

James Logan High School 2021 Summer School Student Contract

1800 H Street, Union City, CA 94587

(510) 471-2520

Dear Students and Parent/Guardians,

Hello and welcome to Summer School 2021! The health and safety of all students, staff, and families is a top priority and measures will be put in place to ensure this. ***All students and staff will be required to wear a face mask at all times while on campus regardless of vaccination status.*** Please see the dress code section for additional information. If students are unable to comply with this or other safety guidelines, they will be unable to attend in person summer school. Below you'll find important information regarding this year's summer school program. Please also find enclosed the Student Contract which must be signed and returned. We look forward to working with you to help your child earn the credits needed toward graduation.

Most students will be enrolled in Edgenuity or Acellus, which are the online curriculum that is equivalent to Logan courses. If you are enrolled in Credit Recovery Online with either Edgenuity or Acellus, you will be expected to work through a series of learning modules and/or lessons, take quizzes, and unit tests. Students are expected to bring a fully charged Chromebook and earbuds or headphones to school each day they have class. Students will need to work independently at home in order to complete their course during the allotted time. Once you have completed all the lessons, quizzes and exams, your grade will be calculated and posted to your transcript. Specific rules and procedures will be reviewed on the first day of class.

Please review all the information and then fill out this [Google form](#).

SUMMER SCHOOL OFFICE

Principal: Mary Small

Administrative intern: Emily Panico

Administrative intern: Kimberly Pettit

Secretary: Hollie Carcallas and Elizabeth Montañó

CAMPUS MONITORS

Lead: Roy Miller

Rob Lealao

Dayna Cockrell

Michelle Nava

Daily Health Screening:

Prior to coming to school, students and families must go through a daily health screening.

- Do you live with anyone or have you had close contact with anyone who has been diagnosed with COVID-19 within the past 14 days?
- Do you or anyone in your household have a fever, cough and/or shortness of breath?
- Do you or your child(ren) have any other signs of communicable illness such as a cold/ flu or the following symptoms?
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

If any answer is yes, students are not allowed to come to campus. Families must call the school office to report absence.

If student is enrolled in credit recovery, they must work on assignments from home. If student is enrolled in enrichment or Bridges, they will be unable to participate. Student will be unable to return to school unless 10 days have passed or they receive a negative COVID-19 test from a doctor.

SUMMER SCHOOL PROGRAM TIMELINE

Classes run June 14 - July 15, Monday through Thursday, (no school on Fridays). No school on Monday, July 5th.

BELL SCHEDULE:

1st Period: 8:30 – 10:30
Break: 10:30 – 10:40
2nd Period: 10:40 – 12:40

BRIDGES Schedule:

1st Period: 8:30 – 9:45
Break: 9:45 – 10:00
2nd Period: 10:00 – 11:15
Break: 11:15 – 11:30
3rd Period: 11:30 – 12:40

Summer School Structure and Expectations

Due to the COVID-19 pandemic, students will attend class 2 times per week for each class period. Students are still expected to complete summer school work at home when not in class. Not meeting expectations in completion of schoolwork will result in being dropped from summer school.

ATTENDANCE AND TARDIES

There are no excused absences from summer school. To report an illness, call 471-2520 ex. 60163.

Excessive absences and lack of progress will result in being dropped from summer school classes.

Students who are not inside their assigned classrooms before the tardy bell rings are **TARDY**.

1st Tardy – warning

2nd Tardy – teacher phone call home

3 or more Tardies – administrative follow up

SCHOOL ENTRANCE AND EXIT

Summer school is restricted to the 200s, 300s and the main building. Students are not allowed in any other part of campus. Students may only enter and exit through the gates into Memorial Square on H Street. Students must display their ID card when entering the school wearing a mask and must sanitize their hands upon arrival.

