

Booking seedling library:

Workshops

When you contact me with a workshop request, please include as much of the following information as possible:

- If we haven't spoken before, please share a couple of lines about you / your organisation so I know who I'm talking to :)
- **What kind of workshop(s) are you interested in?** [You can find out more about my workshops here.](#)
- **When and where would the workshop be hosted?**
 - If it's outside of Berlin, are you able to cover travel and/or accommodation costs?
- **Is this a paid opportunity?** If yes, please tell me what workshop fee you are able to offer. Please also indicate if it would be unpaid.
- **Audience:** Who would you like the workshop to be for? I have experience in facilitating various spaces, but primarily do workshops for BIPOC (Black / Indigenous folks and/or People of Colour) adults, including specifically QTl*(queer, trans and/or inter*) BIPOC groups.

- While participants of all ages are welcome, please note that I do not facilitate workshops solely for children or teenagers.
- **Workshop size:** I generally limit the number of spaces per workshop to a maximum of 8 participants, although this can be adjusted on a case by case basis.
- **Language:** I can offer workshops in German or English, however I do not offer simultaneous translation.
- **Duration:** Most of my workshops run between 2-4h.

Access & Transparency

- Can you share **general accessibility info** about the space?
- As someone who experiences racism: What is **your team's positionality re: racism?** (e.g. is it an all-white team)
- I ask that all participants take a COVID test either prior to or at the workshop. Would this be possible in your space and do you have any other **COVID precautions** in place?
- **Do you have any accessibility needs** you would like me to know about? (e.g. what channels of communication work best)

Communication

- Please note that it can take me a few days to respond to emails - I do my best to reply within a week.

- Going forward, I may also send you my **access rider**. An access rider is a document used by disabled, neurodivergent and/or chronically ill people that details our individual access needs for when we work with you.

Email me at seedlinglibrary@gmail.com :)

Thank you for reading!