

Module Handbook (Description of Course Unit)

Course designation	School Management
Semester(s) in which the Course is taught	6th (sixth)
Person responsible for the Course	Mentors
Language	Indonesian Language
Relation to curriculum	Compulsory
Teaching methods	Field work (F), Internship (I).
Workload (incl. contact hours, self-study hours)	(Estimated) Total workload: Hours for field work and internship = 79
Credit points	2 CP / 3.2 ECTS
Required and recommended prerequisites for joining the Course	School Observation 1 (Pengenalan Lapangan Persekolahan 1)
Course objectives/intended learning outcomes	Students demonstrate the ability to analyze problems in school management and have innovative solutions to the problems found in the field.
Content	School Managements allows students to experience the practice of planning, organizing, and evaluating an education institution.
Examination forms	Portfolio (1smt) , Project (1smt), Performance (1smt)
Study and examination requirements	• Attendance 10% • Weekly Report (20%) • Final Score 70% (Mentor Teacher 50%, Mentor Lecturer 50%) The minimum grade to pass the course is C (61).

Reading list	1. Caldwell, B. J. 2005. <i>School-Based Management. Education Policy Series 3</i>. France: International Institute for Educational Planning (IIEP) – Belgium: International Academy of Education (IAE). 2. <i>Instrumen Akreditasi Sekolah Menengah Pertama (SMP) dan Sekolah Menengah Atas (SMA)</i>. 3. Irawan, Ade, dkk. 2004. <i>Mendagangkan Sekolah</i>. Jakarta: Indonesia Corruption Watch 4. Mulyasa, E. 2009. <i>Manajemen Berbasis Sekolah</i>. Bandung: Rosda Karya 5. Nurkolis. 2003. <i>Manajemen Berbasis Sekolah: Teori, Model, dan Aplikasi</i>. Jakarta: Grasindo 6. Oswald, Lori Jo. 1995. "School-Based Management". ERIC Digest 99 July 1995 7. Peraturan Pemerintah No. 19 Tahun 2005 tentang Standar Nasional Pendidikan. 8. Permendiknas yang berkaitan dengan 8 Standar Nasional Pendidikan (SNP). 9. UNESCO (e-book), <i>Handout: Manajemen Sekolah dan MBS</i>
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