IDENTIFICATION CARDS AND PASSES

All students must carry a valid school ID card or a screenshot of their summer school schedule, at all times, and must show their ID card to a staff member when asked. Students must display their ID card when entering the school (either current or from last school year). Students who are outside of class during class time must be wearing a TA or Hall Pass on a lanyard.

DRESS CODE

Students must wear a face mask or face covering at all times regardless of vaccination status. If there is a medical reason, a doctor's note is required. Failure to comply with wearing a face mask or covering will result in a student being unable to enter or stay on campus.

Clothing and jewelry shall be free of gang insignia and colors, crude, vulgar, profane, obscene, libelous, slanderous, offensive, or sexually suggestive. Clothing or jewelry that advocate racial, ethnic, religious, sexual orientation, or cultural prejudice, or other unlawful acts, or use of tobacco, drugs or alcohol are not permitted.

If a student is found wearing any of the above, he or she will be sent home to change clothes, resulting in missing a class; this is an unexcused absence. If there is a second occurrence, the student will be placed on session-long probation. At the third occurrence, the student will be removed from summer school.

BEHAVIOR, DISCIPLINE, AND CONSEQUENCES

As a team, the James Logan Summer School staff is committed to ensuring a safe and equitable learning environment for all students. In order to do this effectively, the students of Summer School are expected to act in a manner which is conducive to learning; students are expected to respect the rights of others at all times. The behaviors and consequences

below were created in order to make student expectations clear to the students and families, and to make clear the consequences for not meeting these expectations. *Also note that all regular school rules/expectations apply to summer school as well. Any suspendable infraction is automatic dismissal from summer school.* Please find the prohibited behaviors and consequences below, in four categories.

CATEGORY ONE

<u>Behaviors:</u> <ul style="list-style-type: none"> • Possession of a skateboard; • Unwilling to maintain social distancing or follow safety guidelines • Unwilling to follow face mask or face covering policy • Cell phone/iPod use in class after being asked to put it away once; • Going off campus or being in a restricted area of campus; or • Any other referral given by school staff. 	<u>Consequence:</u> The consequence for a category one violation is a warning which may lead to summer school session probation/suspension when multiple are accumulated.
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CATEGORY TWO

<u>Behaviors:</u> <ul style="list-style-type: none"> • Two unexcused absences and lack of progress; • Second offense for items listed in category one. 	<u>Consequence:</u> The consequence for a category two violation is summer school session probation/suspension; <i>students on probation or suspension will be dismissed from summer school immediately after the next inappropriate behavior.</i>
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CATEGORY THREE

<u>Behaviors:</u> <ul style="list-style-type: none"> • Violation of category two probation; • Disruption of school activities or otherwise willful defiance of valid authority of supervisors, teachers, substitute teachers, administrators, school officials, or any other personnel engaged in the performance of their duties; • Possession or use of tobacco or product containing tobacco or nicotine; • Commit an obscene act or engaging in habitual vulgarity; • Commit sexual harassment; or • Engage in harassing behavior motivated by racial, ethnic, linguistic, gender, sexual orientation, ability-level, or cultural identity prejudices. • Repeated violation of cell phone/iPod “Off and Away” policy (refusal to surrender electronic device to teacher upon first request) 	<u>Consequence:</u> The consequence for a category three violation is dismissal from summer school and/or suspension.
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CATEGORY FOUR

<u>Behaviors:</u> <ul style="list-style-type: none"> • Cause or attempt to cause physical harm or injury to another person; • Possess, use, sell or otherwise furnish, or be under the influence of any controlled substance as listed in the Health and Safety Code 11053, an alcoholic beverage, or intoxicant of any kind; • Offer, arrange, or negotiate to sell any controlled substance listed in Health and Safety Code 11053, an intoxicant of any kind and then either sell, deliver, otherwise furnish to any person another liquid, substance or material, and represented the liquid substance or material as controlled substance, alcoholic beverage, or intoxicant; • Possess, offer, arrange or negotiate to sell any drug paraphernalia as defined in Section 11014.41 of the Health and Safety Code; • Cause or attempt to cause damage to school or private property; 	<u>Consequence:</u> The consequence for a category four violation is suspension, dismissal from summer school, police report, and possibly expulsion.
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<ul style="list-style-type: none"> ● Steal or attempt to steal school or private property; knowingly receives stolen school or private property; ● Commit or attempt to commit robbery or extortion; or ● Possess, sell, otherwise furnish any firearm, knife, explosive or other dangerous object at school or at any school sponsored activity. 	
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"Off and Away" Policy

