



Tuesday, November 12, 2024- In person meeting Memorial Library 7:00 pm

1. Call to Order
2. Introductions as needed
3. Principal's report
4. Treasurer's report
 - a. Seeds paid were Amy Waters and Nurse Robyn
 - b. Harlem Wizards \$600 deposit paid
 - c. Halloween Dance DJ Mike paid \$800
 - d. New 4th grade seed request- pencil sharpener. Approved
 - e. Staff T-Shirts deposit paid \$928
5. Memorial merch- the deadline to order is Thursday November 14th. Sale was much shorter than anticipated.
6. Playground fundraising- Calendar Raffle
7. Halloween Dance recap
8. Scholastic book fair recap
9. Fall enrichment- Harlem Wizards November 20th in school student event only.
10. November/December events
 - a. Rushford and Son's parents' night out November 15th 5-8pm- Lisa Faron and Claire Amaral
 - b. DQ fundraiser November 21, 2024- Lisa Faron
 - c. Kids Go Shopping November 23rd, 2024 9am-12pm Lisa Faron & Amanda Auger
 - d. Bingo night- December 4th 6:30-8 pm- Amanda Kimball & Amanda Auger
 - e. Science Fair- Jamie Burgess
11. Yearbook- Thea Goncalves update
12. Directory Spot- Justin Paulson
13. Thanksgiving Food drive- deadline Friday. PACE will purchase gift cards needed to complete the basket.
14. PACE will have a few positions open next Fall. President, Vice President and Book Fair chairs. All positions are up for a vote each year.
15. A reminder to stop in the main office if you haven't filled out a CORI check form for volunteer purposes.
16. Questions and comments.

Next Meeting Tuesday, December 10, 2024 at 7pm in Memorial Library.

MEETING MINUTES

PACE Tue. November 12, 2024

Meeting call to order 7:05 - 12 in attendance

Principal's report:

Thanksgiving food drive has begun. Food donations due Friday the 15th. PACE will buy gift cards needed to complete the food baskets.

Grades close on the 15th, report cards coming out shortly.

School play Jan 9-11 rehearsal going well. Reading teacher is coming back from maternity leave shortly.

Treasurer's report:

See above agenda for totals discussed.

Playground fundraiser: calendar raffle

Further discussions of calendar raffle; board members agree to move forward and begin planning.

Justine has Created a list of ideas for raffle items.

Santa's porch has one and BBC has one running this December so plan on giving a gap so that they are not too close together.

Feb. After Prom party raffle calendar. Didn't raise a lot in the past year. Not circulated well, and not shared widely. Need to be organized with messaging.

Looking at March for dates. Need PACE letterhead including tax ID, written letter of intent for soliciting donations..

Halloween Dance: Feedback- too loud/noisy. Younger group felt overwhelmed especially upon arrival. Overall the dance went well. The split and transition was helpful in keeping it under control. Great amount of snack donations. The event was a great success. Will need to reevaluate the budget for field day based upon higher cost for DJ services.

Scholastic. The Book Fair went great! We sold more books than any fair in the past 3 years. Kids love it and teachers are becoming more involved and taking advantage of funds for teachers to buy for their classroom. Took all cash for the fair around \$4,000. Will contribute to the playground fund. Hopeful for the Spring fair. A lot of new volunteers and lots of parents came to shop with their students. BBC had a great attendance for our after hours shopping. Will continue to invite BBC for future book fair events.

Harlem Wizards: splitting enrichment into two groups due to space constraints for the experience. First show 9-9:45 second 10-10:45 PACE paid a deposit of \$600 for event.

Rushford & Son's: Parents night out! 5-8

Raffles will be drawn at 8 pm PACE to push promotion of the event via social media and email. Will be allotted as a playground fundraiser.

Dairy Queen fundraiser Nov. 21 5-8pm.

Kids go shopping: Lisa F. and Amanda A. have already done lots of organizing for the event from contracting a company, creating and circulating flyers and emails messages, previewing last year's decorating and wrapping supplies as well as visiting the company website and payment app program. Items arrive in a large shipment to Lisa's house and Volunteer sign ups sent out by Amanda K. for Friday night set up and Saturday day of event helpers. Low volunteer

response. May need to use plastic shopping bag supplies from book fair events if the company does not provide them.

BINGO night:

Raffle items are being collected and BINGO supplies have been restocked as needed. Small prizes were ordered and hot cocoa was scheduled for pickup from Honey Dew. Flyers and messaging has been approved and circulated as well as volunteer sign ups for night of event help. Currently mostly board members signed up to volunteer. Prize donations from staff and local police and fire have been requested and waiting on confirmation of items to be included.

Yearbook: new link shared! Still waiting to hear from Morin. Will be collecting 6th grade baby photos soon. Please review photos per grade because there were errors with the student yearbook.

Directory spot 129 families signed up. Doing great and active users logging in.

Line items 12-16 Quick reminders not discussed in length, please refer to the above agenda.