

Teamwork Project: Building Effective Teams

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Project Overview

Objective

This project aims to develop your teamwork skills by organizing roles, setting goals, and collaborating on a task. By the end of these sessions, you will be better prepared for future collaborative projects.

Duration

Total Time: 80 minutes

Sessions: 2 x 40 minutes

Session 1: Team Formation and Role Selection (40 minutes)

Activities

1. Icebreaker Activity (10 minutes)
 - Activity: "Two Truths and a Lie"
 - Instructions: Each student shares two truths and one lie about themselves. The group guesses which statement is the lie.
 - Purpose: To build rapport and break the ice. "Coming together is a beginning, staying together is progress, and working together is success."
– Henry Ford
2. Role Selection (15 minutes)
 - Discussion: Briefly discuss common team roles:
 - i. Leader: Guides the team.
 - ii. Recorder: Takes notes and documents decisions.
 - iii. Timekeeper: Ensures the team stays on schedule.
 - iv. Researcher: Gathers information and resources.
 - v. Presenter: Shares the team's findings with others.

- Activity: Each student selects a role based on their interests and strengths.
- Purpose: To ensure each member contributes effectively. "The strength of the team is each individual member. The strength of each member is the team." – Phil Jackson

3. Create a Team Charter (15 minutes)

- Instructions:
 - i. Define your team's goals (What do you want to achieve?).
 - ii. Establish ground rules for communication (How will you communicate?).
 - iii. Set expectations for participation (How will you hold each other accountable?).
- Output: A written Team Charter that includes your goals, rules, and expectations.
- Purpose: To align the team's objectives and ensure smooth collaboration.

Teamwork Project: Session 2 Activities

Duration

Total Time: 40 minutes

Objectives

- Organize and plan a simple project collaboratively.
- Engage in a team bonding activity to strengthen relationships.
- Reflect on the teamwork experience and identify areas for improvement.

Activities

1. Project Planning (20 minutes)

Instructions:

1. Project Topic Selection (5 minutes)
 - As a team, brainstorm ideas for a simple project topic that interests everyone. Examples could include: Creating a poster about a favorite book or movie.
 - Choose one topic by consensus.
 - i. Creating a poster about a favorite book or movie.
 - ii. Designing a mini-campaign for an environmental issue.
 - iii. Planning an event (e.g., a class party) with details like theme, activities, and food.
2. Outline the Project (10 minutes)
 - Using paper, create an outline for your project. Each team member should contribute ideas. Include:
 - i. Title of the Project
 - ii. Objectives: What do you want to achieve?
 - iii. Key Components: List the main sections or elements of your project (e.g., research, design, presentation).

- Example Outline:

Title: Our Environmental Campaign

Objectives:

- Raise awareness about recycling
- Encourage classmates to participate

Key Components:

1. Research recycling facts
2. Create informative posters
3. Plan a presentation day

3. Assign Roles and Tasks (5 minutes)

- Based on your earlier role selections, assign specific tasks to each member related to the project components outlined above.
- Write down each member's responsibilities clearly on paper.

2. Team Bonding Activity: Collaborative Drawing Challenge (10 minutes)

Instructions:

1. Setup:

- Gather around a large sheet of paper or use several smaller sheets taped together.
- Designate one person to start drawing an object or scene related to your project topic (e.g., if your topic is environmental awareness, they might start drawing a tree).

2. Collaborative Drawing:

- Each team member takes turns adding to the drawing for 1 minute each. After one minute, pass the paper to the next person.
- Encourage creativity! The goal is to build on each other's ideas.

3. Discussion:

- After completing the drawing, discuss how this activity reflects teamwork and collaboration.
- Ask questions like:
 - i. How did you feel while adding to someone else's drawing?
 - ii. What was challenging about working together in this way?

3. Reflection Session (10 minutes)

Instructions:

1. Group Discussion:
 - Sit in a circle and take turns sharing one positive experience from today's session and one challenge you faced.
 - Use prompts such as:
 - i. What did you learn about working as a team?
 - ii. How did your role contribute to the group's success?
2. Written Reflection:
 - Each student takes a few minutes to write down their thoughts on the following questions on paper:
 - i. What did I learn about teamwork today?
 - ii. How can I improve my contributions in future group projects?
 - Encourage honesty and constructive feedback.
3. Closing Thoughts:
 - Conclude with a motivational quote about teamwork: "None of us is as smart as all of us." – Ken Blanchard

Materials Needed

- Paper (large sheets for drawing and smaller sheets for outlines)
- Pencils or pens

Final Note

This session is designed to reinforce your teamwork skills while allowing you to express creativity and reflect on your experiences. Enjoy working together! Feel free to distribute this detailed plan to your students for their second session!