Cell phones, iPods, and other electronic devices are forbidden in the classrooms unless directed by teachers. Upon entering the classroom, students should turn off the electronic device and put it out of sight. If a teacher sees a student with any electronic device, they are to ask the student to put the device away. If the student refuses or continues to use their device after being asked, teachers can refer the student to the office or call for a CST to escort the student immediately to the office who will then be put on probation for defiance. Any student on probation who continues to use their device may be dropped from summer school.

RESTROOMS

Students may use the restrooms before school, during the passing period, during break, and after school. Restrooms will be locked during times not mentioned above. If an urgent need to use the restroom arises during class, the teacher will notify the office to arrange for a campus monitor to unlock a restroom and will issue a bathroom pass. Students are responsible to make up lost class time during break or after school.

STUDENT PARKING

Students may only park in the student parking lot by the pool and tennis courts. Students may NOT park behind the 200 and 300 buildings.

CLOSED CAMPUS

Having a closed campus means that no student may leave or be off the school campus during summer school hours unless he/she has been authorized to be off campus by a summer school administrator. During the school day when it becomes legitimately necessary to leave the campus, students must obtain an "Off Grounds Pass," issued by the summer school office. No passes will be issued without parent approval or authorization of an emergency contact listed on the student emergency card. Summer school students who do **not** attend classes for both periods are **not** allowed to be on the school campus during the class period in which they are **not** enrolled.

SUMMER SCHOOL CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday
June	7	8	9	10 Teacher Work Day	11
	14 First Student Day	15 Day 2	16 Day 3	17 Day 4 Fire Drill @ 8:45	No School
	21 Day 5	22 Day 6	23 Day 7 Progress Report Window Opens	24 Day 8	No School
June/July	28 Day 9 Progress Report Ends	29 Day 10 Progress Report Due by 10:00 AM	30 Day 11 Progress Report Confirmed by 12:00 PM	1 Day 12 Progress Report Mailed home	No School
July	5 No School	6 Day 13	7 Day 14	8 Day 15 Marks Window Opens	No School
	12 Day 16	13 Day 17	14 Day 18 Senior Grades Due by 12:00 PM	15 Day 19 Grades Due by 11:00 AM	No School

Summer School Contract

I, _____, the parent or guardian of, _____, understand the rules and procedures of the Summer School Student Contract.

I understand that summer school is from 8:30 AM to 12:40 PM and that my child must attend every class on his/her schedule each day, otherwise it will result in an absence or tardy.

I understand that my child must wear a proper ID at all times and present that ID when a staff member asks for it.

I understand that my child must wear appropriate clothing free of any insignia or colors, crude, vulgar, profane, obscene, libelous, slanderous, offensive, or sexually suggestive. I understand that my child may not wear clothing or jewelry that advocates racial, ethnic, religious, sexual orientation, or cultural prejudice, or other unlawful acts, or use of tobacco, drugs or alcohol.

I understand that James Logan High School has an "off and away" policy for cell phones, iPods, and other unauthorized electronic devices, and they are not allowed in the classroom.

I understand that James Logan High School is a closed campus. This means that your child may not leave and come back

to school during school hours.

I understand the rules and consequences for specific behavior as they are outlined in the Student Contract. I understand that if my child violates any of these rules, they may be exited from the James Logan High School Summer School Program.

Please make sure to fill out this [Google Form](#) by June 14, 2021. Thank you.