

Social Work Graduate Student Collective

Role: *Field Education Committee Representative (2 positions)*

Description of Role

The Field Education Committee is a decision-making committee of the Departmental Board. All faculty and student representatives of this committee are voting members.

Composition

The Field Education Committee is comprised of the following members:

- **Practicum Coordinators** (BSW & MSW), who either co-chair the Committee or select one Coordinator to chair the Committee while the other is a member.
- One additional **faculty member** will be appointed by the Director.
- No fewer than four **community representatives**.
- Two **student representatives** from the BSW program (one from each of the third and fourth years of the program).
- Two representatives from the MSW program at Carleton (one in the foundation year and one in the advanced year of the program).
- A **faculty liaison** representative
- The **Practicum Administrator** shall attend meetings as a voting member

Committee Responsibilities

- Developing, interpreting, and reviewing practicum policies
- Monitoring the development of field capacity
- Planning and preparation of the annual field supervisors' event
- Making recommendations regarding changes in field policies and procedures to the appropriate bodies of the School (e.g., the BSW or Graduate Program Committees, Program Supervisors, Departmental Board, and/or the Director)

Procedures

Meetings are held at the call of the Chair. All meetings are open to faculty and students. There shall be a minimum of one meeting per term. Minutes of all meetings will be circulated to committee members.

Commitment

2–5 hours per month for a minimum of one school year (September to April). Expected to attend committee meetings (2-3 per semester) as well as monthly meetings with the SOWK GSC to debrief about any updates/concerns.

Please note that this is a volunteer position.