

**New Hope Elementary PTO Board Member Meeting
Thursday, August 18, 2022**

Attendees:

- Deanna Galloway
- Mandy Preciado
- Jessica Mann
- Kristy Ortego
- Ryan Araujo
- Mariel Wright
- Asra Mansoor
- Amber Ellsworth
- Swapna Kanury

Call to Order: 9:35 am by Deanna Galloway

Deanna Galloway & Mandy Preciado :

1. Calendar
 - a. Email from Kelly with updates
 - i. Adding PreK and Special Instruction to curriculum
 - ii. Would add a potluck dinner during October 19 – 21 on Preplanning days (student/teacher conferences) – In addition to testing days snack table (Asra) 1. Sign up genius, homemade goods allowed as long as just for teachers and not classroom.
 2. Dish pick up day for those sending in their own dishes (slow cooker, etc) b. Grams – 1 per semester –
 - i. board would rather do Boo grams than Christmas
 - ii. Lucky Duck grams for St. Patrick's, no valentine's grams since we have a lot of events around valentines
 - iii. Ms. Dana Pratt is PTO liaison for school
 - c. International Event – Around the World
 - i. Current date of Spring Fling held by Denmark – need to pick a new date 1. January 21st date
 - ii. Can have it inside – possibly can have cafeteria help make foods to show what they are already selling
 - iii. 11 – 2 time frame
 1. Friday after school or Saturday
 2. Performances, parade
 - iv. Already have several volunteers, will go to list for a chair
 1. Possibly Pratina Ketha – can make costumes
 - d. Add exceptional children's week – nothing for PTO to do aside from adding to calendar
 - e. Family math night – 5th grade concessions
 - f. Waiting on spring pictures and field day dates
2. Budget
 - a. Need to come up with a budget now that the calendar is approved
 - b. \$31,000 for playground equipment
 - i. We cut the check to the school
3. Volunteers/Chairs Still Needed

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Jessica Mann:

1. State of Business Update
 - a. Statement of Activity attached
 - b. \$14,700 in bank account at the time of the meeting
 - c. Check request forms will be in PTO closet in school once that is set up

Maribel Wright:

1. Corporate Sponsor Update
 - a. Rosatti check pick up
 - b. Most sponsors are all in and paid
 - c. Culver's – generous for Spirit Nights – Amber left a message on 8/17.
 - d. Working on calendar for sponsor gifts/pass outs
 - e. Waiting on 3 more banners
2. Spirit wear Update
 - a. 60 car magnets left
 - b. Shirt order pick up on Friday, will deliver to classrooms next week c. Extra spiritwear to sell at movie night
 - d. Fall spiritwear coming soon
3. Yearbook Update
 - a. Cutoff date is March 13th to submit pictures
 - b. Jostens
 - i. Plug in template
 - ii. Change settings on phone when taking pictures to save work in the end
 - c. Tracy Tubble chair for yearbook
 - d. Separate email for yearbook
 - e. Lump sum budget for yearbook no matter what sales are – range is \$2,500 - \$3,000f. Cover due by October 1st– looking for something clean this year, possibly have student art next year
 - g. 5th grade tributes due by November 1st
4. Newsletter
 - a. PTO Newsletter – needs items for next month
 - i. Crumbl Spirit night 9/14
 - ii. Watch Dog Dads – donuts and coffee in the am 9/23
 1. Donations for donuts
 2. Meet at 7:45 in cafeteria

Asra Mansoor:

1. Movie Night Update
 - a. Sponsors can come to movie night and set up their own table b. Deposit submitted already - \$399 50% deposit – total payment will be \$800 c. Would like a photos of where the screen will be
 - d. Bounce houses will be in parking lot, screen on playground e. Generator – is the price included for that in the total? \$200?
 - f. Taekwondo to do a demo
 - g. Possible face painting & henna – possibly contact Sweet N Sassy to come out as sponsor

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i. Deanna has contacts for facepainting

Amber Ellsworth:

1. Step It Up Kickoff – 9/6/22
 - a. Board to help if possible day of kickoff & for Gift hand out 9/7 – volunteer beginning of the day
 - b. 6th – kick off – volunteers needed
 - c. 7th – prizes hand out volunteers
 - i. Approx. 7 volunteers
 - d. 8th – need approx. 4 volunteers to hand out prizes
2. In & Out Weekend
3. Spirit Nights – Crumbl Cookie 9/14
 - a. Contact Red Robin
 - b. In and Out Photo - \$30 sitting fee – 36 -40 total families Nov 5-6 photo dates i. Also offered photos for mother/son and father/daughter and for Christmas 1. Will agree to set up booth – we pay flat fee and we get a % of sales

Swapna Kanury:

1. Membership Status
2. Movie Night Concession Update
 - a. AMC possibly to give us free popcorn
 - i. Volunteers to put popcorn in smaller bags
 - b. Ice Cream truck – 20% of sales and will get a check next day
 - c. Need tables and chairs
 - d. Paper forms for food preorders – need help collecting
 - i. Front office will sort and put in our mailbox
 - e. Targeting Sept 2nd to send ads out and sign-up genius
3. Can add a Volunteer section on website for sign up genius
 - a. Will also post on social media sign up genius links
4. Need bingo chair
5. Room moms will be chosen by teachers & teacher appreciation moms

Open Business:

1. none

Meeting Adjourned at 11:03am by Deanna Galloway

Next scheduled meeting: 9/15/22 – 9:30 – 10:30am