the Articles &Program Coordinator for Health Care which provides scope to enhance my knowledge, skills, and career advancement and be recognized for the contribution to the organization I am associated with.

WORK PROFILE SUMMARY:

- ✓ Having 1.6 years of work experience in Program Coordinator.

1. Presently Working as Program Coordinator in OMICS International Pvt Ltd. Vizag from jun.2019 to till now.

Program Coordinator:

- ✓ Scientific content writer
- ✓ Editing the Articles
- ✓ Develop comprehensive reports on ongoing programs and submit summary reports to management each month.
- ✓ Create crisis management plans that will be executed in the event of a problem with the interior or exterior of the facility.
- ✓ Responsible for monitoring the check-in process for day-to-day activity schedules.
- ✓ working closely with Global Eminent Speakers and Delegates Develop special programs.

● **EDUCATIONAL CREDENTIALS:**

- **B. Pharmacy** from Andhra University -visakhapatnam (AU-College of Pharmacy 2011-2015) with 60.00%
- Intermediate from Government junior College (Board of Intermediate Education-2010) Bi.P.C with 74.03%
- SSC from Government school (Secondary Board of Education-2008) with 66.03%

● **AREA OF INTREST:**

- Program Coordinator

● **TITLE OF THE PROJECT:**

- Formulation and In-Vitro Evaluation of Gastro-enteritis tablets of ciprofloxacin.

● **Technical Skills:**

- Well versed in using Microsoft Office for preparing documents, Microsoft Excel to collect and analyse& Extraction of data.
- MS Office tools : MS Word 2007, MS Excel 2007, MS Power Point.
- Operating System : Windows 2000/XP/07.

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● **Strengths:**

- Good interpersonal skills, committed, result oriented, hard working with zeal to learn new technologies.

● **PERSONAL DETAILS:**

● **Date of Birth:** 18 may 1993

● **Father's name:** Mr. Krishnamurthy Naidu

● **Marital status:** Unmarried

● **Languages Known:** Telugu,English

● **Residence address:** #Allena (Village&Post),Burja (mandal),Srikakulam District, Pin - 532445.

DECLARATION:

I do hereby declare that the above stated particulars are true, complete and correct to the best of my knowledge.

Date:
Place:
priya.G)

Your sincerely:
(Santhi