

	Lodi Whittier Library Board of Trustees February 15, 2022 Meeting Minutes
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Call to order 6:36

The Lodi Library Board of Trustees monthly meeting was held on February 15, 2022 at the library.

Attendees

Members in attendance: John Henderson; Lorraine McCue; Nora Snyder, Children and Youth Services; Diana Lyttle; Susie Van Riper; Beth Bevars, Director; Jack Burrows; Karel Titus; Micci Bogard; Karen Shepherd

Excused absence: Paula Valencia

Approval of Agenda

Motion to approve agenda: Karel

Seconded by: Lorraine

Motion carried? Unanimously

Approval of Minutes

Motion to approve minutes with addition: Susie

Seconded by: Diana

Motion carried? Unanimously

Statements of conflict of interest: None stated

Treasurer's Report

Micci presented the treasurer's report. There's nothing unusual to report this month regarding bills paid. We received a small donation as well as \$1,000 from United Way of Seneca County for the STEAMPunks program. Micci figured out and resolved the issue where payroll entries were being duplicated.

Motion to pay the month's bills and approve all expenses as presented to be paid: Jack

Seconded: Lorraine

Motion carried? Unanimously

Director's Report

Beth presented the director's report. She presented the statistics, including circulation, door count, and a detailed report on programming broken down into many detailed categories.

In light of NY State's recent lifting of the mask requirement, the board has to decide the mask policy for the library. The board also decided to set the maximum conference room capacity to 24 people, assuming the library is operating at normal, 100% capacity.

Motion to make the policy as Feb 16, 2022 that masks be recommended but not required for library staff, volunteers, and patrons: Karen

Seconded: Micci

Motion carried? Unanimously

Programming Report

Nora presented the children's and programming report. There is a mushroom-themed bingo and pizza night coming up, and each family will get to bring home their own mushroom growing kit!

Carol Mikoda's reading in January drew 26 participants on Zoom! She will work with us again in April for National Poetry Month.

On March 9, the library will host a workshop about the STEPS Microenterprise Business program. Laurel O'Donnell from Puttin on the Mitts and Billy Irwin of New Leaf Farm, both of whom have received a business loan through the program, will speak.

Tyke Tales Storytime is back and thriving, every Thursday at 11am; it drew a healthy audience in January. The second Mycology 101 program is already full with people on the waiting list. Walter Gable's talk on octagonal houses drew a good audience. There was a small turnout for the Cozy and Upcycled program, so the presenter turned the extra supplies into take-home kits for patrons - great upcycling and creativity!

On February 23 and 25, Crow Goyette will lead a program showing how to turn stuffed animals into bags. There are already several signups.

The Summer Reading Program theme this year is Oceans of Possibilities. Nora will put in a grant for a sensory touch tank to complement the water theme, and has lots of ideas for this interesting topic.

On March 12th, Elaine Meyers will present on her experience researching and writing her book *Iron Pants* over Zoom.

Old business

Hitching Post Update: Karel reported that the 811 filing has been done, and the post is ready to be installed as soon as Quill Hertzler can do it.

Electric Car Charging Station: Karel reported that the library does have enough power to have a charging station. The cost for a four-port station would be ~\$80,000. If Lodi's median income is low

enough, we can qualify for a no-match grant to fund the station. The town board will have to approve the project, and if they do, the project could move forward as soon as this spring.

Website Design Proposal: Beth reported on the details for a new website design from T Square. She shared financial information of the proposal and showed us features of the new proposed site.

Motion to move forward with the website proposal with T Square Studios: Micci

Seconded: Karel

Motion carried? Unanimously

Annual Budget Approval: Beth proposed that we move the budget approval process to December, so the budget is already in place for the January annual meeting.

Motion to review and approve the library's budget at the December board meeting: Karel

Seconded: Susie

Motion carried? Unanimously

Annual Meeting: the board discussed whether there is any reason to change the month of the annual meeting, and decided to leave it in January.

Board Meeting: the board discussed whether to change how early in the month to meet.

Motion to move the board meetings to the second Tuesday of each month starting in March 2022: Micci

Seconded: Lorraine

Motion carried? Unanimously

New business

Disaster and Response Plan: Beth presented a disaster and emergency response plan. The plan includes telephone numbers and contact information for local and regional municipal services, building systems information, and the disaster response team, which consists of Beth, John, Karel, and Jack.

Annual Report to New York State: Beth and Micci have worked hard to complete the extensive, required report for NY State.

Motion to approve the NY State annual report: Lorraine

Seconded: Karel

Motion carried? Unanimously

Motion to appoint Anna Holmberg to a three-year term as a Library Trustee: Diana

Seconded: Lorraine

Motion carried? Unanimously

Motion to adjourn: Karen

Seconded: Lorraine

Motion carried? Unanimously

The next meeting will be Tuesday, March 8, at 6:30pm at the library building.

Adjourned at 8:03

Karen Shepherd		April 19, 2022
Karen Shepherd, Secretary		Date of approval